

# BOARD OF SUPERVISORS

## Brown County



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### EDUCATION & RECREATION COMMITTEE

John Vander Leest, John Van Dyck  
Corrie Campbell, Tom Katers, Staush Gruszynski

### **EDUCATION & RECREATION COMMITTEE**

**WEDNESDAY, October 1, 2014**

**5:30 p.m.**

**NESHOTA PARK**

**5757 Park Road, Denmark, WI**

**Driving Directions:** Take Hwy. 141 to Bellevue, turn left on Hwy. 29 through Poland, turn right on County Trunk "T", then left on Park Road. Approx 15 miles from Green Bay

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON  
ANY ITEMS LISTED ON THE AGENDA**

**\*\* PLEASE NOTE DATE, TIME & LOCATION \*\***

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/modify minutes of September 3, 2014.

### **Comments from the Public**

1. Review minutes of:
  - a. Library Board (July 17, 2014).
  - b. Neville Public Museum Governing Board (September 8, 2014).

### **Communications**

2. Communication from Vice Chair Lund re: For the fees for the Fox River Trail System be looked at by the Planning, Development & Transportation Committee. *Held for a month.*
3. Communication from Supervisor Vander Leest re: The Library Board and Brown County Library Administration to seek private donations and support for the Southwest Branch Library expansion and remodeling. *Referred from September County Board.*
4. Communication from Supervisor Zima re: Expansion of the Southwest Library Branch by approximately 1100 square feet to accommodate the library's growing needs in the children and computer areas. *September County Board Motion: That the County Board approve the concept of the approximately 1100 square feet expansion of the Southwest Branch Library and do the following: 1) Refer the item back to the Education and Recreation Committee for the purpose of creating the appropriate funding resolution for County Board consideration; and 2) Refer the item to the Library Board for the purpose of recommending a design to best utilize the space.*
  - a. Budget Adjustment Request (14-80): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.



### **Library**

5. Budget Status Financial Report for August, 2014.
6. Update on Nicolet Federated Library.
7. Director's Report.

### **Museum**

8. Director's Report.
9. August, 2014 Attendance Revenue.
10. Attendance 5-Year Span.
11. Budget Status Financial Report for August, 2014.
12. Museum Budget by Classification for August, 2014.

### **Golf Course**

13. Budget Status Report for August, 2014.
14. Golf Course Financial Statistics (to be distributed at meeting).
15. Approve Contract Addendum for Golf Pro Contract.
16. Approve Contract Addendum for Clubhouse Restaurant Contract.
17. Update on Golf Course Easement.
18. Superintendent's Report.

### **NEW Zoo & Park Management**

19. NEW Zoo Monthly Activity Report:
  - a. Operations Report:
    - i. Admissions, Revenue, Attendance Report.
    - ii. Gift Shop, Mayan Zoo Pass Revenue Report.
  - b. Curator Report.
  - c. Education & Volunteer Report.
  - d. Maintenance Report.
20. Zoo Director Report.
21. Budget Status Financial Report for August, 2014.
22. Report of property adjacent to the Brown County Fairgrounds.
23. Request for skateboard use on the State Recreational Trails in Brown County. *April Motion: To move forward with skateboard and longboard use as a mode of transportation on State Recreational Trails in Brown County on a trial basis and report back in October.*
24. Request for fee waiver from Ashwaubenon Nordic Ski Team for Reforestation Camp trails.
25. Field Staff Reports.
26. Assistant Park Director's Report.

### **Resch Centre/Arena/Shopko Hall** - No agenda items.

### **Closed Sessions**

27. Open Session: Discussion with legal counsel and possible action regarding the negotiations, status and implementation of future planning in obtaining an easement at the Golf Course property.

Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above item Number 17 pursuant to Wis. Stat. §19.85(1)(e) which authorizes a closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session, and pursuant to Wis. Stat. §19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.



Reconvene in Open session: Discussion with legal counsel and possible action regarding the negotiations, status and implementation of future planning in obtaining an easement at the Golf Course property.

28. Open Session: Discussion and possible action on the strategy, negotiations and possible acquisition of property out at the Brown County Fairgrounds.

Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on number 22, as authorized pursuant to Wisconsin Statutes Section 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

Reconvene in Open Session: Discussion and possible action on the strategy, negotiations and possible acquisition of property out at the Brown County Fairgrounds.

**Other**

29. Audit of bills.  
30. Such other matters as authorized by law.  
31. Adjourn.

John Vander Leest, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



**PROCEEDINGS OF THE BROWN COUNTY  
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Wednesday, September 3, 2014 at the Denmark Branch Library, 450 N. Wall Street, Denmark, Wisconsin.

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**Present:** Chair Vander Leest, Supervisor Van Dyck, Supervisor Gruszynski, Supervisor Campbell, Supervisor Katers

**Also Present:** Scott Anthes, Neil Anderson, Marv Hanson, Cora Haltaufderheid, Chad Weininger, Beth Lemke, Lynn Stainbrook, Jay Gerlach, Lori Denault, Kathy Pletcher, Steve Corrigan, Harold Kaye, Supervisors Landwehr and Fewell, and other interested parties

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Chair Vander Leest thanked the Denmark Library for hosting the Ed & Rec meeting. Library Director Lynn Stainbrook welcomed everyone and informed that Denmark was rare in the State of Wisconsin as well as in the United States in that they were a public library and school library combination. This partnership started because the school superintendent was adamant that they needed a library and really wanted it to come together. They have had this partnership for over 10-years and it had worked very well for them. There had been a lot of cooperation between the school staff and the library staff. Library Service Associate Jay Gerlach was present and reiterated comments made by Stainbrook.

Responding to Van Dyck's question, Stainbrook informed that the teen books were the schools and the rest were Brown County's with a few exceptions of some nonfiction.

The county's rent for space was \$1,000 a year and the school provided all of the cleaning and maintenance. The county paid a share of the automation system maintenance; the fine revenue that was generated from this location was shared 50/50. Vander Leest believed the first collection they had was donated and most of the equipment was from the school as well. It was fairly minimal from the county. It was a good deal. There was also lots of parking.

Stainbrook informed that the complaint that they got was that during the school year, members of the public had to sign in. For the most part they pretty much told people that with school security these days the school needed to know who was in their building. It had to be that way or they couldn't be there, she felt most of the public was o.k. about that. She believed that if they came in the evening when there wasn't a school activity going on, they could come without signing in. Overall, they like to think it was a win win for everyone.

**I. Call to Order.**

The meeting was called to order by Chair Vander Leest at 5:37 p.m.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Gruszynski, seconded by Supervisor Van Dyck to approve. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

**III. Approve/modify minutes of August 14, 2014.**

**Motion made by Supervisor Van Dyck, seconded by Supervisor Gruszynski to approve. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

**Comments from the Public** None.

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1. **Review minutes of: None**

**Communications**

2. **Communication from Vice Chair Lund re: For the fees for the Fox River Trail System be looked at by the Planning, Development & Transportation Committee. *Referred from August County Board.***

**Motion made by Supervisor Van Dyck, seconded by Supervisor Gruszynski to hold until October meeting. Vote taken. MOTION CARRIED UNANIMOUSLY**

3. **Communication from Supervisor Zima re: That Brown County consider expanding the Southwest Branch Library by approximately 1100 square feet to accommodate the library's growing needs in the children and computer areas.**

Harold Kaye, former County Board Supervisors, a steadfast supporter of the Southwest Branch Library, provided drawings to the committee. He explained that they felt this would not be an expensive project, \$130-\$160 sq. ft., under \$150,000. Vander Leest stated that in the past, in terms of new facilities, it was 50% county, 50% private donations and questioned if this would be the model they were going to follow. Kaye felt they should look at any resource of funding whether it was private funding or grants, etc.

Vander Leest asked Deputy Executive Cora Haltaufderheid if she had any thoughts on the process or how things would be handled. Haltaufderheid understood that the County Executive would refer this to the Library Boards recommendation first. Stainbrook concurred and appreciated Harold Kaye's interest and support and felt that referring it to the Library Board Facility Committee would be a very appropriate action.

Van Dyck informed the Library Board Facility Committee planned on meeting September 15<sup>th</sup> and from there they will determine how frequently they needed to meet and how quickly they could move the process along. There were a number of opportunities out there at different libraries that they had to take a look at; they had to put them all on the table. Certainly this item would be taken into consideration along with everything else.

Vander Leest stated that the area he represented was by the Southwest Branch Library so he knew there was a lot of support and in general the feeling that they could use more space. He supported the concept. He felt having a model they could follow for the county being involved and getting private donations as well to cover the cost was the best route.

*Supervisor Campbell arrived at 5:51 p.m.*

Campbell informed that this was the library she grew up in and was there recently for a listening session and the library was packed full. She questioned what initiated his efforts. Kaye informed that he had been watching it for a long time and stated that he saw the congestion. There was a need for more computers and space for computers. He felt they could expand the area for the kids programs, that area could also be used as a meeting room. She suggested looking into a naming rights agreement like they had for Weyers Hilliard, maybe a west side business.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Gruszynski to refer to the Library Board. Vote taken. MOTION CARRIED UNANIMOUSLY**

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**Golf Course**

**4. Budget Status Report for July, 2014.**

Golf Superintendent Scott Anthes informed that everything was doing well and within budget. Revenue was slowly creeping up, which was good. They had a great summer.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**5. Golf Course Financial Statistics as of August 31, 2014.**

*Supervisor Katers arrived at approximately 6:00 p.m.*

The Golf Course Financial Statistics were provided by Anthes (attached).

**Motion made by Supervisor Katers, seconded by Supervisor Van Dyck to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**6. Approve Contract Addendum for Golf Pro Contract.**

Anthes informed that towards the end of last year the Golf Pro and the Restaurateur approached them about helping them due to the fact that traffic was almost to a complete standstill last year due to the greens being under renovation. The course was open but grounds were nothing like they were. Anthes wanted to make sure that they did not show a profit so they waited until they filed their taxes to see where they stood, they did not post any profits. So they went ahead and negotiated down a bit to help them with their losses from last year. The Golf Pro was down 53% and the Restaurateur was down by 20%.

The golf course paid a \$16,000 retainer fee to the Golf Pro for the year for professional services; the golf course was looking to get the retainer back so they weren't funding his whole business. They were going to spread that out over the terms of this contract. If the Golf Pro opted out or left, it was in the addendum that they had 60 days to pay. That way, they got their funds for the year.

Vander Leest informed that the discussion, since this was a catastrophic event, that it would not be a yearly occurrence, but based on the circumstance the county could work with them on some of the costs. It was a unique situation and a way to acknowledge that this was a bad year with the greens and the golf course, the county will forgive part of those payments. Anthes added that it wasn't a budgeted planned thing, it wasn't something they could see coming, it was a two month process not giving them a chance to fully dig in. At the time they stayed open, it helped a little but not much. With the Golf Pros current contract, the county paid him, he didn't pay the county.

Van Dyck understood what occurred, however the Golf Pro was supposed to pay monthly, and what bothered him was that they got to a point where they owed \$25,000; he didn't recall knowing they were in that situation either. He questioned if there was an agreement not to pay as they would work it out at the end of the year. Van Dyck felt going forward if they weren't getting payments on time, then they needed to cut it off. He understood it was a one year thing but if they weren't paying on time, it wasn't acceptable. Either you pay up or the contract was void. Anthes informed that they had discussions when they met with the County Executive

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before it was brought up and they told the Golf Pro that they would talk about this in coming, he wasn't sure if that was taken to not pay.

Vander Leest stated that during the discussion regarding closing the regular greens it was agreed upon by the Executive, Anthes and himself that they were going to see significant reduction in revenue for the Golf Pro and the restaurateur. He wanted it on the record that the Golf Pro and restaurateur wanted to have discussions about that prior but their group basically said, let's see how things go and they could revisit, work out a plan after. Going in everyone agreed that it was going to be a bad year for the parties involved. Campbell interjected that this board didn't know about the \$25,000 situation with the Golf Pro and \$84,000 with the steakhouse (of which \$34,710 had been paid).

Van Dyck questioned when they paid Jimmy O. Anthes informed monthly, 30% of cart revenue. Van Dyck had a problem paying them when \$2,600 was owed to the county. He would prefer that the contract be rewritten stating it would be offset against any money owed until such time as it was paid, paying him afterwards. Except, legally he wasn't sure if they could make that offset because of a contract.

Supervisor Landwehr informed that he didn't have a problem with an extended payment plan for the shortfall last year but he didn't believe in writing it off. There were a lot of businesses that had roads ripped up in front of them, virtually bankrupting them but no one said don't worry about paying your property taxes that year.

Gruszynski questioned if there was any precedent for doing this in the past and did they in any way violate his contract for 2013 when they ripped up the greens? Anthes stated, no.

Vander Leest suggested adding a clause stating that this was a once in a 50 year occurrence with the greens being closed, giving background on why they did what they did with the contract. Campbell didn't recall hearing about this until now. Vander Leest reiterated that this was discussed when they decided to do the greens, revenue was going to be down 50%, the play was completely down. This was just a proposal and it was the will of the committee.

Van Dyck saw this in a couple different ways, he agreed with Landwehr to an extent but also felt that in some situations landlords had an obligation to tenants when there was a reduction in traffic, etc. He would think in some cases renters had stipulations written in their lease, however, this was not in their contract and the county wasn't under any obligation to provide that. After further discussions he suggested referring this back and on Jimmy O's contract, paragraph four, which is where he paid them, he'd like to see it state that they were amending the current contract to reduce the retainer by \$2,666. If he couldn't afford \$2,600 up front Van Dyck felt there may be more issues down the road.

Vander Leest suggested referring this back to the Golf Superintendent to work with Corporation Counsel. He felt there also should be a disclaimer that this was really extraordinary, a once in a 50 year occurrence. If someone looks back at this in the future, there is some background on why they did what they did.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to refer the contract addendum for the Golf Pro contract back to the Superintendent for reconsideration and report back at the October meeting. Vote taken. MOTION CARRIED UNANIMOUSLY**



7. **Approve Contract Addendum for Clubhouse Restaurant Contract.**

Anthes informed the way the restaurateur was figured out, they based it upon how their previous contract was stated. If the board hadn't changed it to a straight lease in 2011, last year would have been the last year of that contract. The number they derived was based on gross sales instead of square footage.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to refer the contract addendum for the Safari Steakhouse restaurant contract back to the Superintendent for reconsideration and report back at the October meeting incorporating some of the suggestions regarding the one time nature of this. Vote taken. MOTION CARRIED UNANIMOUSLY**

8. **Superintendent's Report.**

Highlights of Anthes' Superintendent Report covering the month of August were given for the Golf Course (info provided in agenda packet).

In addition to the upcoming events in the Superintendent's Report:

- The Packers charity funds will be going to the Freedom House this year.
  - June 15, 2015 - Green Bay Area Chamber of Commerce outing.
  - They were close to finalizing the St. Norbert's Hockey outing.
- They were getting more and more inquiries on outings.

Van Dyck asked that they bring forth the proper people including Corporation Counsel to the October 1<sup>st</sup> meeting to give an Update on Golf Course Easement (existing railroad bed that had been abandoned) with a closed session available.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY**

Steve Corrigan – 4602 Dickenson Rd, De Pere

Corrigan stated that they had just gone through a railroad bed that was abandoned, he suggested checking with Legal Counsel for Oconto County, they were very familiar and they successfully got it done twice now.

**Motion made by Supervisor Campbell, seconded by Supervisor Van Dyck to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Park Management & NEW Zoo**

9. **Discussion of Friends Group Funding Requests. *Motion at July Meeting: To work with staff in relation to financial assistance with the Outdoor Recreation Plan and report back in 60 days.***

Referring to the document in the agenda packet, NEW Zoo Director Neil Anderson informed that for next year they were in the process of doing a Comprehensive and Open Space Plan (CORP). Some of the items were developing their Friends groups and getting them involved, identifying within parks their needs and prioritizing, looking at joint partnerships and then bringing potential funding if they wanted to look at using this particular account by bringing it through the budget process at that point. He believed it made sense because the Friends groups were

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involved in the planning process, they will all be on the same page and looking at the funds that they had, how do that get that accomplished.

After further discussions, Van Dyck informed that he agreed with Katers stating he would like to see/advocate in 2015 that they get some money in the Parks budget to be able to invest 50/50 with the Friends Groups for payment on projects. He felt this would motivate them and get them excited. There was private money out there but when it came to public stuff, the first thing people ask was, "What is the skin in the game from the county?"

Gruszynski suggested adding a friendly amendment stating the priorities align with the CORP plan. He felt it was an important part of the \$15,000. Vander Leest responded that there were private groups that might want to do a small project and they can work with them. They generally align what they want to do with what the county's goals were. Anderson felt the key was to have all the players, everyone involved in the process; it had to be a partnership.

**Motion made by Supervisor Katers, seconded by Supervisor Campbell to move \$15,000 into a new line item in the Park's budget to match funds towards park improvements that come forward from Friends Groups. Vote taken. MOTION CARRIED UNANIMOUSLY**

10. **Budget Status Financial Report for July, 2014.**

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

11. **Report of property adjacent to the Brown County Fairgrounds.**

Anderson informed that he and Marv Hanson had looked at different possibilities with the property and after further discussions it was their recommendation to pass on that opportunity.

Vander Leest questioned if there were any discussions with De Pere. Anderson responded that they needed to get together with De Pere to get a longer agreement on what they were doing out there on the fair with them. He felt that was a key component that they really do not have in place for the future, at least a commitment from De Pere. Hanson agreed, it was all public land it's just if its county or city, he'd like to see one or the other operate it.

Vander Leest stated that for the record the issue was that the mayor dictated the policy for camping and some land uses and he was very opposed to any additional camping. Campbell stated she would correct that. Vander Leest responded that the committee, over the last 10 years, has had meetings. Campbell informed that she has had discussions with the mayor and he didn't seem opposed at all. Vander Leest reiterated that previously they were. Campbell felt that the record should state that they should have a meeting with them and determine that before they cast that in the light.

Van Dyck felt there was a lot of potential, a lot of ideas had been thrown out, but if they continue to focus on parking and storage use during the fair, he didn't know if they would come up with enough numbers to justify spending \$150,000 to buy this property. He didn't believe that it was staffs job to go out and try and figure out what they could do different with the property, a Friends group could go out in the community and figure out if there were other opportunities. It wasn't just about the piece of property but the fairgrounds in total. If they could come back with a proposal to say if they had this, that would make the fairgrounds viable for X or Y that they couldn't do today and would generate X amounts of dollars, that was a

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whole different topic. He reiterated that there were a lot of opportunities over there but who was going to go out and tap into those opportunities, they needed help from the outside.

**Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY**

Steve Corrigan – 4602 Dickenson Rd, De Pere

Corrigan believed that the City of De Pere was much more receptive today than three years ago. De Pere took a lot of sincerity in their oak trees, so that's where they come across real hesitant but if they were approached in the right light and there was a good forestry program, he felt they could overcome that.

The county had to decide what they wanted to become of the fairgrounds. Corrigan was part of the new board that had taken over 11 years ago. They pretty much got on the board and started all over again because there was talk of disbanding the fair and merging with other counties, selling the real estate, etc. They were landlocked. Their event was very controlled because they didn't have the real estate. He looked at it as a businessman, the properties across the street were available, and might not be for long. They had to make the decision on whether they wanted to get landlocked or come up with a plan to look at growth and future events.

One property that had been on the market, the price came down, it's getting to the point where it's salable. He received a call from a realtor, there were people interested on the second property to build apartments. If the county had an interest in the property, they could buy it contingent to De Pere approving the use of the property. If they lose the opportunity, soon they will be reconsidering what to do with the park, they were outgrowing it. They had to close the park to traffic last weekend with the Hmong Festival; they didn't have any more parking spaces. They held two festivals this year and both were heavily attended, they could do four a summer.

Vander Leest stated another option was to have these parties lease during the busy months. Corrigan informed that they had an agreement with part of the property to use it during the fair.

Corrigan reiterated that festivals were just going to grow. When they started out with the Library program, it was ok but it has grown. They gave up over \$15,000 in revenue this year with their advanced ticket sales.

They get tremendous support from the County Board and the Parks Department. They had a good partnership. It was all about retainage. This year Corrigan was very confident that they were going to retain the money that the county gave them as well as the \$40,000 from a private sponsor. At some point, they were maxed out and there was no room for the fair to grow.

Vander Leest felt if there was an ability to have more than \$4,000 in revenue at that site, then they were talking about more return and getting people on board for the purchase. That could be part of the consideration. If it was approved for a campground area, how much revenue could be gained.

Campbell agreed and thanked Corrigan for what they had done with their group. When they are asked to do something, they do it. It will be a great Friends group to have. She felt that the fairground was a treasure. They could make it a Summerfest grounds if they needed to. They needed to look at it not from what they had looked at in the past but a vision of what they wanted for the future. They were on a waterway. They were in an area that was within a few miles of a major football franchise. This could become year-round festival grounds and they needed to start looking at it like that. Not like this was a parking lot that they were going to buy and they might add a few things. Look at it as a whole, what were they going make from it, what revenue sources do they have. That was potential revenue source, not look at it as what is it costing us right now.



Van Dyck felt the tough part was, it was reasonably priced and they could go after this piece of property, but in of itself, he didn't feel like this property did much for the. His concern was acting on this piece without the other piece and now they were stuck with this small piece of property across the street and landlocked and can't do anything with it. Sitting here today, it was a lot of talk without any kind of foundation. Campbell felt the same could be said with the golf course. They put \$300,000 into it last year and it was a revenue producer for them. Van Dyck interjected that it was before that, this wasn't. Campbell felt they needed to look in a comprehensive plan was what use could they have it and what revenue sources would that produce for them and then they could justify that to the taxpayer. She felt that was the direction they needed to go. Not on the fast but what they were looking at as a whole. They had a fair group right now that would be doing that with them, they were doers and they turned this around and made it a great event.

Katers agreed with all of the comments so far. He had a lot of excitement when they went on the tour. He would love things to grow. The biggest problem was going to be funding. He wished the properties were available five years from now so that they could get all of their ideas in some reality so they could easily sell it to the board and their constituents. The talk about the Friends group potentially coming up with half made sense.

Campbell added that they had to look at the fairgrounds as a tourist project; they didn't have any justification when they were talking about zip lines at the zoo. No one said that they were going to get this return on revenue by this time. Try selling that to the public, they were putting two lines up for \$500,000 but it was a tourism project. They were right in the vicinity of Lambeau Field. Van Dyck responded that there was a budget and a projection and there was also a cost transfer out of the parks department to the zoo so in essence the \$500,000 that was invested according to the plans would be paid back in approximately five-years. Campbell questioned if they were doing all of this for the last 10-years, why didn't they have a plan in place.

Vander Leest questioned if it was appropriate to refer this to staff to continue to work with the Fair Association to look at the event planning concept for the fair and ways it could be activate and bring back a report or progress in three to six months. Corrigan would like to structure a committee to involve fair members, tourism from Green Bay, Ag tourism, PMI, etc. He felt it would take a group of people to really put the vision together to see where it would end up.

Responding to Gruszynski's question Corrigan informed that the matching funds would come out of the Fair Association. The Friends group was just starting to take shape, they just finished up the fair and their goal was to have a *Friends of Fair Association* structured and in place by November. Hanson felt that where the mission of the fairgrounds went, if they were to pursue this and the mission changed, they could sell it back on the market and the county and Fair Association could get their money back.

Van Dyck asked if it was a fair statement to say that that parcel wasn't of great value without the other one to the fair, Corrigan agreed, it was a true statement.

Kathy Ambrosius, Fair Board Member

Ambrosius understood the piece itself right now didn't justify itself, with the amount of parking they would have. It was a depressed market as they could see it was a fair price. It would need no improvements, no more cash injections to use it as it was now. If they could never acquire the other property, and acquire that piece, which would be all pieces to the puzzle she would think, as Marv Hanson stated, they should be able to get their money out of that real estate. She would hope the economy would pick up by that time and they could easily get their \$150,000 out of it. It was the first piece of the major puzzle which came a little premature to the whole planning process

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unfortunately.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY**

Van Dyck felt they had some things to potentially discuss but in regard to this property and properties, purchasing and price, was that coverable under closed session as a negotiation. There were things he would like to say but he wasn't going to say them now as he felt it put them in a bad position. He would assume putting this on the agenda for next month to further discuss.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to refer this to a Closed Session at the October meeting. Vote taken. MOTION CARRIED UNANIMOUSLY**

**12. Approval of Agreement between the County and Bay Nordic.**

**Motion made by Supervisor Katers, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**13. Attendance Report.**

**Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**14. Field Staff Reports.**

Anderson reported that they had their Zip Line Accessibility event, it was probably one of the best events they have ever had. It was an incredible experience even for the staff watching.

Van Dyck asked if staff could elaborate with regard to the bridge at Way-Morr Park. Hanson responded that this was on the list for many years. The existing bridge was not handicap accessible and the Lions Club was interested in doing a playground on the west side but they had a really nice playground on the east side. The bridge would accomplish feeding the people from the west side to the east side playground and it would help their staff maintain the park instead of going around, they could go over the bridge and it would take care of the accessibility as well. They just had some concerned citizens questioning why it wasn't moving ahead so they were trying to get the Lions Club involved to help fundraise and get the project going. It would be in the \$10,000 range. They would keep the existing bridge, they had some utilities running underneath it and it was a unique piece.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to suspend the rules to take Items 13-18 together. Vote taken. MOTION CARRIED UNANIMOUSLY**

**15. Assistant Park Director's Report.**

Anderson referred to the agenda packet material and briefly spoke to each agenda item.

**16. NEW Zoo Budget Status Financial Report for July, 2014.**

**17. NEW Zoo Monthly Activity Report:  
a. Operations Report:**



- i. **Admissions, Revenue, Attendance Report.**
- ii. **Gift Shop, Mayan Zoo Pass Revenue Report.**
- b. **Curator Report.**
- c. **Education & Volunteer Report.**
- d. **Maintenance Report for July, 2014.**

18. **Zoo Director Report.**

**Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file Items 13-18. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Library**

19. **Budget Status Financial Report for July, 2014.**

Vander Leest thanked the Library again for hosting the meeting at the Denmark Library.

**Motion made by Supervisor Katers, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

20. **Director's Report.**

- Stainbrook referred to the Library Report in the agenda packet, she informed that with regard to activities, it was a very good summer.

- The packet also included the Library's Collection Development policy. Stainbrook informed that she was trying to be proactive; Library Board members had received a letter from a resident in protest to the DVD "Wanted" starring Angelina Jolie. This request was brought up a couple of years ago as well. The Library Board had spent two meetings discussing this matter and having a Library Board member take the DVD home and watch it. When the gentleman didn't get the answer he wanted, to withdraw it, he came before Ed & Rec and the County Board. She thought it would be worthwhile and remind the committee of how careful they were with their Collection Development Policy. They also had a policy that in order to check out "R" rated videos, people had to have an over 18 library card, card holders received new cards when they turned 18 or they can't check out an "R" rated video. Every citizen in the county had the right to question what they might have at the library and to bring that up for discussion. They were fully prepared to talk with him again about this. They do have a policy in place about what they collect and what they had in the library and about access that children can have to materials.

Vander Leest had stated this before but it would be his preference that they spend money on educational videos and things for children for learning, that was more of a pressing need except for literacy and other things. Stainbrook understood that, they looked at it as an economic development thing too, many people could not afford to go out and rent a DVD or go to the movies and the library was able to provide no cost entertainment to them as well.

Vander Leest informed that there had been some issues where people had used other individuals library cards, checked out materials and never returned them. It was a fairly significant cost, approximately \$600. He questioned if there was a way to track it such as a camera. Stainbrook informed that they did have a camera and the case he was talking about, they did capture on film who the people were. The reality was, when a wallet is stolen, people should report that their library card had been stolen because they were responsible for those items. Everyone who signs an application is informed that they were responsible for items checked out; it was also stated on their library card. Vander Leest questioned if they could put some sort of notices up. Some people may

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not view it as such but he has had two other people contact him with similar issues where they had lost their card and someone had caused \$300 in fees. Stainbrook responded that she would be happy to remind people of how valuable their library cards were. Vander Leest stated there was risk involved and wanted people to know that if they lose it to please contact the library. Campbell questioned what the process was after it was found out that there was fraud with the use of their library card. Stainbrook informed that since it was not stolen from the library, they ask the person to report it to the police. The one case that she knew of, the person did report it to the police and the police did follow up. At this time nothing was not resolved, it was about \$600 worth of materials.

Van Dyck agreed with Vander Leest and felt that maybe it needed to be pointed out that they can or will be held accountable. Do they not have the legal right to get \$600 back from this person, Stainbrook stated absolutely. He felt that maybe that was the part that was missing; people really don't think that they were on the hook for \$300-\$600 and maybe a poster stating they were responsible would be appropriate. Stainbrook believed staff was supposed to point that out when they sign the application, she was not sure that it came across to everyone that someone could literally check out \$1,000 worth of material and you would be on the hook for it. It may be that they need to do more reminders about it. Vander Leest suggested printing it on the bottom of the date due receipt or near the bathrooms of all the branches, or discuss photo ID be required to check out material. He felt they should start encouraging it. Stainbrook really liked the idea of putting a permanent message on the date due receipt. She felt there would be a lot of people that would find a photo ID inconvenient and plus they had self-checks, 80% of checkouts were being done by people themselves. Vander Leest felt that maybe there was a way to find a medium if people were doing really expensive transactions. Stainbrook felt the reality was that if you wanted to steal, you would always find a way around it.

Campbell felt that the misperception was that the library would just wash it. Stainbrook stated that at this stage, they weren't washing it. They were forgiving overdue charges. The family could claim it on their insurance, or there were other things that could be done. The library had agreed that they wouldn't be taking it to a collection agency but essentially at this stage, the cardholder can't use that particular card and that's where it is until it's paid or materials were returned or until the police followed-up, find out who the people are and get reimbursement from that. They were pretty serious about materials. Vander Leest reiterated that there should be some public awareness so people understood that they could be held responsible for what was checked out. People were surprised by the whole concept. Campbell heard the same thing.

- Stainbrook informed that tomorrow and Friday was their staff training for the DEMCO project, they were very excited about it. They managed to arrange to get 30 staff members to attend those two days which wasn't easy because they were still keeping the building open. They were really hopeful about what will come with that.

- September 19<sup>th</sup>, they will open at 3:00 p.m. due to an all staff workshop. This had been paid for by the Nicolet Federated Library System. There are usually complaints that the library is closed, which is a good thing, they value that they were not there for them but it's a once a year workshop where they bring all their staff in together.

- September 20<sup>th</sup>, Antique Roadshow is in town, which is a fun activity as well. People in the audience enjoy watching that.

- They were in the mist of implementing KRONOS Timekeeping System, a web based timecard that the county had been using for a couple of years now, it was their turn now. They felt it was going very well.

- The week of September 22<sup>nd</sup> is when their automated material handler, the automated check-in



and sorter will be installed at the Weyers-Hillard Branch. She invited the supervisors to stop in and ask for a behind the scenes look at it.

- They were currently renegotiating their lease with the Nicolet Federated Library System, it was a five year lease and it was up. It will be less money, they brought in the fact that rent has gone down since this was negotiated five years ago and they also want less space than what they currently have. That was a little worrisome for their budget.

- They were doing a couple of things with the County Technology Services Department, they were upgrading everyone's outlook mail and calendar functions and they were on the list to start very soon. The web based version that many of their staff used was really clunky and a very old version.

- October 28<sup>th</sup>, Ira Berkow, an American Pulitzer Prize winning sports reporter, columnist and writer will be in town and will be doing a presentation about Walter Wellesley "Red" Smith, an American sportswriter who rose to become one of America's most widely read sports columnists. This will be for their 125<sup>th</sup> Anniversary. There will be a dinner that night. The State historical Society will be presenting the award for the local history series that night as well.

- Wrightstown Branch was expanding hours. They used to be open on Wednesday from 1-4 p.m., closed and then reopen from 5-8 p.m. They will now be open through the dinner hour. It really wasn't a very good service so they now arranged those hours.

Campbell would like to add on the October agenda "Update on the Nicolet Federated System" under the Library.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

## **Museum**

### **21. Director's Report.**

Museum Director Beth Lemke referred to the Director's Report in the packet and went over items with the committee. She informed that they were art heavy in 2015, explaining the galleries planned for the beginning of the year. They were still very concerned about 2014, looking at July and August, 2013 verses 2014, there was no comparison, 2014 was significantly lower.

- They were still doing well with the social media; those people just need to come to them. They were up to 125 email addresses that they will be able to use as future membership opportunities.

- They were working on giving the WOW factor to the design for the *Holiday Memories* exhibit. They will have two collection pieces, the second will be Kaaps. Lemke was seeing that the reminiscing with Kaaps was even much stronger than the Prange. They had contacted Kaaps and will be doing a special promotion, discounted candy coupons for admissions. They were going to work out a deal with candy in the store.

- They were also going to walk the holiday parade; they were working with Let Me Be Frank Productions as well as the artist Don Debaker who did the dinosaurs out front. Part of 2015 she wanted to understand their grounds better. They had more sculpture in storage that was appropriate for outdoors, leveraging their grounds better. Debaker was going to add party hats to the dinosaurs for 2015; it will hopefully be a New Year's US Bank Eve program. Debaker was considering taking baby down a little in scale and recreating in lighter material to be used for their holiday parade float. Looking at the dinosaurs as art pieces and understanding Don Debaker as a repurposed artist, it was phenomenal and they needed to tell his story better.

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- The Deputy Director position that was currently open was where the savings were right now, they will see that move to Executive Committee and it will be an end of 2014, early 2015 hire because it was fully funded in 2015. They wanted to get the recruitment out.

- The Wisconsin Regional Security, the last three years had been significantly over the line item. They were looking for different contractual obligations or opportunities within the county. The CTC and the Museum were going off the contract October 31<sup>st</sup> and the Museum was working with Premier Solutions out of Racine which will give them the ability to have four part-time staff in place, increasing their rate of pay and still coming in at that budget line and maybe saving a couple thousand dollars so they could look at different program series.

- Lemke was looking at their closing hours in January and February. The 10a.m. - 6p.m. didn't pan out this summer so they were back to their 9a.m. - 5p.m. fall and winter hours. She was looking at closing at 4p.m. on weekdays to save 40 hours so they could apply them elsewhere and add more programs.

- Lemke informed that they had a lot of media coverage last week. Vander Leest suggested contacting WTAQ.

Vander Leest was surprised by the museum numbers this year with the Hall of Fame being there. He felt there should be an effort to step back in their marketing. Lemke responded all marketing was JEM based, State Department of Tourism money, they weren't spending any county marketing money. Further discussion ensued with regard to the advertising for the Hall of Fame exhibit. Vander Leest suggested meeting with Mark Murphy to discuss concerns. Van Dyck felt it wasn't a surprise as there was a disconnect, people had to drive downtown and there was nothing else for them to come down there for. Vander Leest felt there was an expectation that they were going to get something from the Hall of Fame and some value to going to it. He felt the disconnect was that they didn't know about it, the signage wasn't there.

Haltaufderheid stated that in her past she had run the program for a number of years. She felt the Executive brought up a great point, last year their numbers were so much better during their local Multigenerational Video Arcade exhibit. People who were coming to a destination like Green Bay, once practice was over, they weren't coming. They had their plan and were out of here. As a parent, they weren't taking a stadium tour for \$8-\$15, going to watch Packer practice for free and heading downtown to see a small portion of the Hall of Fame with the family. She informed, Mark Murphy was so separated from the Hall of Fame versus the Packers. You would have to sit down with the Packer Board, Denny Tattum if they were going to get in the door with them.

Lemke informed that she was working with Mr. Tattum. Hall of Fame was shut down on the Packer website. She contacted one of their larger departments and informed that she could tell from social media, from the Facebook status, they had confused Packer fans. The web team's solution was adding the Neville website to the Facebook page but they weren't going to put them on Packers.com.

Vander Leest stated that they had expended resources to take the Hall of Fame, approximately \$46,000. He would go right to Mark Murphy, when he talked to him, he wanted it to be successful. If there were things they could do to help, he felt they should. Campbell felt they needed to direct their marketing department to put it on their website, Murphy could enforce that. Van Dyck felt that since they had the collection at the museum, he suggested talking one of the sports shows into coming down and doing their radio broadcast from there. Lemke would be happy to ask.



**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to suspend the rules to take Items 21 to 25 together. Vote taken. MOTION CARRIED UNANIMOUSLY**

- 22. **July, 2014 Daily Attendance.**
- 23. **Attendance 5-Year.**
- 24. **Budget Status Financial Report for July, 2014.**
- 25. **Budget Performance Report.**

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to receive and place on file Items 21 to 25. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Resch Centre/Arena/Shopko Hall - No agenda items.**

**Other**

- 26. **Audit of bills.**

**Motion made by Supervisor Katers, seconded by Supervisor Van Dyck to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

- 27. **Such other matters as authorized by law.**
  - a. **Discussion regarding setting the date for the Education & Recreation Committee Budget Meeting.**

It was the preference of the committee to host the Ed & Rec budget meeting on Monday, October 27, 2014 @ the Northern Building.

- 28. **Adjourn.**

**Motion made by Supervisor Campbell, seconded by Supervisor Van Dyck to adjourn at 8:40 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein  
Recording Secretary

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## PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **July 17, 2014 at 5:15 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

**PRESENT:** KATHY PLETCHER, CHAD BIANCHI, CARLA BUBÖLTZ, NATHAN JESKE, BOB NIELSEN, TIM NIXON, JOHN VAN DYCK, and VICKY VAN VONDEREN

**EXCUSED:** CHRISTOPHER WAGNER

**ALSO PRESENT:** Lynn Stainbrook, Kimberly Young, Lori Denault, Sue Lagerman, and Curt Beyler (staff); Kristen Hooker (Brown County Corporation Counsel).

**CALL TO ORDER** President Kathy Pletcher called the meeting to order at 5:15 p.m.

### **CONSENT ITEMS**

**a. Approve/modify agenda** There were no changes to the agenda.

**b. Approval of minutes** There were no changes to the minutes and they stand approved.

**COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC** No one from the public was present to address the Board.

**CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85(1)(g)** for the purpose of conferring with legal counsel rendering oral or written advice concerning strategy to be adopted by the Library Board with respect to litigation in which it is likely to become involved – overdue payments from adjacent county for library services provided. **Motion** by C. Buboltz, seconded by V. Van Vonderen, to move into closed session at 6:20 p.m. Staff present was invited to stay. Aye: C. Buboltz, V. Van Vonderen, J. Van Dyck, B. Nielsen, C. Bianchi, N. Jeske and K. Pletcher. Nay: None. **Motion carried.**

**Motion** by T. Nixon, seconded by V. Van Vonderen, return to open session at 6:40 p.m. Aye: C. Buboltz, V. Van Vonderen, J. Van Dyck, B. Nielsen, C. Bianchi, N. Jeske and K. Pletcher. Nay: None. **Motion carried.**

### **APPROVE ANY ACTION THAT MAY HAVE BEEN RECOMMENDED IN EXECUTIVE SESSION**

**Motion** by T. Nixon, seconded by B. Nielsen, to pursue legal action against Outagamie County to recover the full amount owed to Brown County for providing library services to Outagamie County residents who do not live in a municipal library district. **Motion carried unanimously.**

*Kristen Hooker left the meeting at 6:40 p.m.*

### **STRATEGIC PLAN**

No update.

### **LIBRARY BUSINESS**

**a. Information Services Report** It was agreed to remove the Bookmobile camera from the projects list.

**b. Financial Manager's Report, Bills and Donations** There were no bills out of the ordinary.

**c. Facilities Report** Central emergency transfer switch will be completed next week. The installation of the permeable parking lot at Ashwaubenon Branch has been completed.

### **NICOLET FEDERATED LIBRARY SYSTEM (NFLS)**

**a. Lease Negotiations** C. Bianchi was seeking feedback from the Board. C. Bianchi and L. Stainbrook met with M. Merrifield. Four lease options with varying square feet and cost per square foot were presented. NFLS anticipates that they will need less space. Many scenarios were discussed including re-adjusting square foot cost to \$11-12 to align with market cost. The current ~\$14 per square foot lease includes utilities and snow removal. Other advantages realized by NFLS by being located within the library include the proximity of NFLS staff in the library building as it relates to collecting books for interlibrary loan requests; free use of library's Wi-Fi; and state delivery (moving would increase delivery costs). An \$11-12 cost per square foot is market for a commercial triple-net lease where the tenant is responsible for all real estate taxes, building insurance, and repair/maintenance as well as rent and utilities. The current lease includes utilities. C. Bianchi and L. Stainbrook will meet with M. Merrifield to discuss what reasonable costs are.

V. Van Vonderen asked if it was possible to rent just part of it. L. Stainbrook responded that there is not a private entrance and one has to go through the library to access that area. It's not space that is easily rented to the private sector. Maybe another government office



would be interested. NFLS is having a fiber line installed so that may increase the likelihood that they would choose to continue their lease. It was discussed that prorating utilities and charging NFLS based on square footage could be considered. K. Pletcher reminded that the lease has to be settled by October. The Library Board advised C. Bianchi and L. Stainbrook to work with M. Merrifield to agree on a three-year lease that includes a dissolution clause.

### **PERSONNEL COMMITTEE**

**a. Approve Change in Table of Organization** L. Stainbrook reported that the Personnel Committee is recommending a change in the allocation of assigned Library Associate hours. The library is budgeted for 511 Library Associate hours per two-week pay period. In order to provide more flexibility and to best serve the library, the Library Director recommends that the pool of part-time Library Associate hours be increased to 526 per two-week pay period (an additional 15 hours each pay period or 7.5 hours each week) in the following manner:

- Ashwaubenon -- increase hours from 87.5 to 90 hours each pay period
- Denmark -- increase hours from 75 to 80 hours each pay period
- Kress -- increase from 87.5 to 90 hours each pay period
- Central Circulation -- increase from 75 to 80 hours per pay period

Library Associate hours at East, Pulaski and Central Public Services would not be affected.

J. Van Dyck asked if unused hours will just become a pool. The flexibility of allocating hours as needed would create a pool of excess hours that could be assigned when really needed. Unused hours would ultimately be a savings. This model gives flexibility to send staff to other departments or different locations. C. Buboltz commented that a range of 15-20 hours vs. a flat 18.75 hours per week gives the right amount of flexibility to advantageously schedule staff.

**Motion** by V. Van Vonderen, seconded by C. Bianchi to approve the Table of Organization change for Library Associate hours.

**Motion carried.**

**b. Approve Changing Personnel Administration Policy to Personnel Administrative Guideline** The policy document is actually an operational document and not policy. This is an instrument that would be used as a guideline administratively. **Motion** by J. Van Dyck, seconded by N. Jeske, to approve changing the Personnel Administration Policy to a Personnel Administrative Guideline.

**Motion carried.**

### **2015 BUDGET**

**a. Approve Performance Measures, Mission Statement and Program Description** No changes were recommended. J. Van Dyck asked about including unique users (active cards) as a performance measure. A number could be collected but it would not be very accurate as the number garnered from the library's computer system would not include those who use guest passes or use resources in-house. A gate count is collected. K. Pletcher suggested that the number of web visits also be included. J. Van Dyck suggested using both the number of web visits and active card users as part of the budget presentation to Ed & Rec. **Motion** by T. Nixon, seconded by C. Buboltz, to approve the performance measures, mission statement and program description. **Motion carried.**

**b. Approve 2015 Budget Proposal** L. Denault distributed the 2015 draft budget and L. Stainbrook reviewed the budget line by line including increase and decreases in several areas including fringe benefits; technology and software maintenance; vehicle maintenance; utilities; and Information Services chargebacks. V. Van Vonderen requested further explanation on how I.S. chargebacks are calculated since it is such a large portion of the budget (\$684,165). N. Jeske also inquired how that amount equates to services received.

While the County did not reduce the library's budget, there is a projected increase in expenditures of \$63,553 and a projected reduction of revenue in the amount of \$55,000. This combination of increased expenses and reduced revenue created a potential structural deficit of \$138,553. Options discussed to combat this deficit and balance the budget included decreasing the book budget, laying off staff, closing a branch, or using carryover funds (fund balance). The Library Board recognizes that the library is already below basic level, as determined by state standards, for its book collection size and reducing the book budget was not a good solution. The Library Board discussed projects that would have to be cut if carryover funds were used to cover the shortfall that will occur in 2015. Some of those projects consist of re-staining the exterior of the Weyers-Hilliard Branch; installing soundproofing panels at the Weyers-Hilliard Branch; replacing the elevator panels at Central Library; foregoing the creation of a furniture replacement fund; technology improvements; and replacing lighting and circuit breakers at different locations.

The fund balance can be spent at the library's discretion. It traditionally has funded one-time expenses such as the implementation of energy conservation methods. V. Van Vonderen questioned what the Board will do next year if the fund balance is used this year. It was agreed that it will become necessary, barring additional funding, that closing a library location will have to be considered for 2016. J. Van Dyck asked if the library can charge users for a library card or to check out books. State statute prohibits this. Since

10a



salaries and fringes are also a big part of the budget, the Personnel Committee has been analyzing job descriptions and number of staff to determine the best people to do the job.

The Library Director recommended covering the shortfall with carryover funds since every line item that could be reduced was reduced. The library has not received a funding increase in four years even though services, contracts and other expenses continue to increase.

**Motion** by T. Nixon, seconded by V. Van Vonderen to approve balancing the 2015 budget by using the fund balance and creating a structural deficit for 2015 with the caveat that the Library Board must consider the closing of a branch library for 2016. **Motion carried.**

#### **OLD BUSINESS**

None.

#### **PRESIDENT'S REPORT**

K. Pletcher would like to create a sub-committee to look at facilities. J. Van Dyck is willing to chair. T. Nixon and B. Nielsen agreed to serve on the sub-committee. C. Beyler will also participate.

K. Pletcher has been meeting quarterly with L. Stainbrook, administrative staff and BCTS staff to review I.S. projects. N. Jeske will attend future meetings.

Public referrals should be directed to K. Pletcher who will respond on behalf of the Library Board.

#### **DIRECTOR'S REPORT**

There were no questions for the Director.

#### **SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW**

None.

#### **MEETIN SUMMARY/NEXT MEETING PLANNING**

The 2016 Budget will become a standing agenda item.

#### **ADJOURNMENT**

**Motion** by T. Nixon, seconded by C. Buboltz, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 7:30 p.m.

#### **NEXT REGULAR MEETING**

August 21, 2014

Central Library

515 Pine Street, downtown Green Bay

5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary  
Sue Lagerman, Recording Secretary

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**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM  
GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, September 8, 2014 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

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PRESENT: Kevin Kuehn, Bernie Erickson, Tom Sieber, Eric Hoyer, Kramer Rock, Sandy Juno, and Diane Ford  
ALSO PRESENT: Beth Lemke, Kasha Huntowski, Kirsten Smith and Louise Pfothhauer

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CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:32PM.
2. APPROVE/MODIFY AGENDA

Motion made by Eric Hoyer and seconded by Tom Seiber to approve the agenda.  
Vote taken.

**MOTION APPROVED UNANIMOUSLY.**

3. Kirsten Smith, Education Specialist provided a review of NPM's Educational Programming Goals and Objectives for the exhibit *Edge of the Inland Sea* for the 2014-15 school year. Discussion ensued, action will be follow up on the marketing of the program and tracking of incoming reservations.
4. Louise Pfothhauer provided background information on a collections item that came to the attention of the Director per an inquiry of ownership. Discussion ensued and it was reaffirmed that the Neville is the owner of the artifact and that if asked the Neville would consider loaning the artifact if it was not critical to an exhibit storyline.
5. Museum Directors Report. Overall July/August 2014 admission revenue did not performed as well as July/August 2013. In comparison August 2013 occurred during the tail end of the JEM marketing campaign. In 2014, the JEM marketing campaign began at the end of July. Noteworthy is that the fact that July 2014 admission revenue was slightly above 4 year average. Additionally, at the time of this report August 2014 is on trend with 4 year average regarding admission revenue.



**July 26, 2014 - August 25, 2014  
Social Advertising Marketing Summary**

6. Month	Impr.	Clicks	CTR	Page Likes	Offers Claimed	Actions
July 2014	18,070	208	1.15 %	3	0	166
August 2014	325,952	3,031	0.93 %	26	0	1,769

*At the time of this report we have 90 leads i.e. valid email addresses*

*Impressions: The number of times consumers saw our social media ads online*

*Clicks: The number of times consumers clicked or responded to our ads*

*Actions: The number includes, liking our page, liking/commenting/sharing a suggested post, and also people form-filling. Discussion ensue, no action taken.*

7. Such other matters as authorized by law:  
Next meeting of the Neville Public Museum Governing Board will be Monday, October 13, 2014 at 4:30pm.

8. Adjournment. Motion to adjourn made at 5:45 by Kramer Rock seconded by Sandy Juno. Vote taken.

MOTION APPROVED UNANIMOUSLY



Cable Communications for the fees for the  
Fox River trail system be looked at by  
PDT

Edward Ruff  
District 25  
Thomas Lund





**BROWN COUNTY  
BOARD OF SUPERVISORS  
COURT HOUSE  
GREEN BAY, WISCONSIN**

**BROWN COUNTY BOARD OF SUPERVISORS**

Meeting Date:

9/17/14

Agenda No. :

Ed & Rec Comm.

Motion from the Floor

I make the following motion:

The Library Board and Brown County library administration ~~shall~~ to seek private donations and support for the SW branch library expansion and remodeling.

Signed:

John Vander Beest

District No.:

10th

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)





**BROWN COUNTY  
BOARD OF SUPERVISORS  
COURT HOUSE  
GREEN BAY, WISCONSIN**

**BROWN COUNTY BOARD OF SUPERVISORS**

Meeting Date: Sept. 17, 2014  
Agenda No. : 9B-3

Motion from the Floor

I make the following motion: BY SUBSTITUTION

That the County Board approve <sup>in concept</sup> the approximately 1100 sq. ft. expansion of the Southwest Branch Library and do the following:

1) refer the item back to the Ed. & Rec. Comm. for the purpose of creating the appropriate funding resolution for County Board consideration

2) refer the item to the Library Board for the purpose of recommending a design to best utilize the space

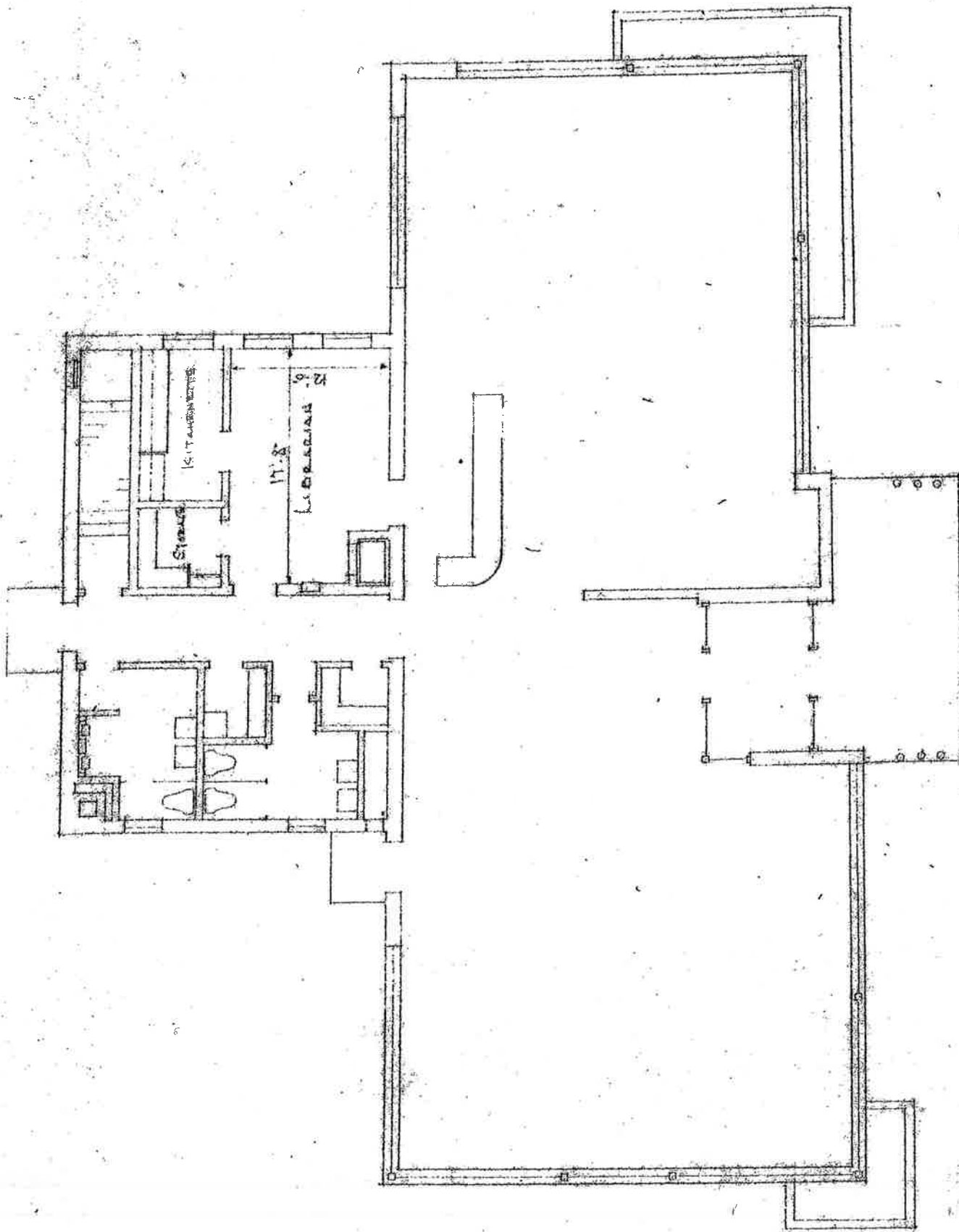
Signed: Jay Zuer  
District No.: 8

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

*all*

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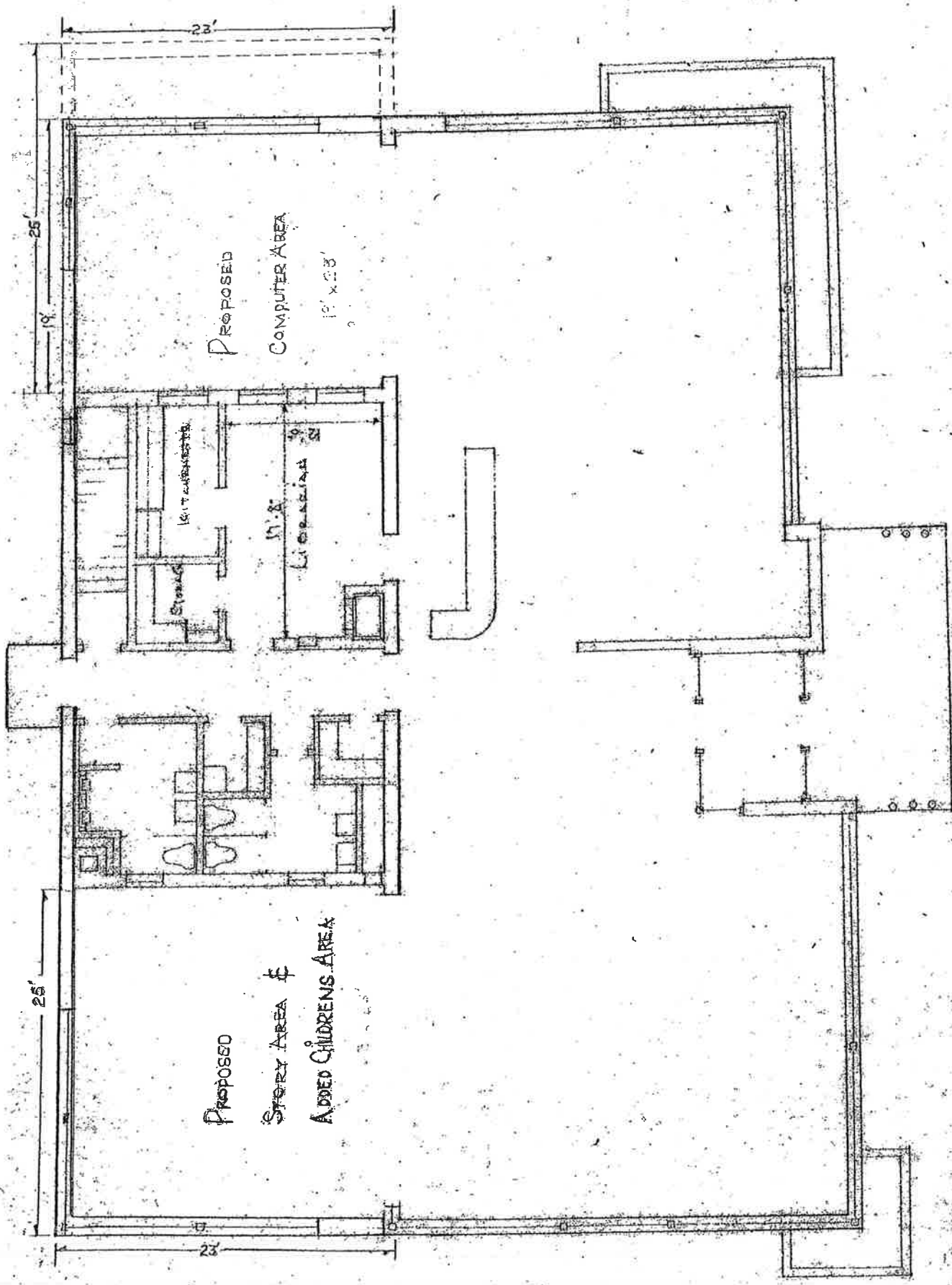




FIRST FLOOR PLAN

Scale 1/4" = 1'-0"





First Floor PLAN



September 17, 2014

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session on September 3, 2014 and recommends the following:

1. Review minutes: *No minutes, no action needed.*
2. Communication from Vice Chair Lund re: For the fees for the Fox River Trail System be looked at by the Planning, Development & Transportation Committee. To hold until October.
3. \*\* Communication from Supervisor Zima re: That Brown County consider expanding the Southwest Branch Library by approximately 1100 square feet to accommodate the library's growing needs in the children and computer areas. To refer to the Library Board.
- \*\* A motion was made to approve item #3 by substitution "That the County Board approve the concept of the approximately 1100 square feet expansion of the Southwest Branch Library and do the following: 1) Refer the item back to the Education and Recreation Committee for the purpose of creating the appropriate funding resolution for County Board consideration; and 2) Refer the item to the Library Board for the purpose of recommending a design to best utilize the space" was approved by the County Board on 9/17/2014.
4. Golf Course - Budget Status Report for July, 2014. Receive and place on file.
5. Golf Course Financial Statistics as of August 31, 2014. Receive and place on file.
6. Golf Course - Approve Contract Addendum for Golf Pro Contract. To refer the contract addendum for the Golf Pro contract back to the Superintendent for reconsideration and report back at the October meeting.
7. Golf Course - Approve Contract Addendum for Clubhouse Restaurant Contract. To refer the contract addendum for the Safari Steakhouse restaurant contract back to the Superintendent for reconsideration and report back at the October meeting incorporating some of the suggestions regarding the one time nature of this.
8. Golf Course - Superintendent's Report. Receive and place on file.
9. Park Mgmt - Discussion of Friends Group Funding Requests. To move \$15,000 into a new line item in the Park's budget to match funds towards park improvements that come forward from Friends Groups.
10. Park Mgmt - Budget Status Financial Report for July, 2014. Receive and place on file.
11. Park Mgmt - Report of property adjacent to the Brown County Fairgrounds. To refer this to a Closed Session at the October meeting.
12. Park Mgmt - Approval of Agreement between the County and Bay Nordic. To approve.

4



# BUDGET ADJUSTMENT REQUEST

14-80

## Category

## Approval Level

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> 1               | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2               | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3               | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4               | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)  | County Exec   |
| <input type="checkbox"/> 5 a)            | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)   | Admin Committee                                       |
| <input checked="" type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6               | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 7               | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 8               | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9               | Any allocation from the County's General Fund  | Oversight Comm<br>Admin Committee<br>2/3 County Board |

## Justification for Budget Change:

This request is to reallocate Library tax levy dollars transferred to the Central Library Renovation Capital Project fund in 2012 for Central Library projects that were later bonded for. This budget adjustment is not to exceed \$200,000 for the building expansion of the Southwest library. The Brown County Board made a motion to have a budget adjustment for the expansion Southwest Library at the Education & Recreation Committee.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	425.050.015.6182.100	Southwest Library Expansion- Construction General	200,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	425.050.6182.100	Central Library Renovation- Construction General	200,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

## AUTHORIZATIONS

Signature of Department Head

Department: \_\_\_\_\_  
Date: \_\_\_\_\_

*Per County Board motion*  
Signature of DOA or Executive \_\_\_\_\_

Date: 7-21-14

4/a



Brown County  
Library  
Budget Status Report  
8/31/2014

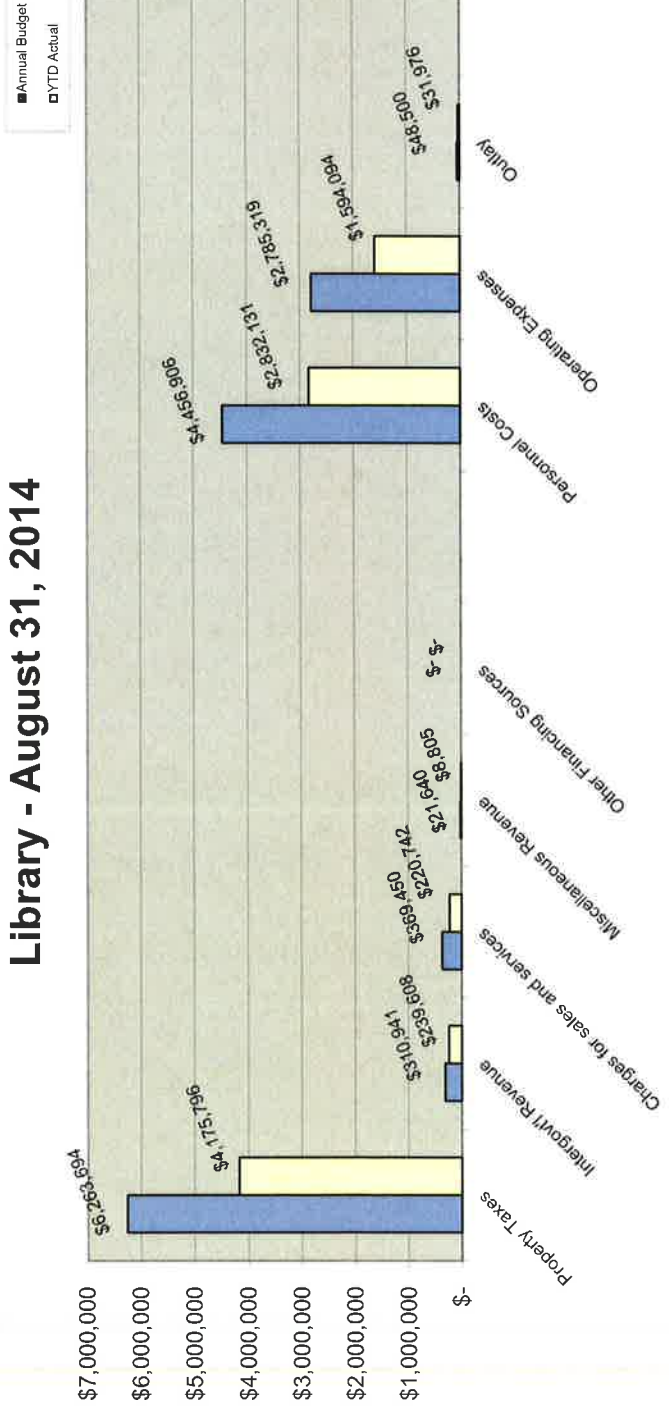
	Annual Budget	YTD Actual
Property Taxes	\$ 6,263,694	\$ 4,175,796
Intergov't Revenue	\$ 310,941	\$ 239,608
Charges for sales and services	\$ 369,450	\$ 220,742
Miscellaneous Revenue	\$ 21,640	\$ 8,805
Other Financing Sources	\$ -	\$ -
Personnel Costs	\$ 4,456,906	\$ 2,832,131
Operating Expenses	\$ 2,785,319	\$ 1,594,094
Outlay	\$ 48,500	\$ 31,976

**HIGHLIGHTS:**

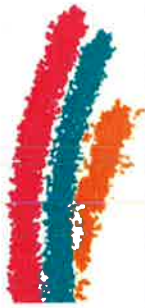
**Revenues:** Intergov't revenue is under budget due to non-payment by one county for their patron use of Brown County libraries. Charges for sales and services is also under budget due to decline in fines and fees revenue being generated. Parking lot revenue is down due to new meter installation cost offset against revenue.

**Expenses:** Annualized Technology Services chargebacks are currently significantly less than budget. Fringe benefits appear to be considerably less than budget. The contract for our data lines was re-negotiated and resulted in significant increases. Gas is over, but electric is under.

## Library - August 31, 2014







# Brown County Library Report August, 2014

## Library Mission:

*Brown County Library provides trusted information and resources to connect people, ideas, and community.*

## Strategic Priorities

Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
--------------------------------	------------------------------	---	---------------------------------------	-----------------

## County-Wide Successes

All library employees were trained on and are using KRONOS, the county's new online time and attendance system.

Summer Reading Programs wrapped up in mid-August with participation in all three programs totaling 10,845. The programs for children and teens saw increases in participation and completion. The Children's Program, *Fizz, Boom, Read!*, had 8,533 participants; the Teen program, *Spark a Reaction*, had 1379 participants and the adult program, *Literary Elements*, had 933 participants.

Over 320 teens volunteered at all locations during the Summer Reading Program.

An email was sent to the 4 candidates running for office in Assembly District 4 inviting them to hold listening sessions at the Library. One candidate scheduled a visit and listening session at the Southwest Branch. After the election, letters will be sent to those who progressed to the General Election and to other candidates running for Assembly in districts 1, 2, 4, 5, 88, 89, 90 inviting them for a tour of the Library and /or to hold a listening session at the library.



Library Morning at the Fair, a Summer Reading Program event and partnership that began in 2006, saw nearly 1700 participants. This year's activities include "Fizz, Boom, Moo!" Silly Sounds Story Show; Addie the Milking Cow and various science activities presented by FFA; Nick's Kids Show; time to visit hundreds of farm animals in the barns; the opportunity to watch showings/judging of various farm animals; crafts; free lemonade; the Bookmobile; and more. After the library event, the Fair Association welcomes families to stay to enjoy other fair activities such as the comedy magic of Miller & Mike and the All-American Lumberjack Show.

The library thanks the Brown County Fair Association, Fair Board and their many volunteers for all their work to make this event possible, including our contacts Ron Van Dyck and Judy Knudsen, as well as UW-Extension and the Brown County 4-H organization.

## Central Library Successes

2512 children, 327 teens, and 147 adults participated in the Central Library's Summer Reading Programs.

The Bookmobile had 137 children, 26 teens, and 72 adults participate in the Bookmobile's Summer Reading Programs.

X		X	X	
X				X
X		X		
X		X		





# Brown County Library Report August, 2014

## Library Mission:

*Brown County Library provides trusted information and resources to connect people, ideas, and community.*



A end-of-summer volunteer party was held to thank the teens who volunteered at all locations during the Summer Reading Program.

38 volunteers donated 80.25 hours for summer programming.

## Ashwaubenon Branch Successes

668 children, 131 teens, and 140 adults participated in the library's Summer Reading Programs.

Volunteers have RFID tagged almost all the adult collections.

All storage areas and unnecessary stored items in the meeting rooms have been eliminated, opening the room up more for patron use.

Staff proctored one exam, provided three tech tutor sessions and one eBook class.

65 attended the Dinosaurs Go Back to School program. The children's librarian assisted with the Headstart program working specifically with Spanish speaking parents and families about library services.

Staff presented for the Fox 11 Good Day WI book segment; and facilitated a "SpeedBooking" reader's advisory program for adults.

## Denmark Branch Successes

199 children, 32 teens, and 24 adults participated in the library's Summer Reading Programs.

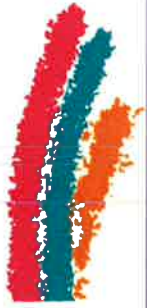
The Truck Jam program was a huge success. Around 118 people turned out for the event. Children (and their parents) got to see a fire truck, rescue squad, police car, loader, and the Bookmobile up close. That morning, 89 people came for the truck-themed storytime.

Jim Lenz Science/Magic show was a great way to end the Summer Reading Program. His program was educational, entertaining, and dealt with science and the cool things you can do with a bit of scientific knowledge.

## Strategic Priorities

Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural Awareness & Diversity	Management Goal
		X		
X		X		
				X
		X		
	X			
X				
		X		
X		X		
X				
X				





# Brown County Library Report August, 2014

## Strategic Priorities

Library Mission: <i>Brown County Library provides trusted information and resources to connect people, ideas, and community.</i>					Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural Awareness & Diversity	Management Goal
---	--	--	--	--	--------------------------------	------------------------------	---	---------------------------------------	-----------------

Tech Tutors: staff worked one-on-one with two patrons on how to use Microsoft Office Publisher and provided computer assistance to patrons who have been applying for jobs online.

### East Branch Successes

1101 children, 178 teens, and 262 adults participated in the library's Summer Reading Programs.

Staff visited Casa Alba Melanie, a Hispanic resource center to learn about their services and to demonstrate the Spanish Language areas of Learning Express Library (database) that will be of use to their customers. They were also shown how to access GED practice, Citizenship Exam practice tools, Green card information and courses for Spanish speakers. Staff also attended a Hispanic Interagency Services meeting at the Catholic Diocese.

A STEM program challenged kids to create moving Lego models by following step by step instructions. 20 kids participated.

Staff attended Money Smart Week community meeting.

Staff distributed flyers at Art Street for the International Film Series to be held at Central in October

### Kress Family Branch Successes

1414 children, 274 teens, and 100 adults participated in the library's Summer Reading Programs.

Many parents were eager to start the 1000 Books B4K with their younger ones.



The summer ended with three big programs, one with Randy Peterson, one with Jim Lenz, and one with live chickens.

Wooden model boats, hand-crafted by P.J. Vidani, were displayed.

All the slots in the tech tutor session were filled, with help needed ranging from Overdrive to basic computer instruction. There were 4 other one-on-one tech tutor sessions throughout the month. Many are learning about this program through word-of-mouth.

### Pulaski Branch Successes

358 children, 98 teens, and 32 adults participated in the library's Summer Reading Programs.

	X				
X		X			
				X	
X					
	X				
				X	
X		X			
X					
		X			
	X				
X		X			





# Brown County Library Report August, 2014

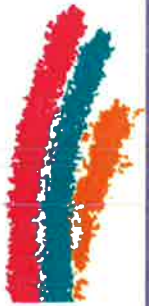
## Library Mission:

*Brown County Library provides trusted information and resources to connect people, ideas, and community.*

## Strategic Priorities


	Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
The Ladies Night Out program continues to grow and is the branch's most successful adult program.			X		
A volunteer provided 5 computer classes and staff led 2 e-reader tutor sessions.		X			
At patron request, a volunteer led two more Essential Oils classes on Saturdays.			X		
The special children's programs for summer had great turnouts - especially the Dinosaur costumed character and Science Rocks: Rockets!	X				
<b>Southwest Branch Successes</b> 500 children, 118 teens, and 80 adults participated in the library's Summer Reading Programs.	X		X		
Many successful children's programs were held such as Water Play Day, Dino Day, Wii Dance Party and a Stuffed Animal Sleepover. Many of these were offered at varying times and days- giving people the opportunity to enjoy library events outside of the normal scheduled storytimes.	X				
The Not So Serious Book Group is now attended by more people than can fit around the table! This continues to grow each month and is such a great way to showcase how the library can be a meeting space for conversation.			X		
Staff participated in Brown County Emergency Training out at the Austin Straubel Airport on Wednesday August 20th. This was a mock simulation of a plane crash and the BCET team needed volunteers to fulfill various roles.					
Southwest hosted County Board Supervisor Corrie Campbell for a listening session. This took place right after a very well attended storytime and Corrie remarked on great it was to see the library being so busy!			X		
1330 people participated in the Summer Nutrition Program.	X				
<b>Weyers-Hilliard Branch Successes</b> 1387 children, 137 teens, and 64 adults participated in the library's Summer Reading Programs.	X		X		
Over 320 children attended the annual end-of-summer carnival.	X				





# Brown County Library Report August, 2014

## Strategic Priorities

<div>Library Mission: <i>Brown County Library provides trusted information and resources to connect people, ideas, and community.</i></div>							Management Goal
<div><b>Wrightstown Branch Successes</b> 257 children, 58 teens, and 12 adults participated in the library's Summer Reading Programs.</div>	X			X			
<div>The Dinosaur evening program and had 42 people in attendance.</div>	X			X			
<div>Effective the week of Sept 2, branch hours on Wednesdays will be 1-8 p.m. The branch is currently closed from 4-5 p.m.</div>				X			X



**Neville Public Museum  
Director's Report  
To  
The Education & Recreation Committee  
Brown County Board of Supervisors**

**October 1, 2014**

**Operations:** August 2014 admission revenue was slightly above a 5 year average for the Neville Public Museum. At the time of this report September 2014 admission revenue is on target with a 4 year average. Following up from last month's conversation regarding museum hours in January and February below are two charts that review the tickets sales by hour. It is my recommendation based on this data that the museum conserves budget appropriations by closing at 4pm in January and February. This will allow for flexibility regarding programming opportunities not yet realized for FY15.

**2015 Hours of Operation**

Tuesday-Saturday: 9am-4pm, **January-February**

Tuesday-Saturday: 9am-5pm, **March-December**

Sunday: Noon-5pm, **all year**

First Wednesday of every month: **9am-8pm**

Closed on Mondays

January 1, 2013- February 28, 2013	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hourly average
8 AM - 9 AM	< 1	12	1	< 1	< 1	< 1		2
9 AM - 10 AM	2	13	5	3	5	10		5
10 AM - 11 AM	11	3	6	12	14	21		9
11 AM - 12 PM	5	2	6	5	3	25	1	7
12 PM - 1 PM	5	14	4	32	9	32	32	18
1 PM - 2 PM	14	5	7	7	10	34	30	15
2 PM - 3 PM	5	4	7	6	7	25	21	11
3 PM - 4 PM	3	2	5	3	9	14	14	7
4 PM - 5 PM	1	1	4	1	8	3	1	3
5 PM - 6 PM			23					3
6 PM - 7 PM			21					3
7 PM - 8 PM			3					< 1
8 PM - 9 PM								
Daily average	48	56	93	70	65	163	100	



January 1, 2014- February 28, 2014	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hourly average
8 AM - 9 AM		< 1	< 1	< 1	< 1	2		< 1
9 AM - 10 AM		1	9	11	22	28		10
10 AM - 11 AM		3	4	4	9	17		5
11 AM - 12 PM		3	4	3	7	19	2	5
12 PM - 1 PM		5	8	5	7	17	15	8
1 PM - 2 PM		2	6	6	4	17	19	8
2 PM - 3 PM		2	4	5	11	22	15	8
3 PM - 4 PM		6	3	3	4	10	10	5
4 PM - 5 PM		2	< 1	< 1	1	2	< 1	< 1
5 PM - 6 PM			10					2
6 PM - 7 PM			1					< 1
7 PM - 8 PM								
8 PM - 9 PM								
Daily average		24	51	37	66	134	62	

**FY 2014:** Expenses are being carefully monitored.

**FY 2015 Budget:** The review of 5-year expense trends in the Logos Financial System is complete; projections have been made and the 2015 Museum budget has progressed.

**Governing Board:** Kirsten Smith and Louise Pfothhauer provided program area updates. It was requested that the focus of the October meeting be a review of the Museum's proposed 2015 budget. Neville Public Museum Governing Board will be Monday, October 13, 2014 at 4:30pm.

**Neville Public Museum Foundation:** Beth Lemke and Kasha Huntowski are actively working on the Centennial program and event schedule derived from a staff brainstorm. Seasonal, quarterly and special events are being planned and budgeted. A follow up letter to the invites of the September 2013 Centennial gathering was sent the week of September 15<sup>th</sup>.

#### **Celebrate Centennial Events--Birthday cake at all events in 2015**

**Weekly:** Coordinated social media, staff blog post

**Bi-Weekly:** Directors segment on WFRV, International Film Series

**Monthly:** Astronomy Club meeting, Geology Club meeting, Mosaic Arts workshops, Website Digital Initiative—Focus on Collections, Explorer Saturday, Behind the Scenes Collections tour with the Museum Director

#### **November**

11/14 Boy Scout Program

11/14 School Tour Program: Early Wisconsin History

11/13/14 Belgian beer bottling

11/20/14 Reception *Holiday Memories of Downtown Green Bay*

11/21/14 Let Me Be Frank productions fundraiser

11/22/14 Public opening *Holiday Memories of Downtown Green Bay*

11/22/14 Museum participation in the Downtown Holiday Parade



## **December**

12/14 School Tour Program: Robotics  
12/2/14 Dinner Program Mrs. Charles Dickens  
12/4/14 Scandinavian beer Recipe  
12/6/14 Breakfast with Santa  
12/7/14 Visit with Santa in *Holiday Memories of Downtown Green Bay*  
12/18/14 Scandinavian beer bottling  
12/31/14 US Bank Eve-- **Happy Birthday Neville Museum Party**

## **January**

1/10/15 Soda Workshop  
1/13/15 or 1/17/15 Winter Warm Up-Music at the Museum  
1/16/15 Reception *Art Colony 100<sup>th</sup> Anniversary*  
1/17/15 Public opening *Art Colony 100<sup>th</sup> Anniversary*  
1/23/15 Antiquarian Luncheon  
1/27/15 or 1/31/15 Winter Warm Up-Music at the Museum

## **February**

2/15 School Tour Program: Building Communities  
2/3/15 Public opening *Wisconsin History Tour*  
2/4/15 Reception *Wisconsin History Tour*  
2/10-2/14/15 program week *Wisconsin History Tour*

## **March**

3/3/15 Art exhibit Lecture Series  
3/4/15 Reception *70<sup>th</sup> Art Annual*  
3/5/15 Public opening *70<sup>th</sup> Art Annual*  
3/10/15 Art exhibit Lecture Series  
3/14/15 Soda Workshop  
3/17/15 Art exhibit Lecture Series  
3/19/15 Dinner Program Ireland

## **April**

4/17/15 Reception *Centennial Architecture*  
4/18/15 Public opening *Centennial Architecture*  
4/23/15 Lunch Program Victorian's Secret  
4/25/15 Public opening *Artistic Discovery*  
4/26/15 Reception *Artistic Discovery*

## **May**

5/15 School Tour Program: Past & Present  
5/15 Boy Scout Program  
5/7/15 Dinner Program Norman Rockwell  
5/15 Reception *Spies, Traitors, Saboteurs*  
5/15 Public opening *Spies, Traitors, Saboteurs*

## **June**

6/2/15 *Centennial Architecture lecture series*  
6/9/15 *Centennial Architecture lecture series*  
6/16/15 *Centennial Architecture lecture series*  
6/15 Summer Camp: Spies  
6/24/15 Happy Birthday Neville Museum Party for City of Green Bay Kids Day

## **July**

7/4/15 4<sup>th</sup> of July on the Fox  
7/15 Summer Soda Workshop  
Current Discover Event

## **August**



8/15 Summer Soda Workshop  
Current Discover Event

**September- Merrill Lynch Gala**

9/15 Dinner Program  
9/15 School Tour Program: Development and Design  
9/15 Youth Camp: Spies  
9/15 Reception *Extreme Deep*  
9/15 Public Opening *Extreme Deep*  
9/18/15 Reception *Sisters in Spirit*  
9/19/15 Public Opening *Sisters in Spirit*

**October**

10/15 Dinner Program  
10/15 School Tour Program: Art and Culture & Robotics  
10/15 beer Recipe  
10/15 beer bottling

**November**

11/15 Dinner Program  
11/14 Boy Scout Program  
11/15 beer Recipe  
11/15 beer bottling  
11/15 Walk the Downtown Holiday Parade

**December**

12/5/14 Breakfast with Santa w/ Children's Only Shop  
12/6/14 Visit with Santa w/ Children's Only Shop  
12/15 Dinner Program  
12/15 beer Recipe  
12/15 beer bottling  
12/31/15 US Bank Eve  
12/15 Night at the Museum Event

**Months to be determined:**

Talk of the Town  
Chamber Afterhours Location with guided tours  
Volunteer Appreciation Event  
Donor Appreciation Event (white glove tour)  
Let Me Be Frank Production Centennial Show  
Farmers Market  
Women and Wine Group Event with guided tour

**Museum Strategic Planning:** The preliminary scoring meeting was held on Friday, September 19<sup>th</sup>. The selection team narrowed the proposals to two and is progressing with interview and reference checks. At the time of this report the interview schedule has not been set.

**STRATEGIC AUDIENCE ANALYSIS & KEY MESSAGE SERVICES Project # 1896**

Milestone	Date	Time (CST)
RFP Published	August 8, 2014	
<b>RFP Questions Due</b> , Post Site Visit	<b>August 20, 2014</b>	
RFP Questions & Answers Published	August 22, 2014	
<b>RFP Responses Due from Vendors</b>	<b>September 4, 2014</b>	<b>3:00 PM</b>
Preliminary RFP Review to address potential budget issues	September 5, 2014	3:00 PM
Selection Team Kickoff Meeting	September 9, 2014	<b>3:00 PM</b>
Preliminary Scoring Meeting from proposal review	September 19, 2014	3:00 PM



Interview / Reference Checks, if Required	September 22-25, 2014	
Consensus Scoring Meeting	September 25, 2014	
Send out Thank You & Intent to Award Letters	September 25, 2014	
Contract Negotiations / Obtain Signatures	September 26, 2014	
Complete Contract Signing	September 30, 2014	
Service Commences	October 1, 2014	
Expected date of completion ( <i>not to exceed date</i> )	December 31, 2014	

#### Upcoming Exhibits:

**Holiday Memories: Downtown Green Bay.** The Neville Public Museum will greatly expand this popular exhibit featuring the animated figures from Prange's Department Store for the holiday season 2014 to 2015 into two galleries. (Nov. 22, 2014 – Jan. 4, 2015) Private Reception Thursday, November 20th

**Neville Public Museum Website and Facebook:** Weekly Total Reach has dramatically increased due to the JEM funded Press Gazette Media Facebook Campaign.

Facebook Weekly Updates 2014	Total Page Likes	New Likes	People Engaged	Weekly Total Reach	Comments
1/14/2014		4	97	1776	
1/22/2014		10	131	1887	
1/29/2014		5	117	1515	
2/5/2014		6	172	1683	
2/12/2014		11	289	2543	
2/21/2014		7	161	1179	
2/24/2014		9	251	3597	
3/3/2014		10	192	2382	
3/10/2014		9	198	1937	
3/17/2014		7	208	2346	
3/24/2014		12	151	1393	
3/31/2014		18	442	8490	
4/7/2014		17	510	4700	
4/14/2014		13	187	2097	
4/21/2014		11	352	3811	
4/28/2014		14	226	3511	
5/5/2014		7	296	3466	
5/12/2014		13	364	5221	
5/19/2014		19	296	5200	
5/26/2014		13	286	3303	
6/2/2014		9	187	1818	
6/9/2014	2177	9	407	5106	
6/16/2014	2190	19	197	4416	
6/23/2014	2199	12	277	3141	
6/30/2014	2219	17	467	5508	
7/7/2014	2231	16	208	2470	
7/14/2014	2244	8	170	3950	
7/21/2014	2257	14	232	3820	



					<b>Start JEM Social Media</b>
7/28/2014	2271	12	1119	79193	
8/4/2014	2288	19	1030	82786	
8/11/2014	2349	64	891	82004	
8/19/2014	2369	23	792	57975	
8/25/2014	2397	35	981	75323	
9/1/2014	2424	25	1491	80848	
9/8/2014	2448	31	1530	76766	

## Analytics

### NPM website

2013	Visits	Duration	Single page visit %	2014	Visits	Duration	Single page visit %
January	5308	2:12	42.26	January	3816	2:35	39.1
February	3847	2:21	43.38	February	3793	2:28	39.44
March	5259	2:12	45.59	March	4805	2:17	39.19
April	4848	1:58	46.56	Total	12414		
					Visits	Page Views	New website
May	4722	2:29	45.45	April	167	1964	
June	6550	1:54	47.82	May	4342	10435	
July	6071	1:54	45.31	June	6132	14389	
August	6222	1:52	47.17	July	7608	16059	
September	4523	2:03	44.42	August	12688	36889	
October	3353	2:22	39.84	September			
November	4142	2:15	38.99	October			
December	5280	2:11	39.41	November			
Total	60125			December			
Average	5010.416667	2:08	43.85	April-Dec	30937		
				Total	43351		

Noteworthy: decrease in single page visit % from January 2013 to March 2014 is a positive sign that visitors were not just visiting one page to gather information i.e. hours of Arcade exhibit—August 2013



# Neville Public Museum Attendance and Revenue

August 2014

Date	Day	Admission	Guided Tours	Self-Guided Tours	Facility Rental/Meeting Attendees	Event/Program Attendance	Total Attendance	Total Admission Revenue (Net)	Total Facility Rental Revenue
1	Fri	163					163	\$579.50	
2	Sat	190					190	\$711.00	
3	Sun	79		12			91	\$358.00	
4	Mon						0		
5	Tue	92			13		105	\$201.00	
6	*Wed	287		64	40		391	\$509.00	\$175.00
7	Thu	101		19			120	\$363.50	
8	Fri	99					99	\$314.00	
9	Sat	98					98	\$403.00	
10	Sun	57					57	\$245.00	
11	Mon						0		
12	Tue	192		59			251	\$734.00	
13	Wed	110		30		181	321	\$525.50	
14	Thu	56		29			85	\$356.00	
15	Fri	63					63	\$220.00	
16	Sat	122					122	\$406.00	
17	Sun	53					53	\$162.00	
18	Mon						0		
19	Tue	145		32		82	259	\$650.00	
20	Wed	94		23			117	\$368.00	\$140.00
21	Thu	112		17	82		211	\$383.00	
22	Fri	177			44		221	\$671.00	\$300.00
23	Sat	236					236	\$858.00	
24	Sun	57					57	\$241.00	
25	Mon						0		
26	Tue	87				103	190	\$322.50	
27	Wed	97		18	26	45	186	\$429.00	\$520.00
28	Thu	121		11			132	\$486.00	
29	Fri	166		5			171	\$601.00	
30	Sat	126					126	\$411.00	
31	Sun	107					107	\$348.00	
TOTAL		3,287	0	319	205	411	4,222	\$11,946.00	\$1,135.00

Total Attendance	4,222
Outreach	1,050
Grand Total Served	5,272

Museum closed to public  
 \*Brown County Residents Discount (Fri: Admission: 5-8 pm)



**Neville Public Museum of Brown County  
Attendance 5-Year Span  
(2010-2014)**

	2010		2011		2012		2013		2014	
	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue
January	3,624	\$6,722	3,377	\$6,539	3,261	\$6,957	3,241	\$9,883	1,825	\$4,601.00
February	6,096	\$6,401	4,895	\$6,710	4,274	\$7,737	1,876	\$4,473	2,545	\$4,401.00
March	6,713	\$7,061	5,123	\$11,049	5,418	\$10,609	4,798	\$10,365	3,280	\$7,959.50
April	5,324	\$4,562	6,202	\$12,456	5,271	\$9,653	4,306	\$6,094	3,705	\$6,518.00
May	3,627	\$4,119	3,415	\$6,543	3,459	\$4,447	4,085	\$6,468	3,517	\$6,212.00
June	5,920	\$7,081	4,934	\$9,387	3,901	\$7,494	5,328	\$11,264	3,358	\$7,890.50
July	8,201	\$9,335	4,246	\$9,069	3,968	\$9,742	5,495	\$14,316	3,623	\$11,645.50
August	5,157	\$9,250	3,200	\$6,731	3,675	\$8,937	6,677	\$15,930	4,222	\$11,946.00
September	3,467	\$3,612	4,459	\$7,879	2,177	\$3,142	4,412	\$6,330		
October	5,017	\$4,236	7,301	\$13,691	2,600	\$4,580	3,240	\$3,337		
November	4,189	\$4,810	4,852	\$7,058	2,646	\$6,825	3,237	\$5,082		
December	7,373	\$12,929	7,257	\$17,142	7,658	\$23,275	5,405	\$13,378		
<b>TOTALS</b>	<b>64,708</b>	<b>\$80,118</b>	<b>59,261</b>	<b>\$114,254</b>	<b>48,308</b>	<b>\$103,398</b>	<b>52,100</b>	<b>\$106,920</b>	<b>26,075</b>	<b>\$61,173.50</b>

*\*At the request of the previous Director, Rolf Johnson (4/11-10/13), beginning March 2013, NPM facility rental attendees will be included in the monthly attendance totals.*



# Museum

## Budget Status Report (Unaudited)

08/31/14

	Annual Budget	YTD Actual	YTD Percentage	Comments
Property Taxes	\$ 823,086	\$ 548,724	66.7%	
Intergov Revenue	\$ 11,783	\$ 11,783	100.0%	
Public Charges	\$ 189,905	\$ 69,955	36.8%	
Miscellaneous Revenue	\$ 120,500	\$ 112,321	93.2%	
Other Financing Sources	\$ 90,000	\$ 10,000	11.1%	
Personnel Costs	\$ 582,998	\$ 344,699	59.1%	
Operating Expenses	\$ 552,276	\$ 396,614	60.8%	
Outlay	\$ -	\$ -	#DIV/0!	

### Comments:

Public Charges: include gate, photo sales, vending and room rental

Other Financing: intrafund transfer for Master Planning

Miscellaneous Revenue: include NPMF funds for exhibits and programs

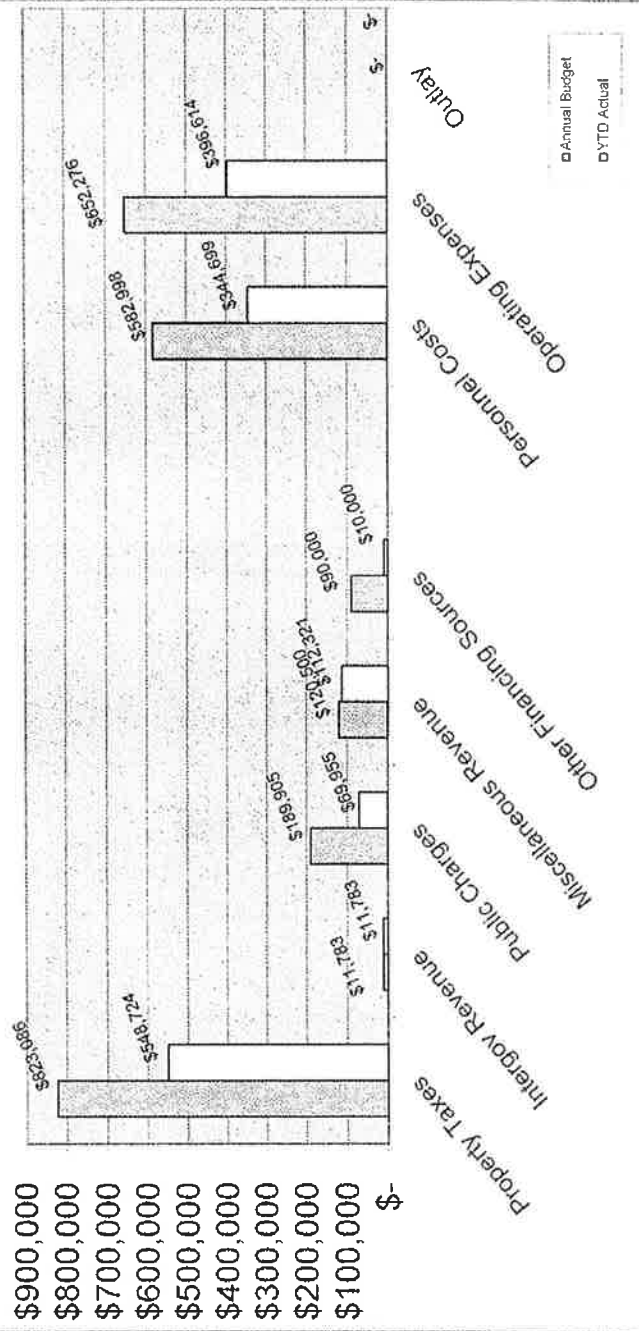
Operating Expense is over in:

(5300 )Supplies due to exhibit light bulb purchases

(5502) Gas, Oil, etc. due to harsh winter and the delayed replacement of new boiler from 10/13 to 9/14

(5700) Contracted Services due to cost of additional security camera for parking lot

## Museum - August 31, 2014







**Museum**  
Through 08/31/14  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>									
<b>REVENUE</b>									
823,086.00	.00		823,086.00	68,590.50	.00	548,724.00	274,362.00	67	816,264.00
8,348.00	3,435.00		11,783.00	.00	.00	11,782.12	.88	100	37,666.83
189,905.00	.00		189,905.00	11,029.28	.00	69,955.05	119,949.95	37	125,026.56
120,500.00	.00		120,500.00	766.88	.00	112,321.40	8,178.60	93	112,097.36
80,000.00	10,000.00		90,000.00	.00	.00	10,000.00	80,000.00	11	13,910.00
<b>REVENUE TOTALS</b>	<b>\$1,221,839.00</b>	<b>\$13,435.00</b>	<b>\$1,235,274.00</b>	<b>\$80,386.66</b>	<b>\$0.00</b>	<b>\$752,782.57</b>	<b>\$482,491.43</b>	<b>61%</b>	<b>\$1,104,964.75</b>
<b>EXPENSE</b>									
569,563.00	13,435.00		582,998.00	58,225.98	.00	344,698.80	238,299.20	59	573,348.43
652,276.00	.00		652,276.00	32,695.56	2,340.00	396,613.79	253,322.21	61	580,428.11
.00	.00		.00	.00	.00	.00	.00	+++	.00
<b>EXPENSE TOTALS</b>	<b>\$1,221,839.00</b>	<b>\$13,435.00</b>	<b>\$1,235,274.00</b>	<b>\$90,921.54</b>	<b>\$2,340.00</b>	<b>\$741,312.59</b>	<b>\$491,621.41</b>	<b>60%</b>	<b>\$1,153,776.54</b>
<b>Fund 100 - GF Totals</b>									
<b>REVENUE TOTALS</b>	<b>1,221,839.00</b>	<b>13,435.00</b>	<b>1,235,274.00</b>	<b>80,386.66</b>	<b>.00</b>	<b>752,782.57</b>	<b>482,491.43</b>	<b>61</b>	<b>1,104,964.75</b>
<b>EXPENSE TOTALS</b>	<b>1,221,839.00</b>	<b>13,435.00</b>	<b>1,235,274.00</b>	<b>90,921.54</b>	<b>2,340.00</b>	<b>741,312.59</b>	<b>491,621.41</b>	<b>60</b>	<b>1,153,776.54</b>
<b>Fund 100 - GF Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$10,534.88)</b>	<b>(\$2,340.00)</b>	<b>\$11,469.98</b>	<b>(\$9,129.98)</b>		<b>(\$48,811.79)</b>
<b>Fund 180 - Museum Deaccessions</b>									
<b>REVENUE</b>									
300.00	.00		300.00	.00	.00	.00	300.00	0	.00
<b>REVENUE TOTALS</b>	<b>\$300.00</b>	<b>\$0.00</b>	<b>\$300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$300.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>EXPENSE</b>									
300.00	.00		300.00	.00	.00	.00	300.00	0	.00
<b>EXPENSE TOTALS</b>	<b>\$300.00</b>	<b>\$0.00</b>	<b>\$300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$300.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>Fund 180 - Museum Deaccessions Totals</b>									
<b>REVENUE TOTALS</b>	<b>300.00</b>	<b>.00</b>	<b>300.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>300.00</b>	<b>0</b>	<b>.00</b>
<b>EXPENSE TOTALS</b>	<b>300.00</b>	<b>.00</b>	<b>300.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>300.00</b>	<b>0</b>	<b>.00</b>
<b>Fund 180 - Museum Deaccessions Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>1,222,139.00</b>	<b>13,435.00</b>	<b>1,235,574.00</b>	<b>80,386.66</b>	<b>.00</b>	<b>752,782.57</b>	<b>482,791.43</b>	<b>61</b>	<b>1,104,964.75</b>
<b>EXPENSE TOTALS</b>	<b>1,222,139.00</b>	<b>13,435.00</b>	<b>1,235,574.00</b>	<b>90,921.54</b>	<b>2,340.00</b>	<b>741,312.59</b>	<b>491,921.41</b>	<b>60</b>	<b>1,153,776.54</b>
<b>Grand Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$10,534.88)</b>	<b>(\$2,340.00)</b>	<b>\$11,469.98</b>	<b>(\$9,129.98)</b>		<b>(\$48,811.79)</b>

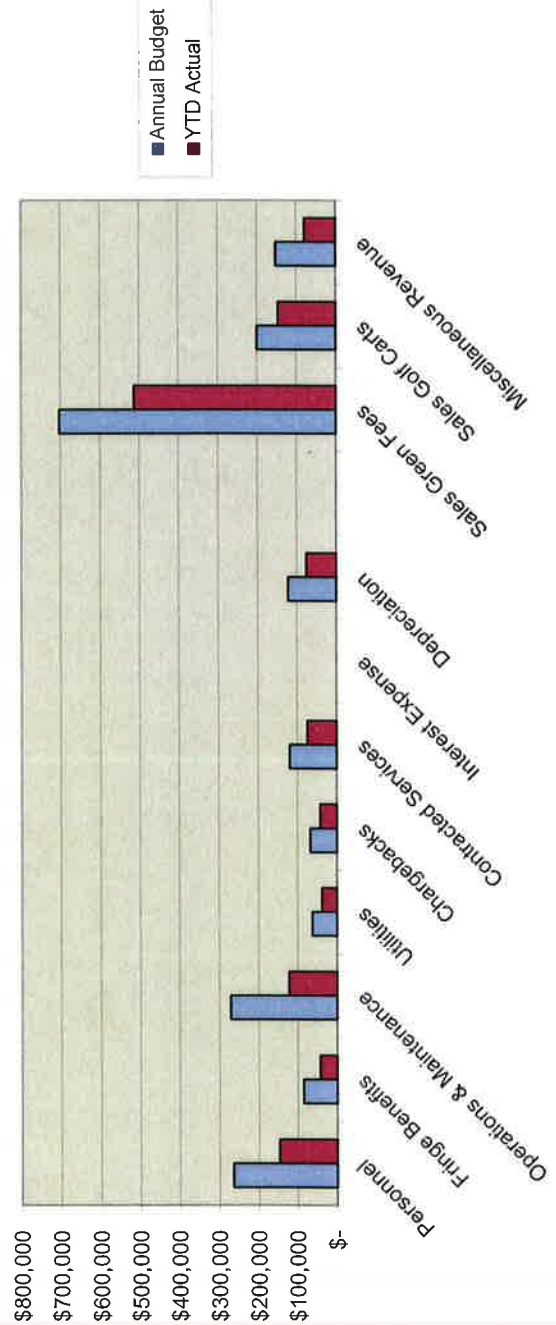


	Annual Budget	YTD Budget	YTD %
Personnel	\$ 264,738	\$ 147,991	56%
Fringe Benefits	\$ 85,955	\$ 43,451	51%
Operations & Maintenance	\$ 271,420	\$ 122,540	45%
Utilities	\$ 63,096	\$ 38,394	61%
Chargebacks	\$ 67,976	\$ 42,727	63%
Contracted Services	\$ 119,046	\$ 74,781	63%
Interest Expense	\$ -	\$ -	0%
Depreciation	\$ 122,410	\$ 75,711	62%
Sales Green Fees	\$ 703,000	\$ 513,137	73%
Sales Golf Carts	\$ 200,000	\$ 146,328	73%
Miscellaneous Revenue	\$ 152,000	\$ 79,700	52%

**HIGHLIGHTS:**

The golf course is a seasonal operation that runs from April to November. At the present time all Revenues and Expenses are well within budgeted amounts. Golf Course opened April 21st and was using temporary greens through May 15th. Discounted greens fees were in place for that time period.

## Golf Course Budget Analysis August 31, 2014





## **ADDENDUM NO. 1**

### **CONTRACT BETWEEN**

#### **JIM OSTROWSKI, PGA PROFESSIONAL, D/B/A JIMMY O'S GOLF SHOP INC. AND BROWN COUNTY**

This Addendum No. 1 (one) is incorporated into and made part of the Professional Services Contract entered into on the 23rd day of December, 2013 for the January 1, 2014 through December 31, 2016 contract term, between Jim Ostrowski, PGA Professional, d/b/a Jimmy O's Golf Shop Inc. ("Jimmy O's") and Brown County, Wisconsin ("County"). Sometimes referred to in the singular as "Party" or in the plural as "Parties."

**WHEREAS**, Jimmy O's and County entered into a Professional Services Agreement for Golf Professional Services at the Brown County Golf Course covering the time period of January 1, 2013 through December 31, 2013 ("2013 Agreement"); and,

**WHEREAS**, the 2013 Agreement between the Parties set out payments based upon the gross golf cart sales for the year, which amount for 2013, was \$25,292.39, of which Jimmy O's has paid nothing; and,

**WHEREAS**, per contract with Jimmy O, the County paid Jimmy O a retainer fee of \$16,000 for the year for professional services; and,

**WHEREAS**, during part of the 2013 season, commencing on July 17, 2013 and running through May 15, 2014 the Brown County Golf Course's greens were under renovation and temporary greens were used; and,

**WHEREAS**, due to the renovation, the Brown County Golf Course experienced a reduction in use of the golf course facilities by 64% for the year; and ~~and~~

**WHEREAS**, Jimmy O's, as a vendor of the Golf Course, also experience a reduction in sales in the Pro Shop by 53% for 2013, resulting in sales of \$158,187.70, for the year compared to 2012 when sales were at \$334,142.76 for the year, and reduction in golf cart sales by 54% for 2013, resulting in sales of \$92,885 for the year, compared to 2012 when sales were at \$203,578 for the year; ~~and~~ and

**WHEREAS, due to these special circumstances, the County Education and Recreation Committee agreed to reduce the amount owed County for the 2013 season.**

**NOW THEREFORE**, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

1. The above recitals are true, correct and incorporated herein.



2. That Jimmy O failed to pay on the debt due the County in the amount of \$25,292.39 for 2013, for the gross sales realized.
3. That Jimmy O pays the County back the retainer of \$16,000 for 2013, in equal payments over the next six (6) years.
4. That the current Professional Services Agreement for the time period of January 1, 2014 through December 31, 2016 with a three year renewal term shall be amended to reflect the additional payments due the County for the repayment of the retainer fee of \$16,000 for the 2013 contract period. Said payments shall be made by Jimmy O for the next six (6) years in equal installments of \$2,666.67 with the first payment due on the execution date of the Addendum and the remaining payments a reduction to the annual retainer paid Jimmy O in February due on June 1 of each of the next five (5) years beginning on June 1, in February 2015, with the final payment reduction in the sixth year on June 1, 2019 being \$2,666.65 for a total of \$16,000 repayment to County. In the event the current Agreement terminates early and/or is not renewed, Jimmy O's shall make full payment for the balance due and payable to County within sixty (60) days of said termination or non-renewal notice.
5. That the County shall forgive the remaining \$9,292.39 from the \$25,292.39, due and owing from Jimmy O's at the end of the repayment schedule period, if payments are made in full in a timely fashion.
6. This addendum is contingent upon the review and approval within twenty (20) days of receipt of the tax returns of Jim Ostrowski, PGA Professional d/b/a Jimmy O's Golf Shop Inc. for 2013. In the event Jim Ostrowski, PGA Professional d/b/a Jimmy O's Golf Shop Inc. fails to provide their 2013 tax returns to the Golf Course Superintendent, within thirty (30) days of signing this Agreement, and/or failure of the Golf Course to approve the tax returns verifying said claimed loss of revenue for 2013, this Agreement shall be void, and the total amount of \$25,292.39 shall be due and payable within sixty (60) days by Jimmy O's to County.
7. In all other respects, all the terms and conditions in the January 1, 2014 through December 31, 2016, Professional Services Agreement shall remain in full force and effect.

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ADDENDUM NO. 1  
Jim Ostrowski, PGA Professional d/b/a Jimmy O's Golf  
Shop Inc. and Brown County

**IN WITNESS WHEREFORE**, the Parties hereto execute this addendum to the 2014 through 2016 Professional Services Agreement, to offset the 2013 debt and set out a payment schedule.

Dated this \_\_\_\_\_ day of October, 2014.

**APPROVED AS TO FORM:** \_\_\_\_\_  
**SCOTT ANTHERS**  
**Superintendent Brown County Golf Course**

Enter date of receipt of 2013 tax returns: \_\_\_\_\_

Enter date of approval of claimed loss: \_\_\_\_\_

**BROWN COUNTY:**  
**JIMMY OSTROWSKI,**  
**PGA PROFESSIONAL D/B/A**  
**JIMMY O'S GOLF SHOP INC.**

\_\_\_\_\_  
**TROY STRECKENBACH**  
County Executive

\_\_\_\_\_  
**JIMMY OSTROWSKI**  
Owner Jimmy O's Golf Shop Inc.



## **ADDENDUM NO. 1**

### **CONTRACT BETWEEN**

#### **SAFARI STEAKHOUSE AND BROWN COUNTY**

This Addendum No. 1 (one) is incorporated into and made part of the Professional Services Contract entered into on the 7th day of January, 2014, between Kleinschmidt LLC d/b/a Safari Steakhouse ("Safari Steakhouse") and Brown County, Wisconsin ("County"). Sometimes referred to in the singular as "Party" or in the plural as "Parties."

**WHEREAS**, Safari Steakhouse and County entered into a Professional Services Agreement for food and beverage services at the Brown County Golf Course covering the time period of January 1, 2013 through December 31, 2013("2013 Agreement"); and,

**WHEREAS**, the 2013 Agreement between the Parties set out lease straight lease payments which included a portion of the utilities due from Safari Steakhouse resulting in the amount of \$84,734 due the County for the year of 2013; and,

**WHEREAS**, during part of the 2013 season, commencing on July 17, 2013 and running through May 15, 2014 the Brown County Golf Course's greens were under renovation and temporary greens were used; and,

**WHEREAS**, due to the renovation, the Brown County Golf Course experienced a reduction in use of the golf course facilities by 64% for the year; and

**WHEREAS**, Safari Steakhouse, as a vendor of the Golf Course, also experience a reduction in sales by 20% for 2013, resulting in sales of \$558,744 for the year compared to 2012 when sales were at \$700,795 for the year; and,

**WHEREAS**, to compensate Safari Steakhouse for loss of revenue, it is determined that the 2013 calculation of lease amount due should be based on gross sales whereby Safari Steakhouse should receive a credit of \$9,860 from what the straight lease amount due was calculated for 2013; and

**WHEREAS**, due to these circumstances, the County Education and Recreation Committee agreed to reduce the amount owed County for the 2013 season.

**NOW THEREFORE**, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

1. The above recitals are true, correct and incorporated herein.
2. As a means of compensating Safari Steakhouse for loss of revenue, based on the greens renovation in 2013, the County has determined that the 2013 calculation of lease amount due should be based on gross sales instead of straight leases



calculations including utilities, whereby Safari Steakhouse shall pay 15% up to \$400,000 in sales, 12.5% for sales of \$400,000 to \$500,000 and 10% for sales over \$500,000 which results in the amount due for the 2013 year of \$74,874, which is a difference of \$9,860 from the calculations under the straight lease calculation for 2013 of \$84,734.

3. That Safari Steakhouse has paid County \$34,710 for 2013, which leaves a balance due of \$50,023.76 under the straight lease method. By basing the calculation on gross sales as stated under number 2 above, Safari Steakhouse should receive a credit of \$9,860, bringing their balance due to \$40,164.04 for 2013.
4. That the current Professional Services Agreement for the time period of January 1, 2014 through December 31, 2016 with a three year renewal term shall be amended to reflect the credit due Safari Steakhouse for the 2013 contract period and the additional payments due County of \$6,694 on June 1 of each of the next five (5) years beginning on June 1, 2014, with the final payment in the sixth year on June 1, 2019 being \$6,694.04, for a total of \$40,164.04 payment to County to pay off the entire 2013 remaining debt. In the event the current Agreement terminates early and/or is not renewed, Safari Steakhouse shall make full payment for the balance due and payable to County within sixty (60) days of said termination or non-renewal notice.
5. This addendum is contingent upon the review and approval within twenty (20) days of receipt of the tax returns of Kleinschmidt LLC d/b/a Safari Steakhouse for 2013. In the event Kleinschmidt LLC d/b/a Safari Steakhouse fails to provide their 2013 tax returns to the Golf Course Superintendent, within thirty (30) days of signing this Agreement, and/or failure of the Golf Course to approve the tax returns verifying said claimed loss of revenue for 2013, this Agreement shall be void, and the total amount of \$40,164.04 shall be due and payable to County within sixty (60) days by Safari Steakhouse.
6. In all other respects, all the terms and conditions in the January 1, 2014 through December 31, 2016, Professional Services Agreement shall remain in full force and effect.

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**IN WITNESS WHEREFORE**, the Parties hereto execute this addendum to the 2014 through 2016 Professional Services Agreement, to offset the 2013 debt and set out a payment schedule.

Dated this \_\_\_\_\_ day of September 2014.

**APPROVED AS TO FORM:** \_\_\_\_\_  
**SCOTT ANTHERS**  
**Superintendent Brown County Golf Course**

Enter date of receipt of 2013 tax returns: \_\_\_\_\_

Enter date of approval of claimed loss: \_\_\_\_\_

**BROWN COUNTY:**

**SAFARI STEAKHOUSE**  
**KLEINSCHMIDT LLC:**

\_\_\_\_\_  
**TROY STRECKENBACH**  
County Executive

\_\_\_\_\_  
**CHAD KLEINSCHMIDT**  
Owner Safari Steakhouse



# Golf Course Superintendent's Report

October 1, 2014

During the month of September here are a few highlights of things that were done:

1. Golf Course Greens Update
  - a. All greens are currently be mowed at .125
    - i. We will slowly start raising them during the month of October
  - b. Continue weekly fertilizer applications of .25lbs/1000 of nitrogen
  - c. Applied starter fertilizer to all greens
  - d. Aerify two practice greens
  - e. Dryject came in and injected sand into 6 greens
    - i. #2,4,11,12,15,18
2. Golf Course September Maintenance
  - a. Topdress greens twice
  - b. Aerify Tees
  - c. Fertilize Fairways and Tees
  - d. Started making Fairways wider
  - e.
3. Fall Aerification Schedule
  - a. Greens
    - i. Oct 6<sup>th</sup> and 7th
  - b. Fairways
    - i. 2nd week of October
4. Upcoming Events
  - a. 3 Person Scramble Oct. 4



## NEW Zoo Operations Report: Aug 2014

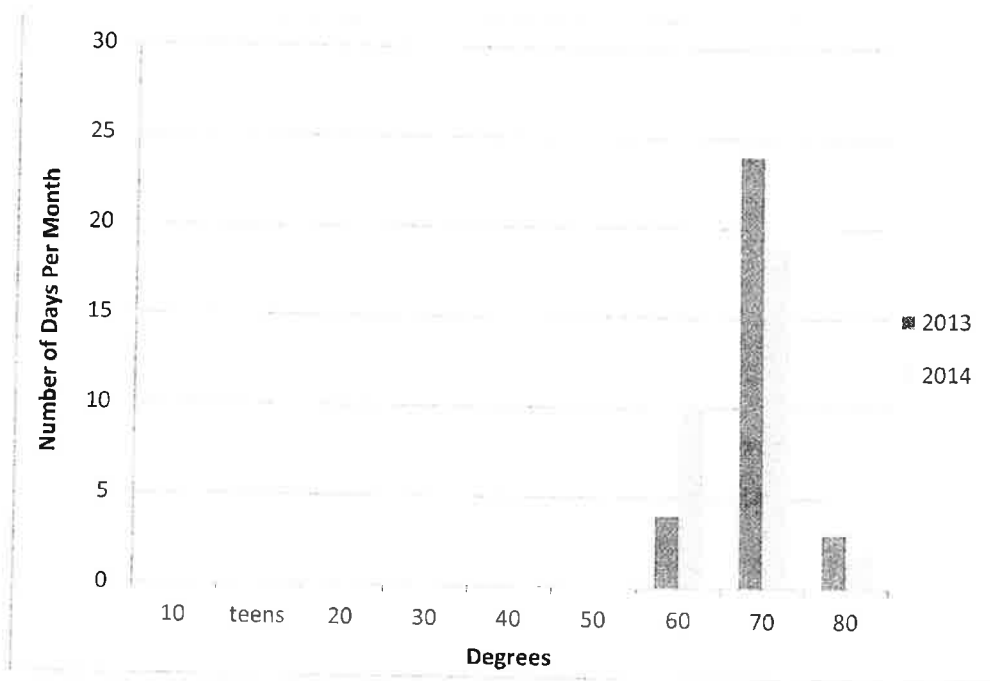
### **Noteworthy:**

**Average Temperature** recorded at the zoo in Aug. 2014 = 78°F

0 in the 50's, 10 in the 60's, 19 in the 70's and 2 in the 80's

**Average Temperature** recorded at the zoo in August 2013 = 74°F

4 days in the 60's, 24 in the 70's, and 3 days in the 80's.



Lowest temperature for period in August 2014: 62°F Highest Temp: 82°F

Lowest temperature for period in August 2013: 65°F Highest Temp: 80°F

### **August**

- More than 46,000 visited the Zoo in August.
- Zoo passes sales for August were in excess of \$11,000 over \$2,400+ from August of 2013.



# Gift Shop, Mayan and Admissions Revenue August 2014

Day	Date	Gift Shop	Concessions	Zoo Admissions	Adventure Admissions	Vending	Zoo Pass	Education	Donation	Cons. Fund	Special Event	Attend.	Temp
Fri	1	1,762.79	1,794.45	6,234.50	3,099.00	1,220.81	1,712.00	342.00	49.09	2.28	-	1267	78
Sat	2	3,161.06	3,249.16	13,463.00	3,984.00	1,777.03	517.00	6.00	-	2.16	-	2568	70
Sun	3	1,749.96	2,451.24	8,843.00	2,977.00	1,394.35	428.00	-	-	7.60	-	1765	82
Mon	4	1,026.84	1,186.30	4,705.50	2,095.00	536.19	1,058.00	-	1.00	2.96	-	2215	70
Tue	5	1,597.06	2,257.17	7,750.50	3,344.00	2,368.83	561.00	22.00	-	14.50	-	1608	78
Wed	6	2,154.88	1,797.38	6,713.50	2,948.00	1,783.15	379.00	-	-	2.18	-	1456	70
Thu	7	1,551.92	1,670.04	5,588.00	2,194.00	995.33	575.00	585.00	-	6.17	-	1165	76
Fri	8	1,512.40	1,898.08	6,860.00	2,955.00	1,619.12	256.00	125.00	-	6.81	-	1399	70
Sat	9	2,194.00	3,008.99	10,882.00	3,936.00	1,084.65	310.00	10.00	-	7.13	-	2161	73
Sun	10	1,359.36	2,591.58	8,967.50	3,586.00	903.29	566.00	4.00	-	3.59	-	1802	71
Mon	11	1,199.86	1,486.41	5,127.00	1,923.00	737.24	527.00	450.00	-	1.43	-	1006	69
Tue	12	586.25	933.69	3,023.00	1,311.00	410.10	118.00	133.00	-	2.53	-	639	63
Wed	13	1,934.27	2,369.24	6,969.00	2,881.00	2,299.77	438.00	150.00	-	4.67	-	1475	66
Thu	14	1,789.11	2,511.41	8,098.00	4,930.00	1,126.83	379.00	6.00	-	4.37	-	1682	64
Fri	15	1,815.56	2,007.13	7,612.50	3,790.00	927.93	345.00	2.00	5.74	11.40	-	1564	79
Sat	16	2,025.45	1,947.10	8,439.00	3,997.00	1,740.99	369.00	106.00	2.64	11.40	-	1652	70
Sun	17	2,370.04	2,434.50	10,628.00	3,749.00	1,067.22	566.00	6.00	-	3.90	-	2095	63
mon	18	731.76	504.14	3,395.50	1,115.00	362.72	128.00	264.00	0.97	1.90	-	685	62
Tue	19	653.75	926.60	3,327.00	2,154.00	1,311.14	123.00	-	-	1.50	-	726	76
Wed	20	1,767.51	1,975.52	6,575.50	2,419.00	1,237.32	133.00	568.00	-	0.93	-	1564	65
Thu	21	1,610.72	814.49	3,896.00	1,675.00	610.81	59.00	199.00	713.51	2.83	-	835	64
Fri	22	1,189.10	1,545.80	4,605.00	2,609.00	862.49	192.00	-	-	4.58	-	993	76
Sat	23	1,962.93	2,084.25	7,267.00	3,128.00	741.25	379.00	-	-	3.10	-	1454	71
Sun	24	1,325.82	2,290.56	9,688.00	3,914.00	889.18	123.00	-	-	3.16	-	1666	79
Mon	25	540.69	515.22	2,435.00	921.00	285.38	-	-	-	0.56	-	475	81
Tue	26	1,225.89	1,635.31	6,612.00	1,418.00	1,282.28	-	320.00	-	4.25	-	1480	70
Wed	27	969.41	1,544.42	5,061.00	1,447.00	1,168.09	-	177.00	700.00	4.96	-	1067	70
Thu	28	679.32	1,258.20	3,473.00	1,090.00	346.85	212.00	75.00	-	1.41	-	3188	65
Fri	29	715.76	860.15	3,338.00	1,377.00	647.93	128.00	-	100.00	2.20	-	672	79
Sat	30	1,163.67	1,157.40	5,542.00	2,970.00	555.57	182.00	-	-	5.70	-	1135	64
Sun	31	1,622.62	3,435.22	14,974.00	5,349.00	1,071.40	379.00	20.00	-	10.64	-	2999	78
<b>Total</b>		<b>\$ 45,949.76</b>	<b>\$ 56,141.15</b>	<b>\$ 210,093.00</b>	<b>\$ 85,295.00</b>	<b>\$ 33,365.24</b>	<b>\$ 11,142.00</b>	<b>\$ 3,570.00</b>	<b>\$ 1,572.95</b>	<b>\$ 142.80</b>	<b>\$ -</b>	<b>46,458</b>	<b>78</b>

Weather Ke 1 = Sunny 2 = Overcast 3 = Rain 3 = Rain 4 = Snow

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**NEW ZOO**  
**ADMISSIONS REVENUE ATTENDANCE**  
**2014 REPORT**  
**2012, 2013, 2014**

**ATTENDANCE**

MONTH	2012	2013	2014
January	1,478	999	442
February	2,705	861	537
March	16,576	5,989	4,910
April	27,117	10,499	13,425
May	37,257	37,075	40,506
June	38,457	43,835	43,858
July	31,800	38,029	48,534
August	39,342	41,427	46,458
September	17,907	18,024	0
October	25,959	19,672	0
November	2,604	1,752	0
December	1,245	811	0
<b>TOTAL</b>	<b>242,447</b>	<b>218,973</b>	<b>198,670</b>

**ADMISSION & DONATIONS**

MONTH	2012		2013		2014		2012		2013		2014	
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP
January	2,544.25	499.00	1,520.87	53.76	896.00	127.62	\$1.72	\$1.52	\$1.72	\$1.52	\$2.03	\$2.03
February	4,438.00	227.35	1,517.10	-	1,112.00	3.00	\$1.64	\$1.76	\$1.64	\$1.76	\$2.07	\$2.07
March	57,832.00	5.00	16,111.68	89.46	16,242.50	30.36	\$3.49	\$2.69	\$3.49	\$2.69	\$3.31	\$3.31
April	70,708.04	1,063.92	40,458.27	106.03	41,931.50	-	\$2.61	\$3.85	\$2.61	\$3.85	\$3.12	\$3.12
May	139,311.23	479.48	135,610.19	259.08	181,412.00	615.29	\$3.74	\$3.66	\$3.74	\$3.66	\$4.48	\$4.48
June	155,736.01	479.34	167,307.94	847.96	201,002.10	510.02	\$4.05	\$3.82	\$4.05	\$3.82	\$4.58	\$4.58
July	134,766.05	912.97	155,324.26	408.00	232,705.50	948.94	\$4.24	\$4.08	\$4.24	\$4.08	\$4.79	\$4.79
August	160,778.75	474.79	164,161.23	680.83	210,093.00	1,572.95	\$4.09	\$3.96	\$4.09	\$3.96	\$4.52	\$4.52
September	71,549.06	1,280.76	67,574.00	-	-	-	\$4.00	\$3.75	\$4.00	\$3.75		
October	68,375.30	1,463.47	70,718.00	519.88	-	-	\$2.63	\$3.59	\$2.63	\$3.59		
November	7,498.02	288.06	6,580.00	-	-	-	\$2.88	\$3.76	\$2.88	\$3.76		
December	4,052.72	25.00	2,680.81	10.00	-	-	\$3.26	\$3.31	\$3.26	\$3.31		
<b>TOTAL</b>	<b>\$877,589.43</b>	<b>\$7,199.14</b>	<b>\$829,564.35</b>	<b>\$2,975.00</b>	<b>\$885,394.60</b>	<b>\$3,808.18</b>	<b>\$3.19</b>	<b>\$3.31</b>	<b>\$3.19</b>	<b>\$3.31</b>	<b>\$3.61</b>	<b>\$3.61</b>



**NEW ZOO  
GIFT SHOP, MAYAN  
ZOO PASS REVENUE**

**2014 REPORT  
2012, 2013, 2014**

					2012	2013	2014
<b>Paws &amp; Claws</b>					PER	PER	PER
<b>Gift Shop</b>					CAP	CAP	CAP
	2012	2013	2014	(-)/(+)			
January	\$ 1,039.73	\$ 1,055.77	\$ 557.40	\$ (498.37)	\$0.70	\$1.06	\$1.26
February	\$ 2,590.76	\$ 1,251.19	\$ 669.96	\$ (581.23)	\$0.96	\$1.45	\$1.25
March	\$ 17,393.87	\$ 6,410.95	\$ 4,715.11	\$ (1,695.84)	\$1.05	\$1.07	\$0.96
April	\$ 25,425.46	\$ 13,203.95	\$ 10,948.35	\$ (2,255.60)	\$0.94	\$1.26	\$0.82
May	\$ 40,899.61	\$ 39,997.32	\$ 37,175.92	\$ (2,821.40)	\$1.10	\$1.08	\$0.92
June	\$ 42,680.43	\$ 47,174.03	\$ 44,177.86	\$ (2,996.17)	\$1.11	\$1.08	\$1.01
July	\$ 42,478.70	\$ 45,434.44	\$ 50,198.70	\$ 4,764.26	\$1.34	\$1.19	\$1.03
August	\$ 40,950.79	\$ 44,070.13	\$ 45,949.76	\$ 1,879.63	\$1.04	\$1.06	\$0.99
September	\$ 16,563.22	\$ 16,987.95	\$ -		\$0.92	\$0.94	
October	\$ 11,876.10	\$ 11,447.06	\$ -		\$0.46	\$0.58	
November	\$ 2,394.31	\$ 2,392.94	\$ -		\$0.92	\$1.37	
December	\$ 2,434.19	\$ 1,049.37	\$ -		\$1.96	\$1.29	
<b>TOTAL</b>	<b>\$ 246,727.17</b>	<b>\$ 230,475.10</b>	<b>\$ 194,393.06</b>	<b>\$ (4,204.72)</b>	<b>\$ 1.04</b>	<b>\$ 1.12</b>	<b>\$ 1.03</b>

					2012	2013	2014
<b>Mayan</b>					PER	PER	PER
<b>Taste of Tropic</b>					CAP	CAP	CAP
	2012	2013	2014	(-)/(+)			
January	\$ 1,739.60	\$ 1,437.87	\$ 698.79	\$ (739.08)	\$1.18	\$1.44	\$1.58
February	\$ 2,909.96	\$ 1,376.70	\$ 934.03	\$ (442.67)	\$1.08	\$1.60	\$1.74
March	\$ 19,988.69	\$ 4,238.14	\$ 5,601.97	\$ 1,363.83	\$1.21	\$0.71	\$1.14
April	\$ 31,085.05	\$ 12,214.97	\$ 12,402.26	\$ 187.29	\$1.15	\$1.16	\$0.92
May	\$ 40,333.93	\$ 38,989.01	\$ 47,658.53	\$ 8,669.52	\$1.08	\$1.05	\$1.18
June	\$ 47,150.95	\$ 51,184.40	\$ 55,471.02	\$ 4,286.62	\$1.23	\$1.17	\$1.26
July	\$ 51,853.30	\$ 48,408.14	\$ 65,770.40	\$ 17,362.26	\$1.63	\$1.27	\$1.50
August	\$ 52,829.77	\$ 54,204.81	\$ 56,141.00	\$ 1,936.19	\$1.34	\$1.31	\$1.21
September	\$ 28,950.70	\$ 22,329.62	\$ -		\$1.62	\$1.24	
October	\$ 16,577.99	\$ 17,184.31	\$ -		\$0.64	\$0.87	
November	\$ 2,776.76	\$ 2,288.80	\$ -		\$1.07	\$1.31	
December	\$ 1,697.51	\$ 895.70	\$ -		\$1.36	\$1.10	
<b>TOTAL</b>	<b>\$ 297,894.21</b>	<b>\$ 254,752.47</b>	<b>\$ 244,678.00</b>	<b>\$ 32,623.96</b>	<b>\$1.21</b>	<b>\$ 1.19</b>	<b>\$1.32</b>

<b>ZOO PASS</b>							
MONTH	2012	2013	2014	(-)/(+)			
January	\$ 1,872.00	\$ 2,538.00	\$ 881.00	\$ (1,657.00)			
February	\$ 2,878.00	\$ 2,431.00	\$ 2,302.00	\$ (129.00)			
March	\$ 20,763.00	\$ 11,066.00	\$ 12,801.00	\$ 1,735.00			
April	\$ 20,150.00	\$ 19,401.00	\$ 21,763.00	\$ 2,362.00			
May	\$ 14,759.00	\$ 25,115.00	\$ 33,474.00	\$ 8,359.00			
June	\$ 16,591.00	\$ 20,309.00	\$ 26,236.00	\$ 5,927.00			
July	\$ 12,066.00	\$ 13,361.00	\$ 15,973.00	\$ 2,612.00			
August	\$ 10,579.00	\$ 8,702.00	\$ 11,142.00	\$ 2,440.00			
September	\$ 6,022.00	\$ 6,526.00	\$ -				
October	\$ 2,390.00	\$ 3,255.00	\$ -				
November	\$ 5,102.00	\$ 3,075.00	\$ -				
December	\$ 10,336.00	\$ 10,531.00	\$ -				
<b>TOTAL</b>	<b>\$ 123,508.00</b>	<b>\$ 126,310.00</b>	<b>\$ 124,572.00</b>	<b>\$ 21,649.00</b>			

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## Animal Collection Report

### September 2014

A young male red fox was added to the collection on 9-14-14. He was being raised as a house pet by a family near Chicago. It soon became clear to the family that foxes are not well adapted to living in a house. After calling local zoos and nature centers in hopes of finding a new home, they contacted the Milwaukee Zoo where staff knew that we had space for a young male fox. The family was able to obtain an import permit to bring the animal into Wisconsin. Kitsu is currently undergoing a quarantine period in our Animal Hospital and will eventually join Fiona on exhibit.

Torrential rains during September have tested the recently renovated prairie dog exhibit. Previous flooding and soil saturation problems were addressed during the renovation and the exhibit is now able to withstand extended periods of precipitation. As our prairie dog population was quite low, new animals were obtained from the Henry Vilas Zoo on 9-19-14. Zookeeper Shannon Scanlan made the trip to Madison to pick up the prairie dogs and spent the day consulting with giraffe and penguin keepers to compare notes and trade ideas. Facility Worker Jerry Vincent accompanied Shannon on the trip and spent the day consulting with Henry Vilas Zoo Facilities Staff who are in the midst of major construction for the new Arctic Passage exhibit.

The Program of Veterinary Care was updated in September. This is an annual event that is completed along with an annual animal inventory report in conjunction with the application for renewal of the institutional USDA license.

A letter of support for the US Fish & Wildlife Service Red Wolf Recovery Program was drafted and sent to the organization tasked with evaluating the program. The recovery program is under review and is in danger of being discontinued. The RWRP has re-established the species in the wild. Although declared extinct in the wild in 1980, there are now more than 100 wild red wolves. The NEW Zoo is one of 44 organizations involved in the SSP captive breeding plan. Wolves born in zoos continued to be released into the wild until the review was requested earlier this year.

Zookeeper Drew Dinehart attended the annual American Association of Zookeepers meeting Sept 9<sup>th</sup> through 11<sup>th</sup>. Professional meetings such as this not only provide professional development and networking opportunities for individual staff members, but also add to the institutional knowledge base. Drew presented a report to his co-workers to share resources and information.

Zookeeper Trish Schuchart participated in conservation field work with the US Fish & Wildlife Service, the Black-footed ferret SSP, and Prairie Wildlife Research this month. She spent 3 nights (10 pm to sunrise) capturing wild ferrets in the Conata Basin of South Dakota. Data is gathered on the captured ferrets before they are microchipped, vaccinated and returned to their burrows. Tricia works with the 2 black-footed ferrets at the NEW Zoo and was very excited to become even more involved with the efforts to preserve the species in the wild. The black-footed ferret was once considered extinct in the wild but captive breeding and release programs have re-established viable populations in some portions of the animals' former range. Providing trained biologists like Tricia to assist with field work is one way in which the Northeastern Wisconsin Zoo helps support important conservation projects in the wild.



**NEW ZOO***Brown County*
 4418 REFORESTATION ROAD  
 GREEN BAY, WISCONSIN 54313

ANGELA KAWSKI-KROENING

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EDUCATION &amp; VOLUNTEER PROGRAMS COORDINATOR

## NEW Zoo & Adventure Park: Education & Volunteer Programs Report AUGUST 2014

**Volunteer Hours**

2014	Opportunity	2013 Hours
2	Animal Presentation	--
--	Contact Station	--
--	Education	--
199.75	Giraffe Stand	233.25
93	Horticulture	90
30.25	Husbandry	58
1	Mayan Restaurant	12
2	Office Help	31
32.25	Special Events	--
42.5	Special Projects	106.75
45	Visitor Center	58
--	Zoomobile	--
14.75	Zoo Watch	26
465.5	Total Hours	615

**Internship Hours**

13 total interns

Total hours: 867.25 hours

versus 842 hours in 2013

**Off-Site Programs (Zoomobiles)**

8/25→ \$200	8/16→ \$242	8/14→ \$190	8/13→ \$175
8/12→ \$200	8/7→ \$165	8/6→ \$175	
Total of \$1,347		versus \$1,115 in 2013	

**On-Site Programs**

8/30/14 \$50.00 BDAY	8/28/14 \$75.00 VET TOUR
8/27/14 \$125.00 PENGUIN ENCOUNTER	8/23/14 \$450.00 SNOOZE
8/23/14 \$100.00 ZOOKEEPER ADV	8/21/14 \$44.00 CLASS
8/21/14 \$66.00 CLASS	8/21/14 \$75.00 BIAD
8/20/14 \$26.00 BDAY	8/20/14 \$250.00 VET ADV
8/18/14 \$64.00 CLASS	8/17/14 \$129.00 PENGUIN ENCOUNTER
8/16/14 \$100.00 PENGUIN ENCOUNTER	8/10/14 \$32.00 BDAY
8/9/14 \$100.00 GIRAFFE ENCOUNTER	8/8/14 \$450.00 SNOOZE
8/5/14 \$12.00 CLASS	8/1/14 \$100.00 GIRAFFE ENCOUNTER
Total of \$2,248	versus about \$338 in 2013

**Things to Note...**

- ★ Summer Interns finished on August 31<sup>st</sup>; three new Education Interns were trained the final week of August
- ★ Pelican Feeding tickets sold since May account for additional \$160 of revenue for Education Department

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# NEW Zoo Maintenance Report

September 2014

Mike Rosinsky & Jerry Vincent

## Main Projects:

- Mayan well house pressure tanks and backflow preventer replaced
- Continued removal off dead trees by The Veteran tree service via donation
- Performed preventative maintenance on furnaces before heating months
- Trenched and ran power to duiker deer exhibit
- Housing shelters made for red panda, pied crow, and porcupine
- Cleaned Mayan rooftop of debris/standing water, serviced heating/air conditioning units and ventilation fans
- Rebuilt small pond adjacent to aviary. Replaced pond liner and reset rocks.
- Evened out and reset slumping wall rocks on large pond by aviary
- Started prep for Zoo Boo: line marking, place decorations, plan out projects
- Painted game bird huts that had been in bad need of a fresh coat
- Grounds improvements: edge grass along Zoo Society bricks, trim low branches, reset rock edging for gardens
- Replaced thermostat inside Mayan well house fan coil heater
- Replaced motor in snow leopard fan coil heater
- Flushed clogged drain line out of children's zoo

## Routine:

- Completed Work Orders
- Restroom and building cleaning
- Sprayed herbicide on weeds around the zoo
- Trash and recycling pick-up, general grounds maintenance
- Monthly pest control via Wilkil
- Facility and exhibit maintenance as requested by keepers
- Daily use of leaf blower to keep paths clean
- Mow interior animal exhibits
- Daily water tests on penguin water, general chemical upkeep
- Haul compost out for volunteer gardeners
- Trim hedges around zoo

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Brown County  
Parks  
Budget Status Report  
8/31/2014

<u>Expenses</u>	Amended Budget	YTD Actual	Percent of Budget
Personnel Services	\$ 744,619	469,521	63.06%
Fringe Benefits and Taxes	\$ 364,902	213,902	58.62%
Operations & Maintenance	\$ 240,841	142,160	59.03%
Utilities	\$ 115,100	88,423	76.82%
Intra-County Expenses	\$ 183,241	105,354	57.49%
Contracted Services	\$ 53,529	34,407	64.28%
<u>Revenues</u>			
Property Taxes	\$ 859,924	573,283	66.67%
Charges and Fees	\$ 248,000	161,844	65.26%
Sales	\$ 35,750	29,393	82.22%
Rent	\$ 407,600	352,138	86.39%

**HIGHLIGHTS:**

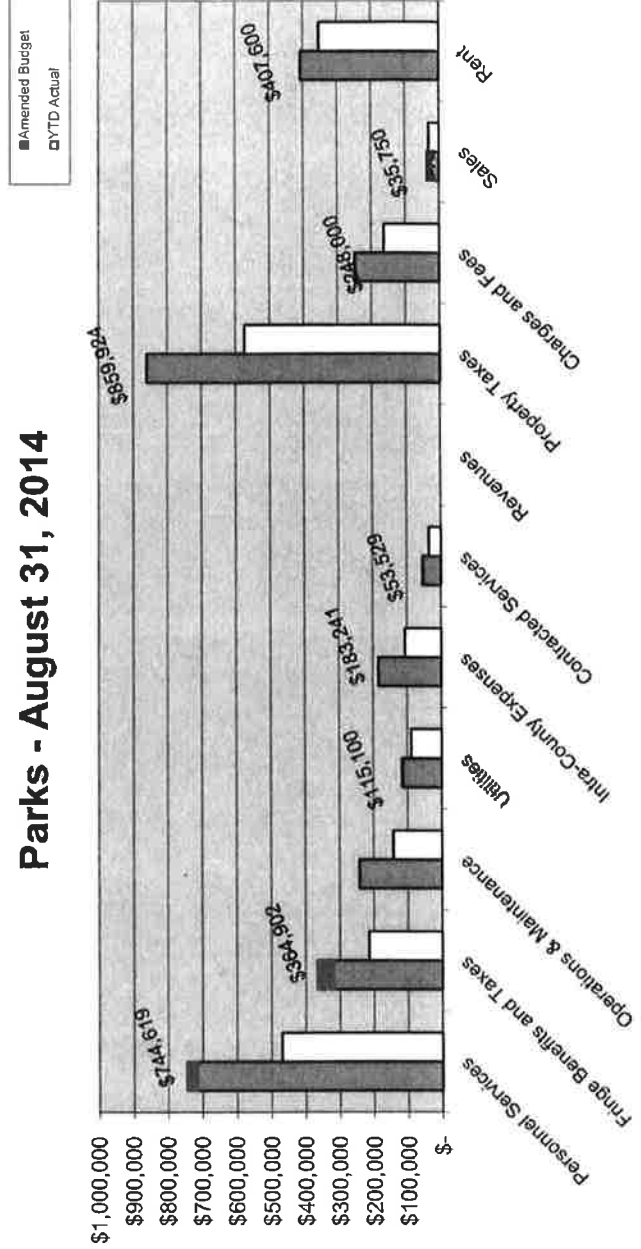
**Expenses:**

Utility Charges Higher Due To Bitter Winter

**Revenues:**

Building rentals are on track and winter storage will bring an increase in revenue.

**Parks - August 31, 2014**







# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>											
<b>REVENUE</b>											
<b>Department 062 - Park</b>											
<b>Division 001 - General</b>											
4100	General property taxes	859,924.00	.00	859,924.00	71,660.33	.00	.00	573,282.64	286,641.36	67	1,128,614.00
4302	State grant and aid revenue	47,975.00	7,368.00	55,343.00	.00	.00	.00	47,975.00	7,368.00	87	69,544.46
<b>4603 - Rent</b>											
4603.010	Rent Buildings	232,500.00	.00	232,500.00	.00	.00	.00	232,500.00	.00	100	226,000.00
4603.712	Rent Shelter	.00	.00	.00	47.39	.00	.00	292.55	(292.55)	+++	357.32
<b>4603 - Rent Totals</b>											
		\$232,500.00	\$0.00	\$232,500.00	\$47.39	\$0.00	\$0.00	\$232,792.55	(\$292.55)	100%	\$226,357.32
4900	Miscellaneous	1,500.00	.00	1,500.00	133.60	.00	.00	813.18	686.82	54	2,820.16
9001	Capital Contribution	.00	2,542.00	2,542.00	.00	.00	.00	.00	2,542.00	0	.00
<b>9002 - Transfer in</b>											
9002	Transfer in	60,500.00	.00	60,500.00	.00	.00	.00	.00	60,500.00	0	.00
9002.200	Transfer in HR	.00	1,651.00	1,651.00	.00	.00	.00	1,651.00	.00	100	2,463.90
9002.400	Transfer in Wages	15,000.00	.00	15,000.00	.00	.00	.00	.00	15,000.00	0	.00
<b>9002 - Transfer in Totals</b>											
		\$75,500.00	\$1,651.00	\$77,151.00	\$0.00	\$0.00	\$0.00	\$1,651.00	\$75,500.00	2%	\$2,463.90
9004	Intrafund Transfer In	.00	.00	.00	.00	.00	.00	.00	.00	+++	3,249.61
<b>Division 001 - General Totals</b>											
		\$1,217,399.00	\$11,561.00	\$1,228,960.00	\$71,841.32	\$0.00	\$0.00	\$856,514.37	\$372,445.63	70%	\$1,433,049.45
<b>Division 091 - Barkhausen</b>											
<b>Cost Center 001 - General</b>											
4301	Federal grant revenue	.00	199,243.00	199,243.00	.00	.00	.00	.00	199,243.00	0	7,707.50
<b>Charges and fees</b>											
4600	Charges and fees	1,000.00	.00	1,000.00	.00	.00	.00	2,023.77	(1,023.77)	202	1,852.12
4600.761	Charges and fees Outdoor ed class	25,000.00	.00	25,000.00	87.21	.00	.00	17,438.51	7,561.49	70	24,728.20
<b>4600 - Charges and fees Totals</b>											
		\$26,000.00	\$0.00	\$26,000.00	\$87.21	\$0.00	\$0.00	\$19,462.28	\$6,537.72	75%	\$26,580.32
<b>Sales</b>											
4601	Sales	500.00	.00	500.00	.00	.00	.00	54.03	445.97	11	.00
4601.004	Sales Vending machine	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$54.03	\$445.97	11%	\$0.00
<b>4601 - Sales Totals</b>											
		1,500.00	.00	1,500.00	150.00	.00	.00	1,228.44	271.56	82	1,800.00
<b>4603 - Rent</b>											
4603.030	Rent Housing	600.00	.00	600.00	.00	.00	.00	1,548.70	(948.70)	258	870.00
4603.712	Rent Shelter	\$2,100.00	\$0.00	\$2,100.00	\$150.00	\$0.00	\$0.00	\$2,777.14	(\$677.14)	132%	\$2,670.00
<b>4603 - Rent Totals</b>											
		300.00	.00	300.00	.00	.00	.00	200.00	100.00	67	1,324.96
4800	Intra-county charge	1,000.00	.00	1,000.00	.00	.00	.00	415.25	584.75	42	7,224.00
4901	Donations	.00	50,669.00	50,669.00	.00	.00	.00	.00	50,669.00	0	.00
9001	Capital Contribution	2,000.00	.00	2,000.00	.00	.00	.00	.00	2,000.00	0	46,000.00
9002	Transfer in	\$31,900.00	\$249,912.00	\$281,812.00	\$237.21	\$0.00	\$0.00	\$22,908.70	\$258,903.30	8%	\$91,506.88
<b>Cost Center 001 - General Totals</b>											
		\$31,900.00	\$249,912.00	\$281,812.00	\$237.21	\$0.00	\$0.00	\$22,908.70	\$258,903.30	8%	\$91,506.88
<b>Division 091 - Barkhausen Totals</b>											
		\$31,900.00	\$249,912.00	\$281,812.00	\$237.21	\$0.00	\$0.00	\$22,908.70	\$258,903.30	8%	\$91,506.88

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# Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>	<b>REVENUE</b>									
<b>Department 062 - Park</b>										
<b>Division 092 - Reforestation</b>										
<b>Cost Center 001 - General</b>										
<b>Charges and fees</b>										
<b>4600</b>	<b>Charges and fees Rifle range</b>	12,000.00	.00	12,000.00	125.00	\$0.00	1,100.00	10,900.00	9%	14,991.92
	<b>4600 - Charges and fees Totals</b>	\$12,000.00	\$0.00	\$12,000.00	\$125.00	\$0.00	\$1,100.00	\$10,900.00	9%	\$14,991.92
<b>4601</b>	<b>Sales</b>									
4601.004	Sales Vending machine	2,000.00	.00	2,000.00	1,093.42	.00	2,640.86	(640.86)	132	1,620.11
4601.006	Sales Concessions	300.00	.00	300.00	.00	.00	439.81	(139.81)	147	688.00
4601.770	Sales Passes	17,000.00	.00	17,000.00	1,720.80	.00	13,832.77	3,167.23	81	14,874.65
	<b>4601 - Sales Totals</b>	\$19,300.00	\$0.00	\$19,300.00	\$2,814.22	\$0.00	\$16,913.44	\$2,386.56	88%	\$17,182.76
<b>4603</b>	<b>Rent</b>									
4603.712	Rent Shelter	25,000.00	.00	25,000.00	5,135.00	.00	16,015.00	8,985.00	64	24,361.56
	<b>4603 - Rent Totals</b>	\$25,000.00	\$0.00	\$25,000.00	\$5,135.00	\$0.00	\$16,015.00	\$8,985.00	64%	\$24,361.56
4900	Miscellaneous	225.00	.00	225.00	.00	.00	118.50	106.50	53	856.80
4901	Donations	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	250.00
9002	Transfer in	240,568.00	(44,000.00)	196,568.00	.00	.00	.00	196,568.00	0	15,000.00
	<b>Cost Center 001 - General Totals</b>	\$298,093.00	(\$44,000.00)	\$254,093.00	\$8,074.22	\$0.00	\$34,146.94	\$219,946.06	13%	\$72,643.04
<b>Division 093 - Fairground</b>										
<b>Cost Center 001 - General</b>										
<b>Charges and fees</b>										
<b>4600</b>	<b>Charges and fees Event parking</b>	15,000.00	.00	15,000.00	2,402.85	.00	8,071.09	6,928.91	54	11,205.54
	<b>4600 - Charges and fees Totals</b>	\$15,000.00	.00	\$15,000.00	.00	.00	7,458.18	7,541.82	50	5,513.13
<b>4601</b>	<b>Sales</b>									
4601.004	Sales Vending machine	200.00	.00	200.00	9.48	.00	242.66	(42.66)	121	368.02
4601.770	Sales Passes	750.00	.00	750.00	5.69	.00	408.20	341.80	54	658.15
	<b>4601 - Sales Totals</b>	\$950.00	\$0.00	\$950.00	\$15.17	\$0.00	\$650.86	\$299.14	69%	\$1,036.17
<b>4603</b>	<b>Rent</b>									
4603.010	Rent Buildings	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	35,285.41
4603.712	Rent Shelter	35,000.00	.00	35,000.00	7,224.98	.00	24,738.80	10,261.20	71	23,482.78
	<b>4603 - Rent Totals</b>	\$70,000.00	\$0.00	\$70,000.00	\$7,224.98	\$0.00	\$24,738.80	\$45,261.20	35%	\$58,748.19
4900	Miscellaneous	25.00	.00	25.00	.00	.00	11.37	13.63	45	3,608.92
4901	Donations	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
9002	Transfer in	17,500.00	.00	17,500.00	.00	.00	.00	17,500.00	0	20,500.00
	<b>Cost Center 001 - General Totals</b>	\$118,725.00	\$0.00	\$118,725.00	\$9,643.00	\$0.00	\$40,930.30	\$77,794.70	34%	\$100,601.95
<b>Division 093 - Fairground Totals</b>		\$118,725.00	\$0.00	\$118,725.00	\$9,643.00	\$0.00	\$40,930.30	\$77,794.70	34%	\$100,601.95





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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
REVENUE										
Department 062 - Park										
Division 094 - Pamperin										
Cost Center 001 - General										
Charges and fees										
Charges and fees Camping		180,000.00	.00	180,000.00	36,329.89	.00	125,752.19	54,247.81	70	159,422.91
4600 - Charges and fees Totals		\$180,000.00	\$0.00	\$180,000.00	\$36,329.89	\$0.00	\$125,752.19	\$54,247.81	70%	\$159,422.91
Sales										
Sales Vending machine		10,000.00	.00	10,000.00	2,427.36	.00	8,793.41	1,206.59	88	11,536.41
Sales Passes		5,000.00	.00	5,000.00	310.91	.00	2,981.60	2,018.40	60	4,280.98
4601 - Sales Totals		\$15,000.00	\$0.00	\$15,000.00	\$2,738.27	\$0.00	\$11,775.01	\$3,224.99	79%	\$15,817.39
Rent										
Rent Housing		3,000.00	.00	3,000.00	346.14	.00	2,076.84	923.16	69	3,115.26
Rent Shelter		75,000.00	.00	75,000.00	20,010.00	.00	73,737.91	1,262.09	98	78,358.03
4603 - Rent Totals		\$78,000.00	\$0.00	\$78,000.00	\$20,356.14	\$0.00	\$75,814.75	\$2,185.25	97%	\$81,473.29
Donations		250.00	.00	250.00	250.00	.00	846.00	(596.00)	338	.00
Transfer in		11,500.00	.00	11,500.00	.00	.00	.00	11,500.00	0	21,500.00
Cost Center 001 - General Totals		\$284,750.00	\$0.00	\$284,750.00	\$59,674.30	\$0.00	\$214,187.95	\$70,562.05	75%	\$278,213.59
Division 094 - Pamperin Totals		\$284,750.00	\$0.00	\$284,750.00	\$59,674.30	\$0.00	\$214,187.95	\$70,562.05	75%	\$278,213.59
Department 062 - Park Totals		\$1,950,867.00	\$217,473.00	\$2,168,340.00	\$149,470.05	\$0.00	\$1,168,688.26	\$999,651.74	54%	\$1,976,014.91
REVENUE TOTALS		\$1,950,867.00	\$217,473.00	\$2,168,340.00	\$149,470.05	\$0.00	\$1,168,688.26	\$999,651.74	54%	\$1,976,014.91
EXPENSE										
Department 062 - Park										
Division 001 - General										
Regular earnings										
Regular earnings		641,865.00	.00	641,865.00	86,796.57	.00	363,274.41	278,590.59	57	659,452.69
Regular earnings Budget only		3,325.00	.00	3,325.00	.00	.00	.00	3,325.00	0	.00
5100 - Regular earnings Totals		\$645,190.00	\$0.00	\$645,190.00	\$86,796.57	\$0.00	\$363,274.41	\$281,915.59	56%	\$659,452.69
Paid leave earnings										
Paid leave earnings		.00	1,651.00	1,651.00	.00	.00	.00	1,651.00	0	.00
Paid leave earnings Paid Leave		.00	.00	.00	5,120.49	.00	21,336.49	(21,336.49)	+++	50,645.04
Paid leave earnings Personal		.00	.00	.00	943.54	.00	1,931.39	(1,931.39)	+++	7,605.86
Paid leave earnings Casual		.00	.00	.00	81.72	.00	1,500.94	(1,500.94)	+++	7,343.12
Paid leave earnings Sick		.00	.00	.00	541.37	.00	2,846.20	(2,846.20)	+++	1,193.41
Paid leave earnings Holiday		.00	.00	.00	.00	.00	3,577.26	(3,577.26)	+++	14,878.58
Paid leave earnings Other (funeral, jury duty, etc)		.00	.00	.00	.00	.00	223.01	(223.01)	+++	485.46
5102 - Paid leave earnings Totals		\$0.00	\$1,651.00	\$1,651.00	\$6,687.12	\$0.00	\$31,415.29	(\$29,764.29)	1903%	\$82,151.47
Premium										
Premium Overtime		11,701.00	.00	11,701.00	1,634.28	.00	10,163.85	1,537.15	87	12,497.03
Premium Comp time premium		.00	.00	.00	.00	.00	163.43	(163.43)	+++	.00





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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/Rec'd	Prior Year Total
Fund 100 - GF	EXPENSE										
Department 062 - Park											
Division 001 - General											
<b>5103</b>	<b>Premium</b>										
5103.200	Premium Shift differential	.00	.00	.00	43.45	.00	157.75	(157.75)	90%	+++	251.85
	<b>5103 - Premium Totals</b>	<b>\$11,701.00</b>	<b>\$0.00</b>	<b>\$11,701.00</b>	<b>\$1,677.73</b>	<b>\$0.00</b>	<b>\$10,485.03</b>	<b>\$1,215.97</b>			<b>\$12,748.88</b>
<b>5109</b>	<b>Salaries reimbursement</b>										
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	(2,549.56)	2,549.56	+++		(4,491.71)
5109.400	Salaries reimbursement Workers compensation	.00	.00	.00	.00	.00	.00	.00	+++		(1,875.43)
	<b>5109 - Salaries reimbursement Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$2,549.56)</b>	<b>\$2,549.56</b>			<b>(\$6,367.14)</b>
<b>5110</b>	<b>Fringe benefits</b>										
5110.100	Fringe benefits FICA	48,034.00	.00	48,034.00	7,106.94	.00	29,847.64	18,186.36	62		55,239.61
5110.110	Fringe benefits Unemployment compensation	2,451.00	.00	2,451.00	339.91	.00	1,426.14	1,024.86	58		24,990.03
5110.200	Fringe benefits Health insurance	155,612.00	.00	155,612.00	11,627.44	.00	81,290.30	74,321.70	52		150,005.15
5110.210	Fringe benefits Dental Insurance	10,891.00	.00	10,891.00	964.58	.00	6,724.18	4,166.82	62		12,011.40
5110.220	Fringe benefits Life Insurance	232.00	.00	232.00	72.65	.00	425.97	(193.97)	184		849.34
5110.230	Fringe benefits LT disability insurance	1,775.00	.00	1,775.00	144.63	.00	1,011.96	763.04	57		2,028.79
5110.235	Fringe benefits Disability insurance	6,582.00	.00	6,582.00	548.51	.00	4,388.08	2,193.92	67		12,064.00
5110.240	Fringe benefits Workers compensation insurance	51,890.00	.00	51,890.00	4,324.17	.00	34,593.36	17,296.64	67		59,923.00
5110.300	Fringe benefits Retirement	45,531.00	.00	45,531.00	4,973.77	.00	23,429.68	22,101.32	51		44,457.84
	<b>5110 - Fringe benefits Totals</b>	<b>\$322,998.00</b>	<b>\$0.00</b>	<b>\$322,998.00</b>	<b>\$30,102.60</b>	<b>\$0.00</b>	<b>\$183,137.31</b>	<b>\$139,860.69</b>	<b>57%</b>		<b>\$361,569.16</b>
5198	Fringe benefits - Budget only	1,379.00	.00	1,379.00	.00	.00	.00	1,379.00	0		.00
<b>5203</b>	<b>Employee allowance</b>										
5203.100	Employee allowance Clothing	750.00	.00	750.00	.00	.00	515.80	234.20	69		1,104.26
	<b>5203 - Employee allowance Totals</b>	<b>\$750.00</b>	<b>\$0.00</b>	<b>\$750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$515.80</b>	<b>\$234.20</b>	<b>69%</b>		<b>\$1,104.26</b>
<b>5300</b>	<b>Supplies</b>										
5300	Supplies	250.00	.00	250.00	.00	.00	100.00	150.00	40		100.00
5300.001	Supplies Office	2,000.00	.00	2,000.00	6.09	.00	994.77	1,005.23	50		2,622.76
5300.004	Supplies Postage	1,200.00	.00	1,200.00	122.04	.00	835.36	364.64	70		942.04
	<b>5300 - Supplies Totals</b>	<b>\$3,450.00</b>	<b>\$0.00</b>	<b>\$3,450.00</b>	<b>\$128.13</b>	<b>\$0.00</b>	<b>\$1,930.13</b>	<b>\$1,519.87</b>	<b>56%</b>		<b>\$3,664.80</b>
5304	Printing	3,500.00	.00	3,500.00	.00	.00	1,733.54	1,766.46	50		2,564.65
5305	Dues and memberships	555.00	.00	555.00	.00	.00	862.00	(307.00)	155		574.33
<b>5306</b>	<b>Maintenance agreement</b>										
5306.100	Maintenance agreement Software	3,239.00	.00	3,239.00	156.00	.00	4,298.00	(1,059.00)	133		4,920.47
	<b>5306 - Maintenance agreement Totals</b>	<b>\$3,239.00</b>	<b>\$0.00</b>	<b>\$3,239.00</b>	<b>\$156.00</b>	<b>\$0.00</b>	<b>\$4,298.00</b>	<b>(\$1,059.00)</b>	<b>133%</b>		<b>\$4,920.47</b>
<b>5307</b>	<b>Repairs and maintenance</b>										
5307.300	Repairs and maintenance Building	.00	.00	.00	(3,150.00)	.00	.00	.00	+++		.00
	<b>5307 - Repairs and maintenance Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$3,150.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>		<b>\$0.00</b>
<b>5308</b>	<b>Vehicle/equipment</b>										
5308.100	Vehicle/equipment Gas, oil, etc.	300.00	.00	300.00	.00	.00	15.96	284.04	5		142.77





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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
EXPENSE										
Department 062 - Park										
Division 001 - General										
5308	Vehicle/equipment									
5308.900	Vehicle/equipment Contra	(2,000.00)	.00	(2,000.00)	.00	.00	.00	(2,000.00)	0	(250.41)
	5308 - Vehicle/equipment Totals	(\$1,700.00)	\$0.00	(\$1,700.00)	\$0.00	\$0.00	\$15.96	(\$1,715.96)	-1%	(\$107.64)
5310	Advertising and public notice	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5330	Books, periodicals, subscription	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
5335	Software/Licenses	.00	.00	.00	.00	.00	.00	.00	+++	388.52
5340	Travel and training	7,250.00	.00	7,250.00	207.63	.00	6,481.54	768.46	89	7,348.22
5345	Permits	200.00	.00	200.00	(171.25)	.00	155.00	45.00	78	303.00
5392	Service fees	2,250.00	.00	2,250.00	203.20	.00	1,678.65	571.35	75	2,391.87
5501	Electric	49,000.00	(49,000.00)	.00	21.31	.00	44.64	(44.64)	+++	57,890.72
5502	Gas, oil, etc.	16,000.00	(16,000.00)	.00	.00	.00	.00	.00	+++	25,229.79
5503	Water & sewer									
5503	Water & sewer	17,000.00	.00	17,000.00	919.74	.00	10,165.38	6,834.62	60	18,614.85
5503.100	Water & sewer Storm water management	6,750.00	.00	6,750.00	39.60	.00	1,194.78	5,555.22	18	8,007.65
	5503 - Water & sewer Totals	\$23,750.00	\$0.00	\$23,750.00	\$959.34	\$0.00	\$11,360.16	\$12,389.84	48%	\$26,622.50
5505	Telephone									
5505	Telephone	4,400.00	.00	4,400.00	47.37	.00	2,725.07	1,674.93	62	4,837.71
5505.100	Telephone cell	2,200.00	.00	2,200.00	384.86	.00	2,106.09	93.91	96	2,263.14
	5505 - Telephone Totals	\$6,600.00	\$0.00	\$6,600.00	\$432.23	\$0.00	\$4,831.16	\$1,768.84	73%	\$7,100.85
5507	Other utilities	2,550.00	.00	2,550.00	164.94	.00	2,341.76	208.24	92	5,226.27
5600	Indirect cost	82,398.00	.00	82,398.00	6,866.50	.00	54,932.00	27,466.00	67	175,233.00
5601	Intra-county expense									
5601.100	Intra-county expense Technology services	33,155.00	.00	33,155.00	2,355.25	.00	19,496.14	13,658.86	59	40,077.71
5601.200	Intra-county expense Insurance	62,571.00	.00	62,571.00	5,214.25	.00	41,714.00	20,857.00	67	54,224.00
5601.300	Intra-county expense Other departmental	500.00	.00	500.00	20.00	.00	20.00	480.00	4	172.50
5601.350	Intra-county expense Highway	.00	.00	.00	.00	.00	.00	.00	+++	65.52
5601.400	Intra-county expense Copy center	1,250.00	.00	1,250.00	98.81	.00	1,089.69	160.31	87	1,728.95
5601.450	Intra-county expense Departmental copiers	2,253.00	.00	2,253.00	187.75	.00	1,502.00	751.00	67	2,146.00
	5601 - Intra-county expense Totals	\$99,729.00	\$0.00	\$99,729.00	\$7,876.06	\$0.00	\$63,821.83	\$35,907.17	64%	\$98,414.68
5700	Contracted services	20,000.00	.00	20,000.00	.00	.00	20,000.00	.00	100	20,000.00
5708	Professional services	6,279.00	.00	6,279.00	.00	.00	475.00	5,804.00	8	5,466.00
5800	Grant Expenditures									
5800.300	Grant Expenditures Snowmobile Clubs	47,975.00	9,910.00	57,885.00	.00	.00	47,975.00	9,910.00	83	66,744.46
	5800 - Grant Expenditures Totals	\$47,975.00	\$9,910.00	\$57,885.00	\$0.00	\$0.00	\$47,975.00	\$9,910.00	83%	\$66,744.46
5850	Contributions	18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	18,000.00
6181	Architect	.00	.00	.00	.00	.00	.00	.00	+++	2,800.00
	Division 001 - General Totals	\$1,373,593.00	(\$53,439.00)	\$1,320,154.00	\$138,958.11	\$0.00	\$827,214.65	\$492,939.35	63%	\$1,641,435.81





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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF											
EXPENSE											
Department 062 - Park											
Division 091 - Barkhausen											
Cost Center 001 - General											
5203	Employee allowance										
5203.100	Employee allowance Clothing	600.00	.00	600.00	.00	.00	.00	204.54	395.46	34	510.00
	5203 - Employee allowance Totals	\$600.00	\$0.00	\$600.00	\$0.00	.00	\$0.00	\$204.54	\$395.46	34%	\$510.00
5300	Supplies										
5300	Supplies	7,900.00	.00	7,900.00	168.52	.00	.00	5,882.14	2,017.86	74	9,531.21
5300.001	Supplies Office	250.00	.00	250.00	.00	.00	.00	28.98	221.02	12	80.42
5300.002	Supplies Cleaning and household	100.00	.00	100.00	.00	.00	.00	.00	100.00	0	.00
5300.003	Supplies Technology	.00	.00	.00	.00	.00	.00	.00	.00	+++	816.00
5300.004	Supplies Postage	50.00	.00	50.00	.00	.00	.00	.00	50.00	0	32.20
	5300 - Supplies Totals	\$8,300.00	\$0.00	\$8,300.00	\$168.52	.00	\$0.00	\$5,911.12	\$2,388.88	71%	\$10,459.83
5305	Dues and memberships	110.00	.00	110.00	.00	.00	.00	79.00	31.00	72	65.00
5307	Repairs and maintenance										
5307.100	Repairs and maintenance Equipment	3,000.00	.00	3,000.00	.00	.00	.00	2,213.41	786.59	74	2,213.82
5307.200	Repairs and maintenance Vehicle	2,250.00	.00	2,250.00	1,944.58	.00	.00	2,167.78	82.22	96	4,427.93
5307.300	Repairs and maintenance Building	8,000.00	.00	8,000.00	.00	.00	.00	2,716.84	5,283.16	34	10,440.74
5307.400	Repairs and maintenance Grounds	8,500.00	.00	8,500.00	203.94	.00	.00	2,055.08	6,444.92	24	3,215.19
	5307 - Repairs and maintenance Totals	\$21,750.00	\$0.00	\$21,750.00	\$2,148.52	.00	\$0.00	\$9,153.11	\$12,596.89	42%	\$20,297.68
5308	Vehicle/equipment										
5308.100	Vehicle/equipment Gas, oil, etc.	.00	.00	.00	.00	.00	.00	.00	.00	+++	712.59
	5308 - Vehicle/equipment Totals	\$0.00	\$0.00	\$0.00	\$0.00	.00	\$0.00	\$0.00	\$0.00	+++	\$712.59
5310	Advertising and public notice	1,500.00	.00	1,500.00	64.34	.00	.00	139.34	1,360.66	9	405.53
5315	Vending	200.00	.00	200.00	.00	.00	.00	134.68	65.32	67	.00
5320	Rental										
5320.100	Rental Equipment	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0	2,469.00
	5320 - Rental Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	.00	\$0.00	\$0.00	\$1,000.00	0%	\$2,469.00
5345	Permits	500.00	375.00	875.00	.00	.00	.00	125.00	750.00	14	.00
5392	Service fees	.00	.00	.00	9.58	.00	.00	87.79	(87.79)	+++	.00
5501	Electric	.00	2,800.00	2,800.00	60.42	.00	.00	1,312.09	1,487.91	47	.00
5502	Gas, oil, etc.	.00	8,120.00	8,120.00	.00	.00	.00	9,024.35	(904.35)	111	79.80
5601	Intra-county expense										
5601.300	Intra-county expense Other departmental	.00	.00	.00	.00	.00	.00	264.00	(264.00)	+++	.00
5601.350	Intra-county expense Highway	10,000.00	.00	10,000.00	45.61	.00	.00	4,738.98	5,261.02	47	18,362.24
5601.450	Intra-county expense Departmental copiers	250.00	.00	250.00	20.83	.00	.00	166.64	83.36	67	.00
	5601 - Intra-county expense Totals	\$10,250.00	\$0.00	\$10,250.00	\$66.44	.00	\$0.00	\$5,169.62	\$5,080.38	50%	\$18,362.24
5700	Contracted services	3,100.00	.00	3,100.00	278.17	.00	.00	2,841.81	258.19	92	3,810.83
5708	Professional services	500.00	.00	500.00	.00	.00	.00	.00	500.00	0	.00





# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF											
EXPENSE											
Department 062 - Park											
Division 091 - Barkhausen											
Cost Center 001 - General											
Outlay											
6110	Outlay Other (\$5,000+)	.00	249,537.00	249,537.00	.00	.00	.00	.00	249,537.00	0	.00
6110.100		\$0.00	\$249,537.00	\$249,537.00	\$0.00	\$0.00	\$0.00	\$0.00	\$249,537.00	0%	\$0.00
6110 - Outlay Totals											
Cost Center 001 - General Totals											
Division 091 - Barkhausen Totals											
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Division 091 - Bark											





# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>											
<b>EXPENSE</b>											
	<b>Department 062 - Park</b>										
	<b>Division 092 - Reforestation</b>										
	<b>Cost Center 001 - General</b>										
<b>5300</b>	<b>Supplies</b>										
5300.005	Supplies Ammunition and range	1,600.00	.00	1,600.00	.00	.00	329.14	1,270.86	21	1,510.61	
	<b>5300 - Supplies Totals</b>	\$9,950.00	\$0.00	\$9,950.00	\$60.52	\$0.00	\$2,310.34	\$7,639.66	23%	\$5,202.70	
5304	Printing	500.00	.00	500.00	.00	.00	.00	500.00	0	.00	
<b>5306</b>	<b>Maintenance agreement</b>										
5306.100	Maintenance agreement Software	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00	
	<b>5306 - Maintenance agreement Totals</b>	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$0.00	
<b>5307</b>	<b>Repairs and maintenance</b>										
5307.100	Repairs and maintenance Equipment	9,000.00	.00	9,000.00	1,073.63	.00	8,513.72	486.28	95	7,137.36	
5307.200	Repairs and maintenance Vehicle	4,000.00	.00	4,000.00	.00	.00	847.39	3,152.61	21	4,047.62	
5307.300	Repairs and maintenance Building	4,500.00	.00	4,500.00	18.44	.00	2,391.08	2,108.92	53	2,429.42	
5307.400	Repairs and maintenance Grounds	17,000.00	.00	17,000.00	556.29	.00	6,982.89	10,017.11	41	8,111.25	
	<b>5307 - Repairs and maintenance Totals</b>	\$34,500.00	\$0.00	\$34,500.00	\$1,648.36	\$0.00	\$18,735.08	\$15,764.92	54%	\$21,725.65	
<b>5308</b>	<b>Vehicle/equipment</b>										
5308.100	Vehicle/equipment Gas, oil, etc.	10,000.00	.00	10,000.00	3,484.55	.00	8,668.96	1,331.04	87	11,689.20	
	<b>5308 - Vehicle/equipment Totals</b>	\$10,000.00	\$0.00	\$10,000.00	\$3,484.55	\$0.00	\$8,668.96	\$1,331.04	87%	\$11,689.20	
5310	Advertising and public notice	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	2,105.00	
5315	Vending	1,000.00	.00	1,000.00	498.76	.00	1,710.19	(710.19)	171	731.52	
<b>5320</b>	<b>Rental</b>										
5320.100	Rental Equipment	500.00	.00	500.00	.00	.00	259.70	240.30	52	158.95	
	<b>5320 - Rental Totals</b>	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$259.70	\$240.30	52%	\$158.95	
5345	Permits	300.00	.00	300.00	.00	.00	.00	300.00	0	40.00	
5501	Electric	8,000.00	.00	8,000.00	1,077.21	.00	7,916.84	83.16	99	.00	
5502	Gas, oil, etc.	7,000.00	.00	7,000.00	154.30	.00	8,887.77	(1,887.77)	127	.00	
<b>5503</b>	<b>Water &amp; sewer</b>										
5503.100	Water & sewer Storm water management	1,500.00	.00	1,500.00	.00	.00	1,301.00	199.00	87	.00	
	<b>5503 - Water &amp; sewer Totals</b>	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,301.00	\$199.00	87%	\$0.00	
<b>5505</b>	<b>Telephone</b>										
5505	Telephone	400.00	.00	400.00	33.36	.00	228.65	171.35	57	.00	
5505.100	Telephone cell	300.00	.00	300.00	.00	.00	.00	300.00	0	.00	
	<b>5505 - Telephone Totals</b>	\$700.00	\$0.00	\$700.00	\$33.36	\$0.00	\$228.65	\$471.35	33%	\$0.00	
5600	Indirect cost	7,495.00	.00	7,495.00	624.58	.00	4,996.64	2,498.36	67	.00	
<b>5601</b>	<b>Intra-county expense</b>										
5601.100	Intra-county expense Technology services	9,867.00	.00	9,867.00	663.14	.00	5,517.78	4,349.22	56	.00	
5601.200	Intra-county expense Insurance	4,050.00	.00	4,050.00	337.50	.00	2,700.00	1,350.00	67	.00	
5601.300	Intra-county expense Other departmental	.00	.00	.00	.00	.00	.00	.00	+++	29.60	





# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
EXPENSE										
Department 062 - Park										
Division 092 - Reforestation										
Cost Center 001 - General										
Intra-county expense										
5601	Intra-county expense Highway	4,000.00	.00	4,000.00	123.27	.00	2,475.39	1,524.61	62	5,681.48
5601.350	Intra-county expense Copy center	150.00	.00	150.00	36.63	.00	36.63	113.37	24	.00
5601.400	Intra-county expense Departmental copiers	350.00	.00	350.00	29.17	.00	233.36	116.64	67	.00
5601.450										
5601 - Intra-county expense Totals										
		\$18,417.00	\$0.00	\$18,417.00	\$1,189.71	\$0.00	\$10,963.16	\$7,453.84	60%	\$5,711.08
5700	Contracted services	7,150.00	.00	7,150.00	1,048.30	.00	2,785.13	4,364.87	39	8,355.65
5708	Professional services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	81.00
6110										
Outlay										
6110.020	Outlay Equipment (\$5,000+)	44,000.00	(44,000.00)	.00	.00	.00	.00	.00	+++	.00
6110 - Outlay Totals										
		\$44,000.00	(\$44,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
9003										
Transfer out										
9003.400	Transfer out Wages	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00
9003 - Transfer out Totals										
		\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0%	\$0.00
Cost Center 001 - General Totals										
		\$298,093.00	(\$44,000.00)	\$254,093.00	\$18,669.94	\$0.00	\$166,759.03	\$87,333.97	66%	\$56,293.70
Division 092 - Reforestation Totals										
		\$298,093.00	(\$44,000.00)	\$254,093.00	\$18,669.94	\$0.00	\$166,759.03	\$87,333.97	66%	\$56,293.70
Division 093 - Fairground										
Cost Center 001 - General										
Employee allowance										
5203	Employee allowance Clothing	800.00	.00	800.00	.00	.00	542.88	257.12	68	764.82
5203.100		\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$542.88	\$257.12	68%	\$764.82
5203 - Employee allowance Totals										
		\$800.00	.00	\$800.00	.00	.00	\$542.88	\$257.12	68%	\$764.82
5300										
Supplies										
5300	Supplies	17,200.00	.00	17,200.00	850.03	.00	11,480.03	5,719.97	67	12,193.84
5300.001	Supplies Office	250.00	.00	250.00	.00	.00	.00	250.00	0	66.56
5300.002	Supplies Cleaning and household	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,295.42
5300.004	Supplies Postage	75.00	.00	75.00	.00	.00	8.70	66.30	12	67.45
5300 - Supplies Totals										
		\$18,525.00	\$0.00	\$18,525.00	\$850.03	\$0.00	\$11,488.73	\$7,036.27	62%	\$13,623.27
5307										
Repairs and maintenance										
5307.100	Repairs and maintenance Equipment	8,000.00	.00	8,000.00	48.60	.00	4,032.00	3,968.00	50	4,206.00
5307.200	Repairs and maintenance Vehicle	6,000.00	.00	6,000.00	94.15	.00	5,288.63	711.37	88	1,180.23
5307.300	Repairs and maintenance Building	6,000.00	.00	6,000.00	110.46	.00	2,251.64	3,748.36	38	7,751.06
5307.400	Repairs and maintenance Grounds	12,000.00	.00	12,000.00	1,272.86	.00	9,351.02	2,648.98	78	12,680.71
5307 - Repairs and maintenance Totals										
		\$32,000.00	\$0.00	\$32,000.00	\$1,526.07	\$0.00	\$20,923.29	\$11,076.71	65%	\$25,818.00
5308										
Vehicle/equipment										
5308.100	Vehicle/equipment Gas, oil, etc.	12,500.00	.00	12,500.00	1,857.82	.00	9,659.63	2,840.37	77	12,809.38
5308 - Vehicle/equipment Totals										
		\$12,500.00	\$0.00	\$12,500.00	\$1,857.82	\$0.00	\$9,659.63	\$2,840.37	77%	\$12,809.38
5310	Advertising and public notice	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00





# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>											
<b>EXPENSE</b>											
<b>Department 062 - Park</b>											
<b>Division 093 - Fairground</b>											
<b>Cost Center 001 - General</b>											
5315	Vending										
<b>5320</b>	<b>Rental</b>	300.00	.00	300.00	.00	.00	122.18	177.82	41	62.14	
5320.100	Rental Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	.00	
<b>5320 - Rental Totals</b>											
		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00	
5345	Permits	300.00	.00	300.00	.00	.00	250.00	50.00	83	250.00	
5395	Equipment - nonoutlay	.00	.00	.00	.00	.00	.00	.00	+++	7,412.78	
5501	Electric	.00	18,200.00	18,200.00	3,128.39	.00	10,313.84	7,886.16	57	.00	
5502	Gas, oil, etc.	.00	1,170.00	1,170.00	56.53	.00	5,588.76	(4,418.76)	478	372.30	
<b>5601</b>	<b>Intra-county expense</b>										
5601.350	Intra-county expense Highway	11,500.00	.00	11,500.00	1,746.41	.00	2,354.73	9,145.27	20	7,070.07	
5601.450	Intra-county expense Departmental copiers	250.00	.00	250.00	20.83	.00	166.64	83.36	67	.00	
<b>5601 - Intra-county expense Totals</b>											
		\$11,750.00	\$0.00	\$11,750.00	\$1,767.24	\$0.00	\$2,521.37	\$9,228.63	21%	\$7,070.07	
5700	Contracted services	10,000.00	.00	10,000.00	723.13	.00	4,509.25	5,490.75	45	4,902.26	
5708	Professional services	500.00	.00	500.00	.00	.00	.00	500.00	0	.00	
<b>6110</b>	<b>Outlay</b>										
6110.020	Outlay Equipment (\$5,000+)	27,654.00	.00	27,654.00	.00	.00	28,862.73	(1,208.73)	104	.00	
6110.100	Outlay Other (\$5,000+)	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00	
<b>6110 - Outlay Totals</b>											
		\$32,654.00	\$0.00	\$32,654.00	\$0.00	\$0.00	\$28,862.73	\$3,791.27	88%	\$0.00	
<b>001 - General</b>											
		\$120,329.00	\$19,370.00	\$139,699.00	\$9,909.21	\$0.00	\$94,782.66	\$44,916.34	68%	\$73,585.02	
<b>Division 093 - Fairground Totals</b>											
		\$120,329.00	\$19,370.00	\$139,699.00	\$9,909.21	\$0.00	\$94,782.66	\$44,916.34	68%	\$73,585.02	
<b>Division 094 - Pamperin</b>											
<b>Cost Center 001 - General</b>											
<b>Employee allowance</b>											
5203	Employee allowance Clothing	1,000.00	.00	1,000.00	.00	.00	457.37	542.63	46	338.78	
5203.100	Employee allowance	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$457.37	\$542.63	46%	\$338.78	
<b>5203 - Employee allowance Totals</b>											
		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$457.37	\$542.63	46%	\$338.78	
<b>Supplies</b>											
5300	Supplies	11,500.00	.00	11,500.00	143.88	.00	3,264.51	8,235.49	28	6,428.14	
5300.001	Supplies Office	300.00	.00	300.00	.00	.00	.00	300.00	0	.00	
5300.002	Supplies Cleaning and household	12,000.00	.00	12,000.00	2,543.00	.00	10,693.90	1,306.10	89	11,387.07	
5300.004	Supplies Postage	50.00	.00	50.00	.00	.00	.00	50.00	0	20.95	
<b>5300 - Supplies Totals</b>											
		\$23,850.00	\$0.00	\$23,850.00	\$2,686.88	\$0.00	\$13,958.41	\$9,891.59	59%	\$17,836.16	
<b>Repairs and maintenance</b>											
5307	Repairs and maintenance Equipment	9,000.00	.00	9,000.00	3,529.21	.00	8,370.65	629.35	93	13,781.20	
5307.100	Repairs and maintenance Vehicle	3,000.00	.00	3,000.00	.00	.00	1,687.17	1,312.83	56	715.97	
5307.200	Repairs and maintenance Building	13,037.00	.00	13,037.00	4,382.74	.00	8,361.94	4,675.06	64	11,715.75	
5307.300	Repairs and maintenance Grounds	10,000.00	.00	10,000.00	259.00	.00	2,378.32	7,621.68	24	4,067.71	





# Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>										
<b>EXPENSE</b>										
<b>Department 062 - Park</b>										
<b>Division 094 - Pamperin</b>										
<b>Cost Center 001 - General</b>										
<b>5307 - Repairs and maintenance Totals</b>		\$35,037.00	\$35,037.00	\$8,170.95	\$0.00	\$20,798.08	\$14,238.92	59%	59%	\$30,280.63
<b>5308 - Vehicle/equipment</b>										
<b>Vehicle/equipment Gas, oil, etc.</b>		.00	.00	.00	.00	.00	.00	.00	+++	794.87
<b>5308 - Vehicle/equipment Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$794.87
<b>5310 - Advertising and public notice</b>		250.00	250.00	.00	.00	.00	250.00	0	0	.00
<b>5315 - Vending</b>		1,000.00	1,000.00	.00	.00	596.57	403.43	60	60	981.59
<b>5320 - Rental</b>										
<b>Rental Equipment</b>		500.00	500.00	.00	.00	.00	500.00	0	0	357.14
<b>5320 - Rental Totals</b>		\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	0%	\$357.14
<b>5345 - Permits</b>		300.00	300.00	.00	.00	.00	300.00	0	0	.00
<b>5395 - Equipment - nonoutlay</b>		.00	.00	.00	.00	.00	.00	.00	+++	3,714.21
<b>5501 - Electric</b>		.00	28,000.00	2,891.22	.00	18,279.92	9,720.08	65	65	.00
<b>5502 - Gas, oil, etc.</b>		.00	6,710.00	54.85	.00	6,991.85	(281.85)	104	104	.00
<b>5601 - Intra-county expense</b>										
<b>Intra-county expense Other departmental</b>		400.00	400.00	.00	.00	376.00	24.00	94	94	376.00
<b>5601.300 - Intra-county expense Highway</b>		35,000.00	35,000.00	2,684.05	.00	17,371.61	17,628.39	50	50	32,845.00
<b>5601.350 - Intra-county expense Departmental copiers</b>		200.00	200.00	16.67	.00	133.36	66.64	67	67	.00
<b>5601.450 - Intra-county expense Totals</b>		\$35,600.00	\$35,600.00	\$2,700.72	\$0.00	\$17,880.97	\$17,719.03	50%	50%	\$33,221.00
<b>5700 - Contracted services</b>		4,500.00	4,500.00	183.62	.00	3,795.52	704.48	84	84	5,744.76
<b>5708 - Professional services</b>		500.00	500.00	.00	.00	.00	500.00	0	0	.00
<b>6110 - Outlay</b>										
<b>Outlay Equipment (\$5,000+)</b>		8,500.00	8,500.00	.00	.00	7,896.23	603.77	93	93	.00
<b>6110.020 - Outlay Totals</b>		\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$7,896.23	\$603.77	93%	93%	\$0.00
<b>Cost Center 001 - General Totals</b>		\$111,037.00	\$145,747.00	\$16,688.24	\$0.00	\$90,654.92	\$55,092.08	62%	62%	\$93,269.14
<b>Division 094 - Pamperin Totals</b>		\$111,037.00	\$145,747.00	\$16,688.24	\$0.00	\$90,654.92	\$55,092.08	62%	62%	\$93,269.14
<b>Department 062 - Park Totals</b>		\$1,950,862.00	\$2,168,335.00	\$187,021.49	\$0.00	\$1,213,593.71	\$954,741.29	56%	56%	\$1,921,756.17
<b>EXPENSE TOTALS</b>		\$1,950,862.00	\$2,168,335.00	\$187,021.49	\$0.00	\$1,213,593.71	\$954,741.29	56%	56%	\$1,921,756.17
<b>Fund 100 - GF Totals</b>		1,950,867.00	2,168,340.00	149,470.05	.00	1,168,688.26	999,651.74	54	54	1,976,014.91
<b>REVENUE TOTALS</b>		1,950,867.00	2,168,340.00	149,470.05	.00	1,168,688.26	999,651.74	54	54	1,976,014.91
<b>EXPENSE TOTALS</b>		1,950,862.00	2,168,335.00	187,021.49	.00	1,213,593.71	954,741.29	56	56	1,921,756.17
<b>Fund 100 - GF Totals</b>		\$5.00	\$5.00	(\$37,551.44)	\$0.00	(\$44,905.45)	\$44,910.45			\$54,258.74





# Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 120 - Park Donations</b>											
<b>REVENUE</b>											
Department 062 - Park											
Division 400 - Donations											
4901	Donations	7,500.00	.00	7,500.00	.00	.00	13,342.50	(5,842.50)	178	10,803.27	
4905	Interest	200.00	.00	200.00	41.80	.00	290.71	(90.71)	145	618.59	
Division 400 - Donations Totals		\$7,700.00	\$0.00	\$7,700.00	\$41.80	\$0.00	\$13,633.21	(\$5,933.21)	177%	\$11,421.86	
Department 062 - Park Totals		\$7,700.00	\$0.00	\$7,700.00	\$41.80	\$0.00	\$13,633.21	(\$5,933.21)	177%	\$11,421.86	
REVENUE TOTALS		\$7,700.00	\$0.00	\$7,700.00	\$41.80	\$0.00	\$13,633.21	(\$5,933.21)	177%	\$11,421.86	
<b>EXPENSE</b>											
Department 062 - Park											
Division 400 - Donations											
5300	Supplies	5,000.00	.00	5,000.00	1,090.85	.00	4,705.46	294.54	94	2,026.08	
Department 5307 - Repairs and maintenance		2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	356.76	
5307.400	Repairs and maintenance Grounds	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	356.76	
Division 5307 - Repairs and maintenance Totals		\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$356.76	
Department 5601 - Intra-county expense		1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	77.40	
5601.350	Intra-county expense Highway	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	77.40	
Division 5601 - Intra-county expense Totals		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$77.40	
Department 6110 - Outlay		.00	.00	.00	.00	.00	.00	.00	+++	9,995.00	
6110.020	Outlay Equipment (\$5,000+)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$9,995.00	
Division 6110 - Outlay Totals		.00	25,468.00	25,468.00	6,916.33	.00	15,488.33	9,979.67	61	113,444.60	
Department 400 - Donations		\$8,000.00	\$25,468.00	\$33,468.00	\$8,007.18	\$0.00	\$20,193.79	\$13,274.21	60%	\$125,899.84	
Department 062 - Park Totals		\$8,000.00	\$25,468.00	\$33,468.00	\$8,007.18	\$0.00	\$20,193.79	\$13,274.21	60%	\$125,899.84	
EXPENSE TOTALS		\$8,000.00	\$25,468.00	\$33,468.00	\$8,007.18	\$0.00	\$20,193.79	\$13,274.21	60%	\$125,899.84	
<b>Fund 120 - Park Donations Totals</b>											
REVENUE TOTALS		7,700.00	.00	7,700.00	41.80	.00	13,633.21	(5,933.21)	177	11,421.86	
EXPENSE TOTALS		8,000.00	25,468.00	33,468.00	8,007.18	.00	20,193.79	13,274.21	60	125,899.84	
Fund 120 - Park Donations Totals		(\$300.00)	(\$25,468.00)	(\$25,768.00)	(\$7,965.38)	\$0.00	(\$6,560.58)	(\$19,207.42)		(\$114,477.98)	
<b>Fund 121 - Boat Landing</b>											
<b>REVENUE</b>											
Department 062 - Park											
Division 064 - Boat Landing											
Charges and fees											
4600	Charges and fees Annual	60,000.00	.00	60,000.00	1,270.31	.00	53,661.77	6,338.23	89	57,126.14	
4600.700	Charges and fees Daily	50,000.00	.00	50,000.00	16,592.45	.00	38,655.08	11,344.92	77	56,463.17	
Division 4600 - Charges and fees Totals		\$110,000.00	\$0.00	\$110,000.00	\$17,862.76	\$0.00	\$92,316.85	\$17,683.15	84%	\$113,589.31	
4900	Miscellaneous	.00	.00	.00	.00	.00	340.55	(340.55)	+++	.00	
4901	Donations	.00	.00	.00	.00	.00	5.00	(5.00)	+++	.00	

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# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 121	Boat Landing											
REVENUE												
Department 062 - Park												
Division 064 - Boat Landing												
5300	Supplies											
5300	Supplies	2,000.00	.00	.00	2,000.00	.00	.00	119.98	1,880.02	6		134.62
5300.004	Supplies Postage	200.00	.00	.00	200.00	2.92	.00	105.78	94.22	53		113.46
5300 - Supplies Totals												
		\$2,200.00	\$0.00	\$0.00	\$2,200.00	\$2.92	\$0.00	\$225.76	\$1,974.24	10%		\$248.08
EXPENSE												
Department 062 - Park												
Division 064 - Boat Landing												
5307	Repairs and maintenance											
5307.100	Repairs and maintenance Equipment	8,000.00	.00	.00	8,000.00	14.07	.00	483.60	7,516.40	6		.00
5307.300	Repairs and maintenance Building	2,000.00	.00	.00	2,000.00	2,100.00	.00	2,100.00	(100.00)	105		.00
5307.400	Repairs and maintenance Grounds	7,000.00	.00	.00	7,000.00	1,267.04	.00	6,341.80	658.20	91		6,229.32
5307 - Repairs and maintenance Totals												
		\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$3,381.11	\$0.00	\$8,925.40	\$8,074.60	53%		\$6,229.32
5310	Advertising and public notice	.00	.00	.00	.00	.00	.00	58.48	(58.48)	+++		179.74
5345	Permits	1,000.00	.00	.00	1,000.00	.00	.00	.00	1,000.00	0		1,206.00
5390	Miscellaneous	34,000.00	.00	.00	34,000.00	.00	.00	.00	34,000.00	0		31,091.39
5501	Electric	5,000.00	.00	.00	5,000.00	249.05	.00	1,874.72	3,125.28	37		2,745.00
5503	Water & sewer	.00	.00	.00	.00	.00	.00	40.92	(40.92)	+++		40.92
5601 - Intra-county expense												
5601.300	Intra-county expense Other departmental	.00	.00	.00	.00	.00	.00	.00	.00	+++		2,080.25
5601.350	Intra-county expense Highway	2,000.00	7,500.00	.00	9,500.00	.00	.00	198.12	9,301.88	2		606.17
5601.400	Intra-county expense Copy center	500.00	.00	.00	500.00	.00	.00	241.93	258.07	48		277.75
5601 - Intra-county expense Totals												
		\$2,500.00	\$7,500.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$440.05	\$9,559.95	4%		\$2,964.17
5700	Contracted services	111,750.00	84,000.00	.00	195,750.00	1,485.05	.00	3,214.86	192,535.14	2		6,187.95
5708	Professional services	5,000.00	.00	.00	5,000.00	.00	.00	342.27	4,657.73	7		14,865.21
6110 - Outlay												
6110.020	Outlay Equipment (\$5,000+)	.00	.00	.00	.00	.00	.00	.00	.00	+++		18,430.54
6110.100	Outlay Other (\$5,000+)	40,000.00	16,000.00	.00	56,000.00	.00	.00	.00	56,000.00	0		4,402.09
6110 - Outlay Totals												
		\$40,000.00	\$16,000.00	\$0.00	\$56,000.00	\$0.00	\$0.00	\$0.00	\$56,000.00	0%		\$22,832.63
6181	Architect	35,500.00	.00	.00	35,500.00	.00	.00	.00	7,500.00	0		.00
9003	Transfer out	\$257,950.00	\$115,000.00	.00	\$372,950.00	\$5,118.13	\$0.00	\$15,122.46	\$357,827.54	4%		\$131,218.61
6110 - Outlay Totals												
		\$257,950.00	\$115,000.00	\$0.00	\$372,950.00	\$5,118.13	\$0.00	\$15,122.46	\$357,827.54	4%		\$131,218.61
EXPENSE TOTALS												
		\$257,950.00	\$115,000.00	\$0.00	\$372,950.00	\$5,118.13	\$0.00	\$15,122.46	\$357,827.54	4%		\$131,218.61





# Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 121 - Boat Landing</b>												
REVENUE TOTALS			110,000.00	.00	110,000.00	17,862.76	.00	.00	92,662.40	17,337.60	84	113,589.31
EXPENSE TOTALS			257,950.00	115,000.00	372,950.00	5,118.13	.00	.00	15,122.46	357,827.54	4	131,218.61
<b>Fund 121 - Boat Landing Totals</b>			<b>(\$147,950.00)</b>	<b>(\$115,000.00)</b>	<b>(\$262,950.00)</b>	<b>\$12,744.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$77,539.94</b>	<b>(\$340,489.94)</b>		<b>(\$17,629.30)</b>
<b>Fund 122 - Cross County Ski</b>												
REVENUE												
Department 062 - Park												
Division 061 - Cross County Ski												
<b>Charges and fees</b>												
4600	Charges and fees Annual		7,500.00	.00	7,500.00	.00	.00	.00	5,345.31	2,154.69	71	14,822.81
4600.700	Charges and fees Annual - family		14,000.00	.00	14,000.00	.00	.00	.00	8,293.75	5,706.25	59	23,914.44
4600.701	Charges and fees Daily		15,000.00	.00	15,000.00	.00	.00	.00	15,414.14	(414.14)	103	26,815.33
<b>4600 - Charges and fees Totals</b>			<b>\$36,500.00</b>	<b>\$0.00</b>	<b>\$36,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,053.20</b>	<b>\$7,446.80</b>	<b>80%</b>	<b>\$65,552.58</b>
4901	Donations		100.00	.00	100.00	.00	.00	.00	1.00	99.00	1	20.00
4950	Insurance recoveries		.00	.00	.00	.00	.00	.00	.00	.00	+++	1,727.73
<b>061 - Cross County Ski Totals</b>			<b>\$36,600.00</b>	<b>\$0.00</b>	<b>\$36,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,054.20</b>	<b>\$7,545.80</b>	<b>79%</b>	<b>\$67,300.31</b>
Department 062 - Park												
<b>062 - Park Totals</b>			<b>\$36,600.00</b>	<b>\$0.00</b>	<b>\$36,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,054.20</b>	<b>\$7,545.80</b>	<b>79%</b>	<b>\$67,300.31</b>
<b>REVENUE TOTALS</b>			<b>\$36,600.00</b>	<b>\$0.00</b>	<b>\$36,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,054.20</b>	<b>\$7,545.80</b>	<b>79%</b>	<b>\$67,300.31</b>
EXPENSE												
Department 062 - Park												
Division 061 - Cross County Ski												
5300	Supplies		1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0	397.01
5304	Printing		2,000.00	.00	2,000.00	.00	.00	.00	.00	2,000.00	0	875.85
<b>Repairs and maintenance</b>												
5307	Repairs and maintenance Equipment		6,000.00	.00	6,000.00	.00	.00	.00	4,100.78	1,899.22	68	9,443.70
5307.100	Repairs and maintenance Grounds		3,000.00	.00	3,000.00	.00	.00	.00	53.31	2,946.69	2	450.00
<b>5307 - Repairs and maintenance Totals</b>			<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,154.09</b>	<b>\$4,845.91</b>	<b>46%</b>	<b>\$9,893.70</b>
<b>Intra-county expense</b>												
5601	Intra-county expense Highway		3,000.00	.00	3,000.00	.00	.00	.00	60.83	2,939.17	2	14,256.86
5601.350	Intra-county expense Copy center		500.00	.00	500.00	.00	.00	.00	33.00	467.00	7	176.00
<b>5601 - Intra-county expense Totals</b>			<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$93.83</b>	<b>\$3,406.17</b>	<b>3%</b>	<b>\$14,432.86</b>
9003	Transfer out		16,000.00	.00	16,000.00	.00	.00	.00	.00	16,000.00	0	18,000.00
<b>061 - Cross County Ski Totals</b>			<b>\$31,500.00</b>	<b>\$0.00</b>	<b>\$31,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,247.92</b>	<b>\$27,252.08</b>	<b>13%</b>	<b>\$43,599.42</b>
Department 062 - Park												
<b>062 - Park Totals</b>			<b>\$31,500.00</b>	<b>\$0.00</b>	<b>\$31,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,247.92</b>	<b>\$27,252.08</b>	<b>13%</b>	<b>\$43,599.42</b>
<b>EXPENSE TOTALS</b>			<b>\$31,500.00</b>	<b>\$0.00</b>	<b>\$31,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,247.92</b>	<b>\$27,252.08</b>	<b>13%</b>	<b>\$43,599.42</b>
<b>Fund 122 - Cross County Ski</b>												
REVENUE TOTALS			36,600.00	.00	36,600.00	.00	.00	.00	29,054.20	7,545.80	79	67,300.31
EXPENSE TOTALS			31,500.00	.00	31,500.00	.00	.00	.00	4,247.92	27,252.08	13	43,599.42
<b>Fund 122 - Cross County Ski Totals</b>			<b>\$5,100.00</b>	<b>\$0.00</b>	<b>\$5,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,806.28</b>	<b>(\$19,706.28)</b>		<b>\$23,700.89</b>





# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 123 - Park Land &amp; Building Acquisition</b>											
EXPENSE											
Department 062 - Park											
Division 062 - Land & Building Acquisition											
Repairs and maintenance											
5307	Repairs and maintenance Grounds	.00	.00	.00	.00	.00	.00	.00	.00	+++	4,940.00
5307.400		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,940.00
5708	Professional services	.00	.00	.00	.00	.00	.00	.00	.00	+++	6,495.00
6110 - Outlay											
6110.100	Outlay Other (\$5,000+)	.00	.00	.00	.00	.00	.00	.00	.00	+++	2,400.00
9003	Transfer out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,400.00
6110 - Outlay Totals											
		.00	.00	.00	.00	.00	.00	.00	.00		.00
Division 062 - Land & Building Acquisition Totals											
		\$0.00	\$275,000.00	\$275,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275,000.00	0%	\$13,835.00
Department 062 - Park Totals											
		\$0.00	\$275,000.00	\$275,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275,000.00	0%	\$13,835.00
EXPENSE TOTALS											
		\$0.00	\$275,000.00	\$275,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275,000.00	0%	\$13,835.00
Fund 123 - Park Land & Building Acquisition Totals											
		.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS											
		.00	275,000.00	275,000.00	.00	.00	.00	.00	275,000.00	0	13,835.00
EXPENSE TOTALS											
		\$0.00	(\$275,000.00)	(\$275,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$275,000.00)		(\$13,835.00)
Fund 124 - Rails to Trails											
REVENUE											
Department 062 - Park											
Division 063 - Rails To Trails											
Charges and fees											
4600	Charges and fees Annual	65,000.00	.00	65,000.00	5,684.00	.00	.00	60,592.00	4,408.00	93	63,210.00
4600.700	Charges and fees Daily	20,000.00	.00	20,000.00	4,505.97	.00	.00	13,913.03	6,086.97	70	16,780.66
4600.705		\$85,000.00	\$0.00	\$85,000.00	\$10,189.97	\$0.00	\$0.00	\$74,505.03	\$10,494.97	88%	\$79,990.66
4600 - Charges and fees Totals											
		1,000.00	.00	1,000.00	191.47	.00	.00	289.10	710.90	29	.00
4601	Sales	\$1,000.00	\$0.00	\$1,000.00	\$191.47	\$0.00	\$0.00	\$289.10	\$710.90	29%	\$0.00
4601.004	Sales Vending machine	1,000.00	.00	1,000.00	600.00	.00	.00	882.00	118.00	88	3,440.00
4901	Donations	\$87,000.00	\$0.00	\$87,000.00	\$10,981.44	\$0.00	\$0.00	\$75,676.13	\$11,323.87	87%	\$83,430.66
4601 - Sales Totals											
		\$87,000.00	\$0.00	\$87,000.00	\$10,981.44	\$0.00	\$0.00	\$75,676.13	\$11,323.87	87%	\$83,430.66
Division 063 - Rails To Trails Totals											
		\$87,000.00	\$0.00	\$87,000.00	\$10,981.44	\$0.00	\$0.00	\$75,676.13	\$11,323.87	87%	\$83,430.66
Department 062 - Park Totals											
		\$87,000.00	\$0.00	\$87,000.00	\$10,981.44	\$0.00	\$0.00	\$75,676.13	\$11,323.87	87%	\$83,430.66
REVENUE TOTALS											
		\$87,000.00	\$0.00	\$87,000.00	\$10,981.44	\$0.00	\$0.00	\$75,676.13	\$11,323.87	87%	\$83,430.66
EXPENSE											
Department 062 - Park											
Division 063 - Rails To Trails											
Supplies											
5300	Supplies	4,500.00	.00	4,500.00	245.06	.00	.00	1,356.43	3,143.57	30	5,570.38
5300.002	Supplies Cleaning and household	2,500.00	.00	2,500.00	.00	.00	.00	.00	2,500.00	0	.00

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# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 124 - Rails to Trails</b>	<b>EXPENSE</b>										
	Department <b>062 - Park</b>										
	Division <b>063 - Rails To Trails</b>										
<b>5300</b>	<b>Supplies</b>										
5300.004	Supplies Postage	500.00	.00	500.00	127.68		452.63		47.37	91	437.77
	<b>5300 - Supplies Totals</b>	<b>\$7,500.00</b>	<b>\$0.00</b>	<b>\$7,500.00</b>	<b>\$372.74</b>		<b>\$1,809.06</b>		<b>\$5,690.94</b>	<b>24%</b>	<b>\$6,008.15</b>
5304	Printing	2,000.00	.00	2,000.00	.00		.00		2,000.00	0	.00
5305	Dues and memberships	18.00	.00	18.00	.00		.00		18.00	0	18.00
<b>5307</b>	<b>Repairs and maintenance</b>										
5307.100	Repairs and maintenance Equipment	3,000.00	.00	3,000.00	262.13		620.25		2,379.75	21	926.56
5307.200	Repairs and maintenance Vehicle	.00	.00	.00	19.00		25.96		(25.96)	+++	392.76
5307.300	Repairs and maintenance Building	1,000.00	.00	1,000.00	.00		.00		1,000.00	0	354.10
5307.400	Repairs and maintenance Grounds	20,000.00	.00	20,000.00	223.86		1,588.43		18,411.57	8	22,454.85
	<b>5307 - Repairs and maintenance Totals</b>	<b>\$24,000.00</b>	<b>\$0.00</b>	<b>\$24,000.00</b>	<b>\$504.99</b>		<b>\$2,234.64</b>		<b>\$21,765.36</b>	<b>9%</b>	<b>\$24,128.27</b>
<b>5308</b>	<b>Vehicle/equipment</b>										
5308.100	Vehicle/equipment Gas, oil, etc.	7,000.00	.00	7,000.00	.00		820.42		6,179.58	12	.00
	<b>5308 - Vehicle/equipment Totals</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$7,000.00</b>	<b>\$0.00</b>		<b>\$820.42</b>		<b>\$6,179.58</b>	<b>12%</b>	<b>\$0.00</b>
5310	Advertising and public notice	100.00	.00	100.00	.00		.00		100.00	0	33.08
5315	Vending	500.00	.00	500.00	.00		.00		500.00	0	.00
<b>5320</b>	<b>Rental</b>										
5320.100	Rental Equipment	3,000.00	.00	3,000.00	.00		.00		3,000.00	0	2,740.00
	<b>5320 - Rental Totals</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$0.00</b>		<b>\$0.00</b>		<b>\$3,000.00</b>	<b>0%</b>	<b>\$2,740.00</b>
5340	Travel and training	500.00	.00	500.00	.00		200.00		300.00	40	.00
5345	Permits	2,000.00	.00	2,000.00	.00		.00		2,000.00	0	.00
5390	Miscellaneous	.00	.00	.00	.00		89.99		(89.99)	+++	.00
5395	Equipment - nonoutlay	.00	.00	.00	.00		.00		.00	+++	4,287.00
5501	Electric	2,500.00	.00	2,500.00	89.17		2,028.93		471.07	81	2,515.95
<b>5503</b>	<b>Water &amp; sewer</b>										
5503	Water & sewer	1,000.00	.00	1,000.00	77.22		576.15		423.85	58	755.37
5503.100	Water & sewer Storm water management	500.00	.00	500.00	15.40		106.84		393.16	21	176.40
	<b>5503 - Water &amp; sewer Totals</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$92.62</b>		<b>\$682.99</b>		<b>\$817.01</b>	<b>46%</b>	<b>\$931.77</b>
<b>5601</b>	<b>Intra-county expense</b>										
5601.300	Intra-county expense Other departmental	.00	.00	.00	.00		.00		.00	+++	25.00
5601.350	Intra-county expense Highway	5,000.00	.00	5,000.00	456.38		2,115.41		2,884.59	42	1,131.97
5601.400	Intra-county expense Copy center	1,000.00	.00	1,000.00	49.50		531.52		468.48	53	739.20
	<b>5601 - Intra-county expense Totals</b>	<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$6,000.00</b>	<b>\$505.88</b>		<b>\$2,646.93</b>		<b>\$3,353.07</b>	<b>44%</b>	<b>\$1,896.17</b>
5700	Contracted services	5,000.00	.00	5,000.00	367.24		1,468.96		3,531.04	29	2,937.98
5708	Professional services	1,000.00	.00	1,000.00	14,270.00		14,270.00		(13,270.00)	1427	.00
<b>6110</b>	<b>Outlay</b>										
6110.020	Outlay Equipment (\$5,000+)	.00	22,000.00	22,000.00	.00		21,016.50		983.50	96	.00





## Include Rollup Account and Rollup to Account

Run by Koenig, Kim on 09/23/2014 12:16:13 PM





# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
643	Adventure Park										
<b>REVENUE</b>											
Department 057 - New Zoo											
Division 001 - General											
<b>4600</b>	<b>Charges and fees</b>										
4600.705	Charges and fees Daily	479,002.00	(22,000.00)	457,002.00	78,252.00	.00	223,056.79	233,945.21	49	49	.00
	<b>4600 - Charges and fees Totals</b>	<b>\$479,002.00</b>	<b>(\$22,000.00)</b>	<b>\$457,002.00</b>	<b>\$78,252.00</b>	<b>\$0.00</b>	<b>\$223,056.79</b>	<b>\$233,945.21</b>	<b>49%</b>		<b>\$0.00</b>
<b>4601</b>	<b>Sales</b>										
4601.771	Sales Programs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0	.00
	<b>4601 - Sales Totals</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>0%</b>		<b>\$0.00</b>
9002	Transfer in	.00	275,000.00	275,000.00	.00	.00	.00	275,000.00	0	0	500,000.00
	<b>001 - General Totals</b>	<b>\$480,002.00</b>	<b>\$253,000.00</b>	<b>\$733,002.00</b>	<b>\$78,252.00</b>	<b>\$0.00</b>	<b>\$223,056.79</b>	<b>\$509,945.21</b>	<b>30%</b>		<b>\$500,000.00</b>
	Department 057 - New Zoo Totals	\$480,002.00	\$253,000.00	\$733,002.00	\$78,252.00	\$0.00	\$223,056.79	\$509,945.21	30%		\$500,000.00
	<b>REVENUE TOTALS</b>	<b>\$480,002.00</b>	<b>\$253,000.00</b>	<b>\$733,002.00</b>	<b>\$78,252.00</b>	<b>\$0.00</b>	<b>\$223,056.79</b>	<b>\$509,945.21</b>	<b>30%</b>		<b>\$500,000.00</b>
<b>EXPENSE</b>											
Department 057 - New Zoo											
Division 001 - General											
5100	Regular earnings	158,373.00	.00	158,373.00	22,964.96	.00	64,560.48	93,812.52	41	41	.00
<b>5102</b>	<b>Paid leave earnings</b>										
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	50.66	.00	1,002.36	(1,002.36)	+++	+++	.00
5102.200	Paid leave earnings Personal	.00	.00	.00	.00	.00	106.29	(106.29)	+++	+++	.00
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	398.61	(398.61)	+++	+++	.00
	<b>5102 - Paid leave earnings Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.66</b>	<b>\$0.00</b>	<b>\$1,507.26</b>	<b>(\$1,507.26)</b>	<b>+++</b>		<b>\$0.00</b>
<b>5103</b>	<b>Premium</b>										
5103.000	Premium Overtime	.00	.00	.00	2,797.37	.00	6,042.08	(6,042.08)	+++	+++	.00
5103.200	Premium Shift differential	.00	.00	.00	.58	.00	7.11	(7.11)	+++	+++	.00
	<b>5103 - Premium Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,797.95</b>	<b>\$0.00</b>	<b>\$6,049.19</b>	<b>(\$6,049.19)</b>	<b>+++</b>		<b>\$0.00</b>
<b>5110</b>	<b>Fringe benefits</b>										
5110.100	Fringe benefits FICA	11,641.00	.00	11,641.00	1,962.66	.00	5,410.05	6,230.95	46	46	.00
5110.110	Fringe benefits Unemployment compensation	594.00	.00	594.00	96.20	.00	264.50	329.50	45	45	.00
5110.200	Fringe benefits Health Insurance	14,468.00	.00	14,468.00	692.40	.00	5,017.06	9,450.94	35	35	.00
5110.210	Fringe benefits Dental Insurance	1,200.00	.00	1,200.00	55.58	.00	411.36	788.64	34	34	.00
5110.220	Fringe benefits Life Insurance	3.00	.00	3.00	.22	.00	2.54	.46	85	85	.00
5110.230	Fringe benefits LT disability insurance	171.00	.00	171.00	4.17	.00	53.78	117.22	31	31	.00
5110.240	Fringe benefits Workers compensation insurance	5,315.00	.00	5,315.00	442.92	.00	3,543.36	1,771.64	67	67	.00
5110.300	Fringe benefits Retirement	3,159.00	.00	3,159.00	453.07	.00	1,660.57	1,498.43	53	53	.00
	<b>5110 - Fringe benefits Totals</b>	<b>\$36,551.00</b>	<b>\$0.00</b>	<b>\$36,551.00</b>	<b>\$3,707.22</b>	<b>\$0.00</b>	<b>\$16,363.22</b>	<b>\$20,187.78</b>	<b>45%</b>		<b>\$0.00</b>
5200	Uniform	1,000.00	.00	1,000.00	.00	.00	810.66	189.34	81	81	.00
5300	Supplies	2,000.00	.00	2,000.00	503.13	.00	8,115.28	(6,115.28)	406	406	.00
<b>5307</b>	<b>Repairs and maintenance</b>										
5307.100	Repairs and maintenance Equipment	3,000.00	.00	3,000.00	54.67	.00	54.67	2,945.33	2	2	.00

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# Budget Performance Report

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Recd	Prior Year Total
<b>Fund 643 - Adventure Park</b>											
<b>EXPENSE</b>											
Department 057 - New Zoo											
Division 001 - General											
<b>Repairs and maintenance</b>											
5307	Repairs and maintenance Grounds										
5307.400		7,000.00	.00	7,000.00	86.23		.00	11,753.99	(4,753.99)	168	.00
	<b>5307 - Repairs and maintenance Totals</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$140.90</b>		<b>\$0.00</b>	<b>\$11,808.66</b>	<b>(\$1,808.66)</b>	<b>118%</b>	<b>\$0.00</b>
5310	Advertising and public notice	1,000.00	.00	1,000.00	1,685.00		.00	8,280.61	(7,280.61)	828	750.00
5311	Marketing	.00	.00	.00	3,050.00		687.42	22,232.10	(22,919.52)	+++	1,840.98
5340	Travel and training	5,000.00	.00	5,000.00	.00		.00	10,850.00	(5,850.00)	217	.00
5345	Permits	1,000.00	.00	1,000.00	.00		.00	.00	1,000.00	0	.00
5395	Equipment - nonoutlay	4,500.00	.00	4,500.00	.00		.00	5,291.12	(791.12)	118	.00
<b>Intra-county expense</b>											
5601	Intra-county expense Highway	.00	.00	.00	.00		.00	733.52	(733.52)	+++	.00
5601.350	Intra-county expense Copy center	.00	.00	.00	990.00		.00	2,199.28	(2,199.28)	+++	.00
5601.400		\$0.00	\$0.00	\$0.00	\$990.00		\$0.00	\$2,932.80	(\$2,932.80)	+++	\$0.00
	<b>5601 - Intra-county expense Totals</b>	<b>5,000.00</b>	<b>.00</b>	<b>5,000.00</b>	<b>.00</b>		<b>.00</b>	<b>.00</b>	<b>5,000.00</b>	<b>0</b>	<b>.00</b>
5700	Contracted services										
<b>Depreciation</b>											
6000	Depreciation Land Improvements	3,750.00	.00	3,750.00	.00		.00	.00	3,750.00	0	.00
6000.005	Depreciation Buildings	16,250.00	.00	16,250.00	.00		.00	.00	16,250.00	0	.00
6000.010	Depreciation Equipment	.00	.00	.00	2,366.03		.00	9,923.24	(9,923.24)	+++	114.78
6000.020		\$20,000.00	\$0.00	\$20,000.00	\$2,366.03		\$0.00	\$9,923.24	\$10,076.76	50%	\$114.78
	<b>6000 - Depreciation Totals</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$2,366.03</b>		<b>\$0.00</b>	<b>\$9,923.24</b>	<b>\$10,076.76</b>	<b>50%</b>	<b>\$114.78</b>
6110	Outlay										
6110	Outlay	.00	492,350.00	492,350.00	.00		.00	157,052.15	335,297.85	32	255,058.29
6110.900	Outlay Contra	.00	(\$17,350.00)	(\$17,350.00)	.00		.00	(157,052.15)	(360,297.85)	30	(255,058.29)
	<b>6110 - Outlay Totals</b>	<b>\$0.00</b>	<b>(\$25,000.00)</b>	<b>(\$25,000.00)</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$25,000.00)</b>	<b>0%</b>	<b>\$0.00</b>
6181	Architect	208,568.00	25,000.00	25,000.00	.00		17,400.00	.00	7,600.00	70	.00
9003	Transfer out		(22,000.00)	186,568.00	.00		.00	.00	186,568.00	0	.00
	<b>001 - General Totals</b>	<b>\$452,992.00</b>	<b>(\$22,000.00)</b>	<b>\$430,992.00</b>	<b>\$38,255.85</b>		<b>\$18,087.42</b>	<b>\$168,724.62</b>	<b>\$244,179.96</b>	<b>43%</b>	<b>\$2,705.76</b>
	<b>057 - New Zoo Totals</b>	<b>\$452,992.00</b>	<b>(\$22,000.00)</b>	<b>\$430,992.00</b>	<b>\$38,255.85</b>		<b>\$18,087.42</b>	<b>\$168,724.62</b>	<b>\$244,179.96</b>	<b>43%</b>	<b>\$2,705.76</b>
	<b>EXPENSE TOTALS</b>	<b>\$452,992.00</b>	<b>(\$22,000.00)</b>	<b>\$430,992.00</b>	<b>\$38,255.85</b>		<b>\$18,087.42</b>	<b>\$168,724.62</b>	<b>\$244,179.96</b>	<b>43%</b>	<b>\$2,705.76</b>
Fund 643 - Adventure Park Totals											
	REVENUE TOTALS	480,002.00	253,000.00	733,002.00	78,252.00		.00	223,056.79	509,945.21	30	500,000.00
	EXPENSE TOTALS	452,992.00	(22,000.00)	430,992.00	38,255.85		18,087.42	168,724.62	244,179.96	43	2,705.76
	<b>Fund 643 - Adventure Park Totals</b>	<b>\$27,010.00</b>	<b>\$275,000.00</b>	<b>\$302,010.00</b>	<b>\$39,996.15</b>		<b>(\$18,087.42)</b>	<b>\$54,332.17</b>	<b>\$265,765.25</b>		<b>\$497,294.24</b>
Grand Totals											
	REVENUE TOTALS	480,002.00	253,000.00	733,002.00	78,252.00		.00	223,056.79	509,945.21	30	500,000.00
	EXPENSE TOTALS	452,992.00	(22,000.00)	430,992.00	38,255.85		18,087.42	168,724.62	244,179.96	43	2,705.76
	<b>Grand Totals</b>	<b>\$27,010.00</b>	<b>\$275,000.00</b>	<b>\$302,010.00</b>	<b>\$39,996.15</b>		<b>(\$18,087.42)</b>	<b>\$54,332.17</b>	<b>\$265,765.25</b>		<b>\$497,294.24</b>



# FIELD STAFF PARK MANAGEMENT AUGUST 2014

Jon Rickaby



## *Reforestation Camp*

- Building rentals and cleaning
- Completed routine work orders
- Stocked vending and collected fees
- Hosted the WORS race and parked vehicles
- Supply runs
- Playground maintenance
- Trail and facility inspections and repairs
- Cleaned the septic screens and changed the field being used
- Trail clean up from storm damage
- Mowing of trailheads and range areas
- Repair of trail washouts

## *Fox River and Mountain Bay State Trails*

- **Enforcement and fee collections**
- **Restroom cleaning**
- **Numerous repairs**
- **All trailside mowing**
- **Weekly turn mowing**
- **Grounds maintenance**
- **Trailside spraying**
- **Trail blowing**
- **Purchased a new trail truck**
- **Repaired various trail surfaces from willow pop ups**

## *Brown County Rifle Range*

- Security and Building Checks
- Routine mowing and preventive maintenance
- Preparation for upcoming public site in clinics
- Monitored user groups use

## *Suamico Boat Access*

- Launch, Parking Lot and Building Checks
- Building cleaning and maintenance

## *Mar-An-Dol*

- Checked the Fencing and Signage
- Cleaned the relaxation area up and completed landscaping



# FIELD STAFF PARK MANAGEMENT AUGUST 2014

Curt Hall

## *Adventure Park*



### **Operational Highlights:**

- Single day through put record of 456 participants on August 31st.
- Ran 7,558 participants through the Adventure Park in August.
- Generated over \$84,000 in revenue in the month of August alone.
- Ran a "Zip Week" special the last week in August in which we offered participant the chance to ride the Zip Line 3 time for \$25.

### **Future Program Opportunities**

- There is a lot of interest from corporate groups and school groups from all over Northeast Wisconsin. Schreiber Foods will be bringing their finance department Sept. 16th, as well as, Miller Electric from Appleton, City of De Pere Dept. Heads are all on the schedule this fall.
- Developed a "NEW ZOO Adventure Park Team Challenge" custom designed program focused on meeting the teambuilding needs of St. Norbert Hockey team that is schedule to come Oct. 3rd. We will be able to use the same concept for many other teams in the future.
- Operated our first Accessible Zip Day with great success. The feedback was great. Following the event we received a lot of interest from disabled residents that want to try out the zip line and even some contacted us just to say thanks for making it possible.
- Scheduled another Accessible Zip day for Sept. 16th. We will get over 15+ disabled participants on the Zip Line. Want to make an effort to bring out disabled veterans next accessible zip day.

### **Maintenance:**

- Replaced zip line brake rope with a new type of cordage that is manufactured to last 6-12 months. So far the brake line is holding up a lot better then the other rope.

### **Staffing:**

- Most of the summer staff went back to college mid to late August. The Adventure Park had serious staffing shortage issues the last week of August.



# FIELD STAFF PARK MANAGEMENT AUGUST 2014



Marvin Hanson

## *Fairgrounds*

- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders
- Host Commercial Events ( Brown County Fair, Weekly dog training for Packer land kennel & 4H Tailwaggers, Classic Car Show, 4H Horse Show, Hmong weddings in Ex North Bldg. Hmong Labor Day Sports Festival Daily campground checks )
- Fair Association work on repairs to Poultry including painting the bldg., also repairs to Asphalt and replaced windows and doors on Milk House.
- Assist Adventure Park
- Assist With Brown County Fair operations and security
- Paint men's north restroom and women's south restrooms

## *Neshota Park*

- Cleaning, Security Checks and Park Inventory
- Weekly Shelter Rentals
- Weekly Mowing of Trail system
- Trail maintenance
- Friends of Neshota park August meeting at shelter bldg.—Playgrounds committee discussed plans for Playground at Neshota Park
- Planted trees along trail
- Delivered flat stones to park and Friends of Neshota park made stone walk way for the Buttery fly garden
- Installed new horse registration sign and horse saddle

## *Way-Morr Park*

- Security Checks and Park inventory
- Weekly Shelter Rentals—including pearly gates veterans motor cycle rally of 1200 attendees
- Placed playground certified wood chips in Playground.

## *Lily Lake*

- Cleaning, Security Checks and Park Inventory
- Process Work Order
- Weekly Shelter Rentals
- Repairs to west fishing dock

## *Wrightstown Park*

- Cleaning, Security Checks and Park Inventory
- Install Mooring docks
- Weekly Mowing and grounds repair
- Removed two storm damaged trees on south end of park

## *Fonferek Glen*

- Litter pick-up, Security Checks and Park Inventory



# FIELD STAFF PARK MANAGEMENT AUGUST 2014



Rick Ledvina

## *Bay Shore Park*

- The Boat-landing has been very consistent in attendance. The fishing has been very good and pleasure boating on the weekends has picked up throughout the summer.
- Park staff from other areas brought up several cords of wood and with the staff we have cut, split, and bundled enough wood to make it through Labor Day Weekend.
- All Work Orders were completed for the month.
- Weekend camping has been very good but we could use some more week day usage. Our overall age of campers is getting higher and we are seeing a transition to younger campers looking for more amenities. With that our campers that have been loyal to us also are looking for higher Amperage sites and upgrades in the campground.

## *Brown County Park*

- Several of the gates were realigned and repaired from constant use.
- Several trees were removed and hauled to Bay Shore for firewood sales.
- We continue to do daily checks for passes.
- The park has steady attendance and the Dog Association has been picking up waste weekly. Very good job.

## *Pamperin Park*

- As usual the park is rented on the weekends.
- All work orders are and have been completed by staff.
- The weekends have been full to capacity from rentals.
- The cutting crew continues to go out and cut grass as needed in all the County Parks.
- This years attendance has seen a significant decrease due to the construction. With Shawano closing July 2nd and now Packerland closing this has had a significant impact on my attendance. Without a doubt construction has had the biggest impact in attendance since I have been here the last 27 years.

## *Vande Hei Property*

- I do security checks of the facility on a regular basis to maintain the integrity of the park.

## *Wequiock Falls*

- We check the park as needed.



# Adventure Park Admissions-Per Caps

## Attendance 2014

MONTH	Zoo Attendance	AP Attendance
January		-
February		-
March		-
April		-
May		
June		
July	48,879	6786=13.9%
August	44,059	7558=17.15%
September		-
October		-
November		-
December		-
TOTAL		-

	2014	2014
		PER
	\$ADMISSIONS\$	CAP
MONTH		
January		
February		
March		
April		
May		
June		
July	\$ 74,183.00	\$ 10.93
August	\$ 84,323.33	\$ 11.14
September		
October		
November		
December		
TOTAL	158,506.33	



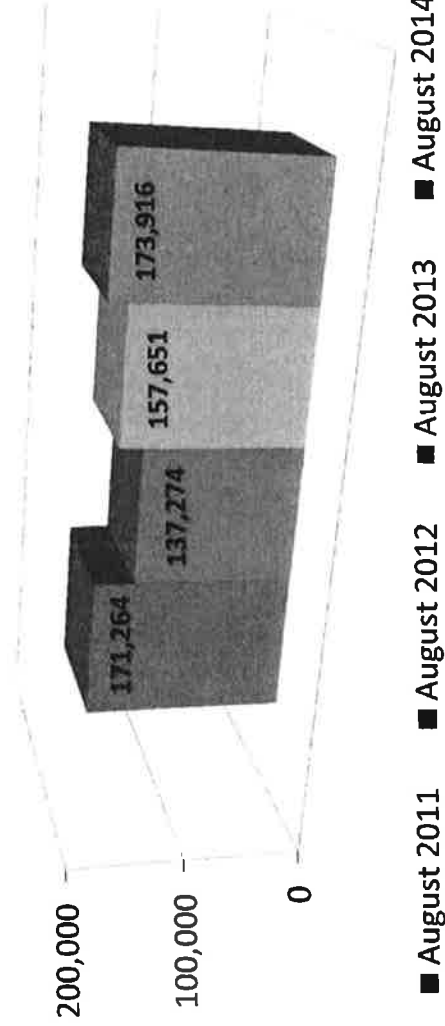
# Adventure Park Admissions - August 2014

Day	Date	Zoo Attendance	Adventure Park Admission\$\$	Adventure Park Attendance	Zip Line	Ropes Course	Climbing Wall	Kids Course	Second Zip	Package NM	Package MM	Group Rate Package	Weather
Fri.	1	1267	\$ 3,099.00	253	118	40	13	14	2	47	3	16	1
Sat.	2	2568	\$ 3,984.00	365	226	55	22	13	1	44	4	0	1
Sun.	3	1765	\$ 2,977.00	282	177	48	11	12	4	30	0	0	2
Mon.	4	2215	\$ 2,095.00	172	99	18	4	10	2	39	0	0	2
Tues.	5	1608	\$ 3,344.00	279	146	34	19	12	5	51	2	10	1
Weds.	6	1456	\$ 2,948.00	240	125	26	7	15	8	54	5	0	1
Thurs.	7	1165	\$ 2,194.00	200	109	28	20	9	4	30	0	0	1
Fri.	8	1399	\$ 2,002.47	276	123	66	28	5	15	36	3	0	1
Sat.	9	2161	\$ 3,936.00	365	231	46	26	12	6	40	4	0	1
Sun.	10	1802	\$ 3,596.00	344	216	62	7	8	18	33	0	0	1
Mon.	11	1006	\$ 1,923.00	174	100	25	11	8	4	26	0	0	2
Tues.	12	639	\$ 1,311.00	114	49	24	5	9	3	24	0	0	2
Weds.	13	1475	\$ 2,881.00	246	127	44	18	4	6	45	2	0	1
Thurs.	14	1682	\$ 4,930.00	407	196	67	18	17	14	95	0	0	1
Fri.	15	1564	\$ 3,790.00	345	189	47	46	7	4	52	0	0	1
Sat.	16	1652	\$ 3,977.00	363	226	54	22	9	5	43	4	0	1
Sun.	17	2095	\$ 3,749.00	341	226	51	4	12	5	43	0	0	1
Mon.	18	685	\$ 1,115.86	111	64	16	6	5	11	9	0	0	3
Tues.	19	726	\$ 2,154.00	181	93	27	8	7	8	38	0	0	2
Weds.	20	1564	\$ 2,419.00	212	104	41	18	3	8	31	2	5	2
Thurs.	21	836	\$ 1,675.00	131	65	17	4	4	6	35	0	0	3
Fri.	22	993	\$ 2,609.00	215	94	33	22	12	0	49	0	5	1
Sat.	23	1454	\$ 3,128.00	270	150	51	9	7	4	41	8	0	2
Sun.	24	1666	\$ 3,914.00	366	197	74	24	14	5	32	0	20	1
Mon.	25	475	\$ 921.00	44	38	0	0	0	3	2	1	0	1
Tues.	26	1480	\$ 1,418.00	156	150	0	0	0	6	0	0	0	1
Weds.	27	1067	\$ 1,447.00	161	152	0	0	0	9	0	0	0	1
Thurs.	28	788	\$ 1,090.00	96	76	0	0	0	10	0	0	10	2
Fri.	29	672	\$ 1,377.00	112	79	0	0	0	14	0	0	19	2
Sat.	30	1135	\$ 2,970.00	281	145	50	16	16	16	35	3	0	2
Sun.	31	2999	\$ 5,349.00	456	239	66	38	17	3	77	16	0	1
Total		44059	\$ 84,323.33	7558	4329	1110	426	261	209	1081	57	85	



# BROWN COUNTY PARK USAGE - ATTENDANCE SUMMARY

<u>Park Location</u>	<u>August 2011</u>	<u>August 2012</u>	<u>August 2013</u>	<u>August 2014</u>
Adventure Park	0	0	0	7558
Barkhausen	3333	5654	5323	5844
Bay Shore Park	17047	15970	15886	20963
Brown County Park / Dog Park	2494	2610	2490	3067
Fairgrounds	46830	32971	44277	58734
Fonferek's Glen	1120	1580	1580	2005
Fox River Trail	17,571	13417	15594	13117
Lily Lake	4540	4455	4878	3656
Mountain-Bay Trail	4,703	4374	4539	4539
Neshota Park	4013	4844	4423	4761
Pamperin Park	37407	26404	30679	19626
Reforestation Camp	12666	12569	11545	11693
Suamico Boat Launch	5904	102	3645	4456
Way-Morr Park	5075	4860	4825	5850
Wequiock Falls	1701	1369	1217	1852
Wrightstown Park	6860	6095	6750	6195
Yearly Grand Totals	171264	137274	157651	173916



■ August 2011 ■ August 2012 ■ August 2013 ■ August 2014



Park Management Assistant Director's Report To  
The Education and Recreation Committee  
October 1, 2014

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Way-Morr Park: Recent discussions have ensued regarding an additional bridge over the Branch River. An update will be provided at the October meeting.

Barkhausen Donation: A donation of a \$2,500 auto door opener for the West Shore Interpretive Center was accepted from LaForce.

Adventure Park: On September 16<sup>th</sup> an accessible zip day was held. All of the reservation slots were filled in advance and I saw smiles so big a camera could not capture them. August was a very safe and successful month, the attendance and revenues were very positive. Make sure to visit us for the Glow Zip event which will be held during Zoo Boo!

Fairgrounds Property: Staff has met with the Fair Board and other event leaders regarding the use of the property and long term solutions. Again, it was advised that a friends group will be beneficial for the property. We are looking forward to this relationship to bring all of these event organizers together to make the best possible decisions regarding land uses. A master plan will be one of the first steps this group must work towards so all parties have an understanding of the property and future uses.

Special Events: Several of the County Parks hosted special events in the last month. The Green Bay Duck Club hosted their Youth Learn to Hunt in September and Barkhausen hosted as the gathering grounds for the event. The WDNR hosted a Brown County Deer Advisory Council meeting at Barkhausen. The Fairgrounds hosted the Hmong Wisconsin Labor Day Sports & Music Festival, the Renaissance Faire and the NEW Youth Livestock Show. The Reforestation Camp hosted the MOVE walk event and Neshota Park hosted a regional Cross Country Meet.

Rifle Range: The range is open and archery site-in is available for the first time

Snowmobile Trail System: Brown County received the 2014-2015 Snowmobile Trail Aids grant through the WDNR for oversight of 191.9 miles of trails within the County. The state is currently auditing all 2013-2014 claims and a final payment amount will be determined soon for the clubs.

Neshota Fall Fest: This event will be held on September 27<sup>th</sup> and proceeds will benefit the park.

Neshota Park Dogs: This past spring the Committee approved dogs on leashes on the trail at Neshota. Throughout the course of the summer staff has seen limited use, and no issues. I would suggest this continues on a permanent basis from April 1 – October 31 annually.

Fox River Trail: The Committee approved skateboards on a trial period throughout the summer. I am pleased to announce zero complaints have been recorded by our department. I would suggest this use continues on a permanent basis.